

REPORT OF THE UGC PEER TEAM
TO EVALUATE THE PERFORMANCE AND ACADEMIC
ATTAINMENTS FOR
EXTENSION OF AUTONOMOUS STATUS TO

ST. MIRA'S COLLEGE FOR GIRLS, PUNE

AFFILIATED TO SAVITRIBAI PHULE PUNE UNIVERSITY

DATES OF VISIT 22nd to 23rd JULY 2019



UNIVERSITY GRANTS COMMISSION

BAHADURSHAH ZAFAR MARG

NEW DELHI-110002.

REPORT OF THE UGC PEER TEAM FOR EXTENSION OF AUTONOMOUS

STATUS TO ST. MIRA'S COLLEGE FOR GIRLS, PUNE

DATE OF VISIT TO THE COLLEGE: 22.7.2019 & 23.7.2019

Name and Address of the College with pin code, phone no., fax, e-mail	Date of the Visit	Venue	Purpose of the visit
St. Mira's College for Girls 6, Koregaon Road, Near Hotel Taj Blue Diamond, Pune-1	22 nd and 23 rd July 2019	St. Mira's College	Extension of Autonomous Status
Name of the affiliating University to which the College concerned is Affiliated to		Savitribai Phule Pune University	

I. **Name of the Visiting Committee Members and UGC Officer(s) Present:**

S. No.	Name and address	Designation	Phone/e-mail
1	Dr. Meena R. Chandawarkar (Former VC, Karnataka State Women's University)	Chairperson	09845002733 & 09480657492 <u>meena_r_c@yahoo.com</u>
2	Prof. Shanthy Sundaram British Council and Commonwealth Fellow (UK) Professor and Head Centre of Biotechnology, University of Allahabad	Member	09956359786 shanty_s@rediffmail
3	Dr. Ms. Nirmala Principal, PSGR Krishnammal College for Women	Member	0422-4295959 09789680808 <u>principal@psgrkc.ac.in</u>
4	Dr. Sanjay Chakane Principal Indapur Taluka Shikshan Prasarak Mandal's Art's Science and Commerce College Indapur	Uqniversity Nominee	9890171857 <u>schakane@gmail.com</u>
5		State Government Nominee	
6	Ms. Beena Menon Section Officer, University Grants Commission, New Delhi.	UGC Co-ordinating officer	9910299407 8700470533

II: BACKGROUND OF THE COLLEGE WITH VISION, MISSION AND OBJECTIVES

St. Mira's College, an integral part of Sadhu Vaswani Mission – a charitable organization, which was started in 1962 by the Philosopher –Saint Sadhu T.L. Vaswani as the first College set up exclusively for women in Pune.

Founded by a visionary who believed in the potential of women to reform society and guided by a supportive management that is headed by Dada J.P. Vaswani, a world renowned spiritual leader, the college continues to flourish even while other similar endeavours in Pune have chosen to go co-ed.

St. Mira's distinguishes itself as an educational institution that builds competence by default and character by design. We have, in our 55 years of academic service, developed the necessary constructs for imparting a value-based education, which gives us our exclusive identity. Ours is a unique and proactive temple of learning; our value is borne out by the fact that we have been:

- The First College to voluntarily undergo NAAC accreditation in Pune, in 2002, in a self-motivated attempt to enhance quality
- Chosen by the State Governor's special panel as one of the 12 colleges in Maharashtra to be put on the Fast Track to Autonomy in 2005. We are in fact the first Arts, Commerce College in the state to go in for academic autonomy in 2007. For us, choosing autonomy was simply registering our vote for reform. Our endeavors have won us several awards and honours that reinforce our commitment to excellence...
- Best College Award conferred by Pune University 2004
- The Vidya Ratna Award instituted by the International Institute of Management 2005
- First among 18 colleges in India to be awarded the Status of College with Potential for Excellence (CPE) by UGC in 2005
- Awarded an "A" Grade in the NAAC Reaccreditation process in 2012
- The UGC Committee and the Savitribai Phule Pune University Committee to review our Academic Autonomy granted the College an extension of the Autonomous Status till June 2019, calling us an 'Island of Excellence'
- College with Potential for Excellence Status awarded for the 2nd time in April 2014
- Principal, Dr. G.H. Gidwani has been honoured with the following awards for her contribution to education:
 - i) 'The Jewel of India' award by the International Institute of Business and Management, New Delhi.

- ii) The ‘International Women Achiever’s Award’ for the year 2012, by the Human Achiever’s Foundation for Leadership in Education.
- iii) The ‘International Kukkiwon Award’ for 2016, in appreciation of an in recognition prescribing ‘Self –Defence’ as a subject for girls for last 15 years and for promoting inter-cultural harmony. {Kukkiwon is the world Taekwondo headquarters in Korea)
- iv) Recipient of ‘Pune Shikshan Gaurav Puruskar’ for Award For Excellence in Education by the MCE Society in 23.1.2019
- v) Recipient of ‘Punyadham Award’ 2017 in recognition of her ‘virtuous contribution to the city of Pune’ on 8th March 2017.

VISION STATEMENT:

To grow into a Centre of Excellence providing quality education and empowering women to take their place in society.

MISSION STATEMENT:

To empower and equip women students through an integrated education of the Head, Hand and Heart, to successfully meet the challenges of a competitive work life and inculcate in them the art of true living.

OBJECTIVES:

- i) To emphasise on character building education in the midst of all our academic pursuits
- ii) To foster the ideals of simplicity, service and prayer which remain at the root of all our developmental activities
- iii) To train the students not only to sharpen their intellect, but also sensitize their hearts through social and community service
- iv) To help fructify our character building endeavors we have institutionalised a well-structured Value Education course which is compulsory for all our students.
- v) To offer value additions to the students in terms of content, methods and materials.
- vi) To devise a syllabus which is academically and intellectually stimulating
- vii) To include such components in the syllabus that is geared to generate employment.

Part – III PROFILE OF THE COLLEGE

1.	Name of the Principal (phone, fax, e-mail)		Dr. G.H. Gidwani Phone: 020 26124846 020 26133016 Mobile:9049003758 gulshanhgidwani@gmail.com						
2.	a.	Year in which the College was started (supporting documents to be place as Annexure)	1962 Document attached (Annexure I)						
	b.	Date when the College was declared fit under section 2(f) and 12 (B) of UGC Act 1956(copy of UGC Letter to be placed as Annexure)	1967-1968(Annexure II)						
3.	Autonomous Status details (copy of UGC letter to be placed as Annexure)		Autonomous (Annexure III)						
	a.	Period of Autonomous status	<ul style="list-style-type: none"> • 2007-2008 to 2012-2013 • 2013-2014 to 2018-2019 						
	b.	Extension of autonomy granted for the period	2013-2014 to 2018-2019						
	c.	Extension of autonomy now required for the period	2019-2020 to 2024-2025						
4.	Status of Accreditation (supporting documents to be placed as Annexure)		3 rd Cycle Accredited A Grade CGP 3.41 (Annexure IV)						
	a.	Whether accredited by NAAC? If yes the period of accreditation and grade awarded	Yes, 1 st Cycle: 1.10.2002 B++ 2 nd Cycle: 21.4.2012 A 3.03 3 rd Cycle : 21.3.2017 A 3.41						
	b.	Whether the courses are accredited by NBA? If yes, give details	Not Applicable						
		<table border="1"> <thead> <tr> <th>S. No.</th> <th>Course</th> <th>Period of Accreditation</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	S. No.	Course	Period of Accreditation				
S. No.	Course	Period of Accreditation							

5.	Category under which the College falls as per UGC guidelines		
	a.	Men	-
	b.	Women	Women ✓
	c.	Co-Education	-
	d.	UG/PG/Both/	UG & PG
	e.	Single Faculty/Multi Faculty	Multi Faculty
	f.	Whether Government/Self financing/Aided/Partially Aided. In case of Aided/partially aided, purpose and % of grants received from the Government	Aided – BA/BCOM Self Financing – BBA, BCA, BCS, MA, MCOM, MSC Computer Science.
6.	Type of College		
	a.	Arts/Science /Commerce	Arts/Science/Commerce
	b.	Engineering	-
	c.	Education	-
	d.	Others (Law, Physical Education etc.)	-
	e.	Multi – faculty (give details)	BA- UG & PG, BCOM – UG & PG BBA – UG, BCA – UG, BSC Computer Science – UG & PG

IV. Infrastructure facilities

1.	Total land available (in acres) (copy of land documents to be placed as annexure)	3 acres (Annexure V)
2.	Whether land is registered in the name of the College?	It is Registered in the name of Sadhu Vaswani Mission, our Parent Body
3.	Class Rooms (No. of class rooms and covered area in sq. ft.)	40 classrooms 26,439 sq. ft.
4.	Laboratories (No. of labs rooms and covered area in Sq. Ft.) (list of labs along with equipments to be placed as annexure)	11 6,331 sq. ft. (Annexure VI)
5.	Central Library (i) Total Area (ii) Whether reading room available? (iii) Details about : a) Books b) Titles c) Journals d) National e) International f) CDs& DVDs, g) e-resources, h) e-journals, i) Theses, etc)	10,499 sq. ft. Yes 63,603 50,250 44 38 6 2,958 Databases-5, 8, 830 (EBSCO & Nlist e journals) 79

6. Whether Departmental Libraries available? If yes, please give details.

Yes, there are departmental libraries which supplement the stock from the central library and maintain the project reports of students.

Students and teachers have round-the-clock access to all the resources available in the central as well as departmental libraries. Students make use of these resources for their assignments and reference work for project, while teachers use them for preparing a sound curriculum, for strengthening their knowledge base and for enhancing their teaching- learning process.

7. Hostels (No. of rooms with students accommodated)

- (i) Men -
- (ii) Women ✓18 rooms

Hostel at Sadhu Vaswani Mission Campus

8. Information about:

- (i) **Administrative Block** 7564 sq. ft.
- (ii) **Principal Office** 5423 sq. ft.
- (iii) **Staff Room** 711 sq. ft.
- (iv) **Common Room** 1970 sq. ft.
- (v) **Canteen** 1970 sq. ft.
- (vi) **Auditorium** 8578 sq. ft.

(vii) Internet facilities:

The college has 246 computers with internet facilities distributed over computer laboratories, library, examination cell, office and departmental cubicles. Our entire faculty has access to these computers.

(viii) Medical Facilities

- 1) Free Eye Check up for all students and staff
- 2) Ambulance and Medical Service from Inlaks hospital in case of sudden emergency
- 3) A compulsory medical check-up programme for F.Y.B.A. / F.Y.B.COM and M.A./M.Com, as well as hostel students is organised by the college every year. All the students admitted in the F.Y.B.A./ B.COM, and B.B.A. /B.C.A. /B.Sc., M.A./M.COM are covered under the Medical check-up programme and compulsory Medical Insurance Scheme with the University of Pune.
- 4) We also have a free in-house Homeopathic dispensary. Over 700 students benefit from it.

(ix) Transport facilities:- -

(x) Other:- -

9. Sports Facilities (indoor/outdoor), Play grounds, Fitness equipment, sports coaches etc.

i) A Gymnasium with modern physical exercise and fitness equipment have been made available for Students and Staff

ii) A spacious playground with all facilities and equipment for:

- Javelin
- Handball
- Discus
- Table Tennis
- Weight lifting
- Jumping pit
- Shot put
- Hurdles
- Tae-kwon-do
- Kabbadi
- Throwball
- Volleyball
- Basketball
- Badminton
- Hammer Throw
- Football
- Running

- iii) Special coaches to train students in their respective events have been appointed.
- (iv) Scholarships, fee concessions, free medical check-up, free nutritious breakfast and vitamins, travelling and pocket allowance, T-shirts and track suits are provided to students participating in Inter college / University / State / National Level sports. Additional academic support, special concession in attendance, and flexibility in examination schedules is offered.
- (v) Scholarships, cash prizes and trophies are awarded to the best sports girls every year.
- (vi) Booking of outside grounds for students to get special exposure and practice
- (vii) Credit Course in Adventurous Sports has been introduced in this year
- (viii) Participation of Students, Teaching and Non-Teaching Staff in Annual Sports Day.

10) Total Buildings (covered area in sq. ft.) -76695 Sq. ft.

11) Whether College website is available and updated regularly?

Yes, the College website is available and is updated regularly.

INFRASTRUCTURE ENHANCEMENT DURING LAST 5 YEARS

1. The college has installed 9 additional projectors, one screen
2. CCTVs -128
3. Computers - 18
4. Smart Boards in 4 classrooms
5. Library scanner – RFID Sensor - 1
6. Started an Incubation Centre under CWE
7. Installed Rain water Harvesting
8. Solar Panels
9. Evaporative Cooling System in Examination Cell, AV Room and IT Lab- 11
10. Additional Photocopying machine
11. Printers - 10
12. Chairs-36
13. Tables - 10
14. Store racks
15. Fire Extinguishers- 30

16. Speakers- 3
17. Blue Tooth Speakers – 2
18. Computer Tables – 5
19. Executive Chair and Table – 1
20. Sanitary Vending Machine – 1
21. Lamination Machine – 1
22. Paper shredder – 1
23. Note Counting Machine -1

V. Courses

1. Courses offered (including diploma/certificate)

S.No.	Course	Intake	Actual enrolment at present (2018- 2019)
1	BCOM (3 years)	120 each	794
2	BA (3 years)	120 each	516
3	BCS (3 years)	80 each	174
4	BBA (3 years)	80 each	217
5	BCA (3 years)	80 each	196
6	MA English (2 years)	60 each	39
7	MA Sociology (2 years)	60 each	22
8	MA Economics (2 years)	60 each	24
9	M COM (Bus. Administration) (2 years)	60 each	56
10	M COM (Accountancy)(2 years)	60 each	48
11	MSc (Computer Science) (2 years)	60 each	25
12	Certificate Course in Mindfulness Based Counselling: Listening with an Embodied Presence	25	25
13	Diploma in Dance Movement Therapy	20	20
14	Post graduate Diploma in Clinical Music Therapy	06	06
15	Certificate Program in Financial Markets-Sales & Operations	45	45

2. Courses started after grant of autonomy (including diploma/certificate)

a) MSc Computer Science

b) MCOM (Advanced Accounting and Taxation)

c) Certificate and Diploma Courses conducted in 2018-19

1. Certificate Course in Mindfulness Based Counselling: Listening with an Embodied Presence
2. Diploma in Dance Movement Therapy
3. Post graduate Diploma in Clinical Music Therapy
4. Certificate Program in Financial Markets-Sales & Operations. A skill-based CSR initiative by the BSE Institute Ltd., a wholly owned subsidiary of the Bombay Stock Exchange Ltd [syllabi and faculty of BSE Institute Ltd].

d) List of Credit Courses From 2015-16 to 2018-19

1. Film Making & Editing
2. Personality Development
3. Tally 9
4. Spanish Basic
5. French
6. Bharatnatyam
7. Spoken English
8. Cartooning
9. Tourism Management
10. Bollywood Diwas
11. Global Business Services[A/c & Finance]
12. Digital Marketing
13. Style Intensive (Dance-Bollywood, Crump, Contemporary)
14. Python Programming
15. Quantitative Techniques
16. Painting
17. Early Childhood Care in Education(ECCE)
18. Physical Fitness
19. Image Consultancy & Management
20. Romeo & Juliet (Dance)
21. Spanish Advanced (Level II)

22. Listening Skills
23. Software Testing
24. Research Methodology
25. Disability-Awareness & Inclusion
26. Salsa Styling
27. Kathak Dance
28. Script Writing
29. Content Writing
30. Insurance Practices
31. Accounting for All
32. Adventurous Sports
33. Retail Analytics (in collaboration with TCS)
34. Editing
35. Dance
36. Introductory Course for Civil Services Exam
37. Embroidery
38. Image Consultancy & Management (Advanced)
39. Let us learn Gandhi
40. Understanding Marxism
41. Yoga (Compulsory for PG students)
42. Cyber Security (Compulsory for PG Students)
43. Human Rights (Compulsory for PG Students)

From 2019-20 new additions:

44. Android Programming
45. Corporate Training
46. German (Basic)
47. School Counseling
48. Reiki
49. Japanese
50. Foundation of Social Well Being
51. Embroidery (Master at Threads)
52. LaguardiaMiras Coil (in collaboration with University of New York, University of Lahore)

53. Civil Commando Training in collaboration with Indian Military Training Centre, Pune (IMTC).
54. Best-out-of-waste Teaching Aids
55. Mathematics & Statistics for Economic Analysis

CURRICULUM ENHANCEMENT

- The curriculum has been revamped to maintain contemporariness, innovativeness, relevance, academic rigour and employability, in the year 2015-16 for the First year Degree programmes; in the year 2016-17 for the second year; in 2017-18 for third year; in 2018-19 for First year PG programmes and in 2019-20 for the second year PG Programmes.
- Inclusion of Societal issues like Gender Sensitivity, Human Rights, and Dualistic Societies, Environment, Health, Safety and Conservation/Preservation/Welfare in Curriculum.
- Curriculum Approach: Practical Application and Research Orientation
- Enhancing Employability: Internships have been made a part of certain curricula like Accountancy..
- Increased number of credit courses to enhance skill based component in the curriculum

3. Whether approval of the University and concerned Statutory Council(s) obtained for starting new courses? If yes, please provide approval letter.

Informed Savitribai Phule University, Approval not mandatory as per Statutes of Autonomy for Colleges. **(Letters attached Annexure VI A)**

4. Whether self-financing courses started by the College? If yes, list of the courses

Yes

1. Bachelor of Computer Science
2. Bachelor of Business Administration
3. Bachelor of Computer Application
4. MA English
5. MA Sociology
6. MA Economics

7. M COM (Bus. Administration)
8. M COM (Accountancy)
9. MSc (Computer Science)

List of Credit Courses from 2015-16 to 2018-19

1. Film Making & Editing
2. Personality Development
3. Tally 9
4. Spanish Basic
5. French
6. Bharatnatyam
7. Spoken English
8. Cartooning
9. Tourism Management
10. Bollywood Diwas
11. Global Business Services[A/c & Finance]
12. Digital Marketing
13. Style Intensive (Dance-Bollywood, Crump, Contemporary)
14. Python Programming
15. Quantitative Techniques
16. Painting
17. Early Childhood Care in Education(ECCE)
18. Physical Fitness
19. Image Consultancy & Management
20. Romeo & Juliet (Dance)
21. Spanish Advanced (Level II)
22. Listening Skills
23. Software Testing
24. Research Methodology
25. Disability-Awareness & Inclusion
26. Salsa Styling
27. Kathak Dance
28. Script Writing

29. Content Writing
30. Insurance Practices
31. Accounting for All
32. Adventurous Sports
33. Retail Analytics (in collaboration with TCS)
34. Editing
35. Dance
36. Introductory Course for Civil Services Exam
37. Embroidery
38. Image Consultancy & Management (Advanced)
39. Let us learn Gandhi
40. Understanding Marxism
41. Yoga (Compulsory for PG students)
42. Cyber Security (Compulsory for PG Students)
43. Human Rights (Compulsory for PG Students)

Number of Students who took advantage of these courses in the last 5 years: 2400

From 2019-20 new additions to Skill based Credit Courses Approved by our Academic Council:

44. Android Programming
45. Corporate Training
46. German (Basic)
47. School Counseling
48. Reiki
49. Japanese
50. Foundation of Social Well Being
51. Embroidery (Master at Threads)
52. Laguardia Miras Coil (in collaboration with University of New York, University of Lahore)
53. Civil Commando Training in collaboration with Indian Military Training Centre, Pune (IMTC).
54. Best-out-of-waste Teaching Aids
55. Mathematics & Statistics for Economic Analysis

5. Whether the Committee is satisfied about the courses offered by the College, especially self-financing courses?

VI Faculty Strength

1.	<p>No. of teachers available (Professor, Associate Professor, Assistant Professor, others)</p> <p>(i) Regular</p> <p>(ii) Ad-hoc</p> <p>(iii) Contractual</p> <p>(iv) Guest faculty</p> <p>(v) Visiting faculty</p> <p>Separate department –wise list of the faculty for the above categories to be provided with name, designation, qualification, pay, total experience, no. of years in the College, no. of research publication to be provided as Annexure.</p>	<p>36</p> <p>12</p> <p>-</p> <p>-</p> <p>09</p> <p>(Annexure VII Attached)</p>																																																																																											
2.	<p>Sanctioned, working strength and vacant position (faculty)</p> <table border="1" data-bbox="347 1193 1522 1951"> <thead> <tr> <th rowspan="2">Category</th> <th colspan="3">Sanctioned</th> <th rowspan="2">Total</th> <th colspan="3">Working</th> <th rowspan="2">Total</th> <th colspan="3">Vacant</th> <th rowspan="2">Total</th> <th rowspan="2">Grand Total</th> </tr> <tr> <th>Prin cipal /Pro f.</th> <th>Asso. Prof.</th> <th>Asstt. Prof.</th> <th>Pri nci pal/ Pro f.</th> <th>Asso. Prof.</th> <th>Asstt. Prof.</th> <th>Prin cipa l/Pr of.</th> <th>Asso . Prof.</th> <th>Asstt . Prof.</th> </tr> </thead> <tbody> <tr> <td>Aided</td> <td>1</td> <td>8</td> <td>22</td> <td>31</td> <td>1</td> <td>8</td> <td>18</td> <td>27</td> <td>0</td> <td>0</td> <td>4</td> <td>4</td> <td>31</td> </tr> <tr> <td>Non-Aided</td> <td>-</td> <td>-</td> <td>21</td> <td>21</td> <td>0</td> <td>0</td> <td>21</td> <td>21</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>21</td> </tr> <tr> <td>Others</td> <td>-</td> <td>-</td> <td>04</td> <td>04</td> <td>-</td> <td>-</td> <td>04</td> <td>04</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>04</td> </tr> <tr> <td>Total</td> <td>1</td> <td>08</td> <td>47</td> <td>56</td> <td>1</td> <td>8</td> <td>43</td> <td>52</td> <td>0</td> <td>0</td> <td>4</td> <td>4</td> <td>56</td> </tr> </tbody> </table>														Category	Sanctioned			Total	Working			Total	Vacant			Total	Grand Total	Prin cipal /Pro f.	Asso. Prof.	Asstt. Prof.	Pri nci pal/ Pro f.	Asso. Prof.	Asstt. Prof.	Prin cipa l/Pr of.	Asso . Prof.	Asstt . Prof.	Aided	1	8	22	31	1	8	18	27	0	0	4	4	31	Non-Aided	-	-	21	21	0	0	21	21	0	0	0	0	21	Others	-	-	04	04	-	-	04	04	-	-	-	-	04	Total	1	08	47	56	1	8	43	52	0	0	4	4	56
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3.	Qualification of Faculty				
	Category	No. of Ph.D.	No. of M. Phil	Other	Total
	Aided	14	7	6	27
	Non-Aided	-	2	19	21
	Other	-	-	4	4
	Total	14	9	29	52
4.	Non-teaching Staff:				
	(i) Sanctioned: Aided		32		
	(ii) Working: Aided		30		
	(iii) Vacant		02		
	(iv) Working: Unaided		10		
	List of the non-teaching staff to be provided as annexure indicating name, designation, qualification, pay			(Details of Non-Teaching Information attached) Annexure -VIII	

VII. Research Profile

1.	No. of Research Publications during the last five years. (Department – wise list to be placed as Annexure)	118 Annexure - IX
2.	Research Projects undertaken during the last five years (Department-wise list to be placed as Annexure including name of the teacher, title of the project, funding agency etc.)	03 Annexure - X
3.	Seminars/Conferences/Workshop/Symposia organized during the last five years (Department-wise list to be placed as Annexure- separate for National/International)	13 Annexure - XI
4.	Seminars/Conferences/Workshop/symposia attended during the last five years (Department-wise list to be placed as Annexure- separate for National/International)	192 Annexure - XII

1. Other research and consultancy related activities

St. Mira's college recognizes the value of its staff undertaking consultancy for outside bodies. This work is an important channel through which knowledge and expertise can

flow to and from businesses and other external agencies and therefore contributes to the development of growing and productive relationships with these bodies.

The Institute has expertise in various research areas to provide knowledge and intellectual inputs which are of interest to the industry and other organizations.

Consultancy project/task/work is one where faculty and research staff provide knowledge and intellectual inputs to industry or other organizations (within India and abroad), primarily for their purposes.

Our teachers are Panelists, coordinator for NGO, Facilitator for summit, Reviewer for (ASS) Canadian journal.

They are also academic counselor on the Boards of Studies of the Savitribai Phule Pune University as subject experts and with departments of other autonomous colleges. They are invited as contributory teachers to University departments and other educational institutions. Some of our research guides and other faculty as well are recruited as subject expert for pre-registration and pre-submission viva's of research students.

Our English department has started with editing cell to facilitate other departments and institute to edit their thesis, Journal, books etc.

VII Admission Policy and Process

Online Admissions on Merit keeping in mind reservations of categories as per Government Norms.

Details regarding the admission process, such as dates of commencement for online registration, dates of announcement of merit list, fee structure for various courses, documents required to be submitted during admission, subject options available for every course, etc. are put up on the college website at least seven days prior to the commencement of the online form filling process.

For all courses merit lists are displayed for general, minority and reserved category students. St. Mira's is an aided institution with linguistic minority status. As such, 50% of the seats are reserved for Sindhis (Minority). The remaining seats for F.Y. classes are filled in accordance with Government and University of Pune norms for general and reserved categories. Notices cautioning students and parents against touts and notices declaring that no capitation fees are ever taken for admissions, not even for Management Quota Seats, are displayed at prominent places in the campus.

The entire admission process follows a systematized, streamlined method that is completely transparent, and computerised.

All admissions are done as per government norms through an online system for all classes. The online admission software is customised and has created a sound database of all students. It generates student profiles of various types for analysis and is useful in executing important functions such as generation of roll numbers, G.R. number, and assists in procuring information for student scholarships, records for examination cell, attendance records, printing of I cards etc. Moreover, it helps to generate merit lists during admission which are displayed on the college website. During admissions help desks are set up; guidance and counselling is provided to students by the faculty regarding choice of streams and optional subjects.

For UG:

First year: Our own students from class XII are given preference; the remaining seats are allotted as per merit and according to Government rules /quota system so as to ensure social justice.

Students from outside the state are admitted with due clearance from the University. The first /second Merit Lists are prepared on the basis of the computerized rank list.

Second Year: Admission to special subjects/options at S.Y. level is finalised on the basis of Marks obtained in the subject at the first year level and counselling sessions with HODs.

For Outsiders:

Same as for the F.Y. Courses.

All Second Year students are promoted to the Third Year provided they do not have any First Year backlog.

No new student is admitted to the T.Y. Class.

PG Admissions:

Students who have Graduation degrees from Pune University are admitted directly for the PG courses. For students from other universities, students are admitted after interview with HODs and after fulfillment of Pune University eligibility conditions.

The college has an admission committee to monitor the admission process and student profiles annually. Pre - admission meetings are held and admission procedures to be

followed are discussed.

The committee assesses whether all admissions have been effected according to the norms decided upon.

We have used the review of student profiles to provide us with valuable information regarding

- i) Their economic status-useful for deciding on the scholarship they may be eligible for
- ii) Previous performance- helps to categorise them into basic and advanced learners.
- iii) Their hobbies and talents- these can be developed and used for college development and increasing their self esteem.

There is a provision for reservation of seats for the disadvantaged community, for the differently-abled, for the economically weaker sections of society, children of military personnel, as well as sports students. They are admitted under the categories reserved for their benefit – if necessary with a reduction in cut-off percentage. The reservation is in accordance with the admission policy of the Government. The Management too takes special care to facilitate admission of students who are first generation learners and those coming from single parent homes.

Special scholarships, freships and fee concessions are made available to needy and deserving students. We have an ongoing programme of English remedial teaching, spoken English and soft skills development in addition to regular counselling to ensure equity for such students.

VIII Course-wise Fee Structure and its basis: (Annexure to be placed)

We follow the fee structure as laid down by our affiliating University (**Annexure XIII**)

Comments of the Committee on the fee structure

IX Teaching Learning Methods adopted by the College. Whether the Committee is satisfied with the present methods? Whether CBCS adopted?

The quality of teaching-learning has been enhanced by an eclectic mix of strong theory building along with hands-on experience in the field. In most of the disciplines, training workshops, guest lectures, group discussions, role plays, quizzes, business plans and industry visits are used to facilitate the much needed link between industry and academia. Gap in the knowledge base of students is bridged by special, free coaching after class hours by the subject teachers; ‘The Buddy System’ by advanced learners is encouraged. Heterogeneous learning abilities of students is catered to; ‘Advanced learners’ are assigned additional learner-oriented, skill-building assignments and book bank facility. Though the lecture method remains the main vehicle of transacting the curriculum, a spate of alternative teaching methods to make learning effective and interesting have been adopted. Viz **Blended Learning, Interactive Learning, Collaborative Learning, Independent Learning, Creative Learning**

Our focus has been the continuous improvement of the quality of teaching-learning processes by enhanced learning infrastructure like ICT enabled teaching, internet facility for staff and students, exposure of students to short term projects, continuous assessment, multiple opportunities to improve their grades, creative assignments, skill enhancement of the students, guest lecturers / seminars/ workshops for staff and students, integration of field/ industrial with academics, faculty development through training at Centers of Higher Learning and Excellence, facilities like INFLIBNET for teachers.

Yes CBCS has been adopted.

- 1. Introduction of Choice Based Credit System with Grading:** We have introduced the Choice Based Credit System (CBCS) in order to provide a learner centric contextual curriculum. We are operating on a modular pattern based on modules called “credits” wherein ‘credit’ defines the quantum of content / syllabus prescribed for a course / paper and determines the minimum number of teaching-learning hours required. One credit denotes 15 hours of instruction per semester. The result sheet indicates the Grades, Grade Point Average, SGPA and CGPA.

2. The minimum number of credits required to acquire a degree is as follows:
B.Com -158 Credits; B.A -150 Credits; B.Sc. Computer Science – 206 Credits; BB.A. - 148 Credits and BB.A. (Computer Application) -148 Credits.
3. **Additional Credit Courses:** Our system permits the students to offer additional/value added courses and acquire more than the required number of credits, depending upon the learner's aptitude. The grades of these are reflected in the final year result sheet.
4. Some ICT enabled innovations to facilitate the processes in the examination cell like the Question Paper Picker, Examination timetable scheduler, Flexi test paper generator, and Advanced online exam software have been incorporated –

X Examination and Evaluation. Examination reforms by the College.

Our innovative measures and reforms include the following:-

1. Implementation of **Choice Based Credit System with Grading-** We have introduced the Choice Based Credit System (CBCS) in the year 2016-17 in order to provide a learner centric contextual curriculum. We are operating on a modular pattern based on module/units called “credits” wherein ‘credit’ defines the quantum of content / syllabus prescribed for a course / paper and determines the minimum number of teaching-learning hours required. One credit denotes 15 hours of instruction per semester. The result sheet indicates the Grades, Grade Point Average, SGPA and CGPA.
2. Our system permits the students to offer **additional/skill based credit courses** and acquire more than the required number of credits, depending upon the learner's aptitude. The grades of these are reflected in the final year result sheet.
3. Some **ICT enabled innovations** to facilitate the processes in the examination cell like the Question Paper Picker, Examination timetable scheduler, Flexi test paper generator, and Advanced online exam software have been incorporated
4. **Increased security** –The mark sheet (since June 2012) carries a hologram as a security feature. It has 10 features, including micro and laser readable features.

5. **Xerox copy of Answer-sheet** - A photo copy of the answer sheet is provided on receiving an application from the candidate for verification or revaluation.
6. **Redesign of Answer sheet** – Answer sheets have been redesigned to ensure accuracy when assessment is carried out by examiners as well as moderators.
7. **Continuous Internal Assessment** through online testing and flexi –tests
8. **Adherence to declared examination schedules** with respect to online form filling, conduct of examinations and declaration of results. Results are declared within 30 days of the last paper of the course.

Whether the Committee is satisfied with the present mode of examination and evaluation?

XI Achievements of Students in examinations and other activities(please provide details separately for examinations, co-curricular, extracurricular activities) (Annexure Attached XIV)

St. Mira's College for Girls, Pune

Sports Department

Star Performers of last Five Years - Gold Medalist and National & International players

2014-15

Sr. No.	Name of the Participant	Name of the Game
1	Yamini Meherally	Table Tennis
2	Jueely Badhe	Athletics - High Jump
3	Geeta Shinde	Athletics- Javelin Throw
4	Vandana Wankhede	Handball

2015-16

Sr. No.	Name of the Participant	Name of the Game
1	SuhasiniPamu	Table Tennis
2	Mamta Chourasia	Athletics, Heptathlon
3	Aditi Shukla	Rifle Shooting
4	Mrinal Thapliyal	Handball
5	Khushnaz Jogi	Athletics- Hammer Throw

2016-17

Sr. No.	Name of the Participant	Name of the Game
1	Yamini Singh	Rowing
2	Maya Khadka	Taekwondo
3	Aditi Shukla	Rifle Shooting
4	Jueely Badhe	Athletics- High Jump
5	Suyosha Shetty	Basket ball
6	Khushnaz Jogi	All India University Handball

2017-18

Sr. No.	Name of the Participant	Name of the Game
1	Yamini Singh	Asian Rowing Championship Medalist
2	SampadaBuchade	Athletics ,Cross Country and 21 KM Marathon
3	Muskan Bishnoi	All India University - Archery
4	Jueely Badhe	Athletics- High Jump
5	Suyosha Shetty	Basket ball
6	Mamta Chourasia	West Zone Athletics- Hammer Throw
7	Snehanjali Yadav	Judo

2018-19

Sr. No.	Name of the Participant	Name of the Game
1	Yamini Singh	International Rowing Games
2	Muskan Bishnoi	All India Inter-University Medalist - Archery
3	Sampada Buchade	Athletics ,Cross Country and 21 KM Marathon
4	Suyosha Shetty	All India Inter-University - Basket ball
5	Nikita Punekar	National Shooting Champion
6	Jueely Badhe	Athletics- High Jump
7	Tanaya Joshi	Athletics- Javelin Throw
8	Mamta Chourasia	Hammer Throw
9	Sanjana Gaikwad	Football
10	Vaishnavi Chhatiyar	Athletics- 5 km Walk
11	Snehanjali Yadav	Athletics and Cross Country

XII Achievements of Teachers

The testimony to the capability of our teachers lies in the abundant awards they receive for their outstanding teaching abilities and significant contributions to the field of research. However this is just the tip of the ice berg for it only hints at the hours of work and dedication that each teacher puts in with or without receiving awards every single day in college.

S.No.	Name of the Award	Name of the faculty member	Year
1	International Women's Achievers Award, 2012	Dr. Gulshan Gidwani, Principal	2012-2013
2	Agro Tourism at the IEDRC Conference at Hongkong won her the Best Paper Award	Dr. Mrs Deepika Chadda	2012-2013
3	Won best paper award "Students Perception about Importance and Relevance of Values in Today's Life and the Role of Teachers in Value Education	Ms. Rajni Singh	2012-2013
4	The Best Paper Award for her paper on "Joseph Stiglitz's contribution Economics'	Ms. Aparna Kulkarni	2012-2013
5	Best research paper at the IEDRC Conference at Singapore	Dr. Arwah Madan	2013-2014
6	Bhai Nevarekar Award for excellent achievement in sports	Dr. Manju A. Jugadar	2014-2015
7	National Mahila Rattan Gold Medal Award (National Award)	Dr. Manju A. Jugadar	2014-2015

8	Indira Gandhi Gold Star Award (National Award)	Dr. Manju A. Jugadar	2014-2015
9	Ideal Teacher Award	Mrs. Madhuchhanda Banerjee	2014-2015
10	International Award –Kukkiwon Award as an appreciation and in recognition of teaching self defence as a subject for Girls since the last 15 years and for promoting inter cultural harmony! Kukkiwon is the world Taekwondo headquarters in Korea.	Dr. G.H. Gidwani, Principal	2016-2017
11	Dr. SarvapalliRadhkrishnan Award for Best Teacher	Dr. Jaya Rajgopalan	2016-2017
12	Nation Builders Award 2017 by the Uttara Bharat Sangh, Pune and Rotary Club of Pune Riverside	Mrs. Shalini Iyer	2017-2018
13	Award from Indian Institute of Hotel Management for “Excellence in Teaching”	Ms. Elizabeth Kanade	2017-2018
14	Punyadham Award 2017’ in recognition of her ‘virtuous contribution to the city of Pune’.	Principal, Dr. G.H. Gidwani	2017-2018
15	‘Nation Builders Award 2017’ by the Uttara Bharat Sangh, Pune and Rotary Club of Pune Riverside.	Mrs. Shalini Iyer	2017-2018
16	‘Nation Builders Award 2017’ by the Uttara Bharat Sangh, Pune and Rotary Club of Pune Riverside.	Dr. Rama Venkatachalam	2017-2018
17	Awarded a short Research Fellowship at the Entrepreneurship Development Institute of India (EDII), Ahmedabad	Dr. Rama Venkatachalam	2017-2018
18	Award from Indian Institute of Hotel Management for ‘Excellence in Teaching’.	Ms. Elizabeth Kanade	2017-2018
19	Award from Krips Foundation for contribution to the field of Education	Dr. G.H. Gidwani	2017-2018
20	Featured in Corporate Citizen Magazine	Dr. G.H. Gidwani	2017-2018
21	Shivchatrapati ‘Jijamata’ Award from the State of Maharashtra which is the highest	Dr. Gurbans Kaur	2017-2018

	award in Sports		
22	Awarded a fellowship for a minor research project by ICSSR	Dr. Snober Sataravala	2017-2018
23	First Prize for paper presentation at a National Conference	Dr. Sangeeta Deshmukh	2017-2018
24	Smt. Pratibha Singh, Rajasthan, Memorial “Best Paper Award’ at the 1 st Annual Congress of the Society of Industrial and Organizational Psychology.	Mrs. Sharmine Palsetia	2018-2019
25	Awarded the Dr. Sarvapalli Radhakrishna – Best Teacher Award- 2018; the Best Sports Teacher Award, and the KUKKIWON Award.	Mrs. Suvarna Deolankar	2018-2019
26	The Life Time Achievement Award from the Sports India Company; an award for achieving excellence in Sports and Enhancing Pune’s name and pride by the Rotary Club of Pune.	Ms. Gurbans Kaur	2018-2019
27	The INDIRA RATNA AWARD 2018 from Maharashtra Pradesh Congress Committee, the Jijamata Puraskar conferred on her by Respected Shri Phadnavis C M of Maharashtra at the CM CHASHAK Opening Ceremony program.	Ms. Gurbans Kaur	2018-2019
28	Was honoured by the World Taekwondo Association, Korea. For successfully completing the KUKKIWON’s 7 th Dan Taekwondo Promotion Test	Shri Balkrishana Bhandari	2018-2019
29	Shivchatrapati Award from the State of Maharashtra for best Coach	Shri Balkrishana Bhandari	2018-2019
30	Was conferred the Best Teacher Award by IIHM.	Dr .Snober Sataravala	2018-2019
31	Successfully completed and submitted her ICSSR Research Project. Her paper on “Frankenstein” was published by the International Journal of Gender studies,	Dr. Snober Sataravala	2018-2019

	Sage Publications which has an impact factor of 0.366.		
32	Won the Best Paper award for her paper published in the international UGC approved and refereed journal "Literary Insight". She also received a grant of Rs 58,000 from SPPU for her paper presentation in Spain.	Ms. Komal Tujare	2018-2019

XIII. Administrative Activities

1.	Whether the Governing Body, Academic Council, Finance Committee and Board of Studies are constituted? If yes, give constitution of these bodies.	Yes, Annexure Attached XV
2.	Whether meetings of these bodies are conducted as per UGC guidelines for Autonomous Colleges? If yes, give dates of the meetings held during the last five years.	Yes, Governing Body Meeting: 16.8.2014, 11.7.2015, 21.3.2016, 3.12.2016, 8.7.2017, 14.3.2018, 21.8.2018, 30.1.2019, 9.7.2019 Academic Council Meeting: 24.4.2015, 27.4.2015, 28.4.2015, 29.4.2015, 29.5.2015, 14.7.2015, 15.7.2015, 9.9.2015, 12.9.2015, 7.4.2016, 16.4.2016, 18.4.2016, 19.4.2016, 22.4.2016, 23.6.2016, 24.6.2016, 13.6.2017, 15.6.2017, 16.6.2017, 19.6.2017, 10.7.2017, 14.7.2017, 18.4.2018, 19.6.2018, 21.6.2018, 12.9.2018, 15.1.2019, 25.6.2019

		Board of Studies Meeting: Annexure Attached XVI Finance committee Meetings: 27.6.2014, 17.6.2015, 20.6.2016, 19.6.2017,18.6.2018, 5.7.2019
3.	Comments of the Committee on the resolutions passed by the above bodies in recent times	

XIV Mandatory Disclosure

1.	Whether College website is available and updated regularly?	Yes
2.	Whether the information is available on the College website:- (i) Courses offered (ii) Fee structure (iii) Faculty details such as qualification, unique ID (iv) Admission procedure (v) Infrastructure available (vi) Research activities (vii) Details of Ph.D. students enrolled with enrolment no., date of enrolment, topic, name of supervisor, likely date of completion, etc.	Yes
3.	Whether undertaking from the College is available on its website to the effect that the College will abide by all the Regulations of UGC notified from time to time?	Yes

xv. Interaction with Stakeholders

1.	Interaction with faculty	
2.	Whether all the teachers are in favour of extension of Autonomy to the College?	Yes
3.	Interaction with Students	
4.	Interaction with Non-teaching Staff	

XVI. Utilisation of UGC funds

- (i) Specific comments be given (Give details of Autonomy Grant/ General Development grant, if any received by the College for the last five years separately)

S.No.	Name of the Scheme	Grant Allocated	Grant Released /Received	Grant Utilised/ Amount Spent	Remarks/Amount Credited back to UGC
A)	X Plan	804576	767334	770620	-
	(i) UG Development Assistance	-	-	-	-
	(ii) PG Development Assistance	-	-	-	-
	(iii) Womens Hostel	-	-	-	-
	Total	804576	767334	770620	-
B)	XI Plan Development Assistance				
	(i) UG Development Assistance	1200000	1000000	1099174	Rs.99174/- from college Fund - Clearance Letter dt.30.1.2015
	(ii) PG Development Assistance	-	-	-	-
	(iii) Merged Scheme	3860000	2089000	2097100	Rs.8100/- from College Fund - Clearance Letter dt.21.2.2015
	(iv) Additional Assistance	2500000	2250000	2141466	Rs.108534 Credited to UGC clearance Letter Dt..13.12.2016
	Total				
C)	Grant Received during XII Plan				
	IQAC 2012-2017	300000	300000	318456	58692 (returned to UGC)
	Merged Scheme 2013-2017	555000	555000	554420	580 unspent balance

	Graduate Development Assistance (2014-2017)	2740600	480000	1652315	1172315 (yet to be received)
	CPE Phase-1 (2004-2009)	6000000	6000000	5715804	284196
	CPE Phase -2 (2010-2015)	7500000	7500000	7500536	-
	CPE Phase-3 (2014-2019)	10000000	7600000	10270399	Amt. Recievable 24,00,000
D)	Autonomous Grant				
	2007-08	1500000	1280530	1280530	
	2008-09		903077	903077	
	2009-10		1500000	1500000	
	2010-11		1276118	1276118	
	2011-12		1496702	1496702	
	2012-13		1313297	1313297	
	2013-14		1500000	1694699	
	2014-15		1500000	1499899	
	2015-16		1500000	1502591	
	2016-17		Not received	1500150	
	2017-18		Not received	1499937	
	2018-19		Not received	1502727	

- (ii) **Whether X and XI Plan Accounts of the College have already been settled. Copies of the UGC letters may be enclosed as Annexure. (Annexure XVII)**
- (iii) **Income – expenditure statement during the last five years. Copy of the Audited Statement of Expenditure of the College during the last five years to be placed as Annexure. (Annexure XVIII)**

XVII. Achievements of the College after UGC autonomy

1.	Experience of the College as an 'Autonomous Institution' in curriculum development, teaching and learning, examination, credit system, grading system, infrastructure, governance, etc,			
Achievements				
S. No.	Items	Status before Autonomy (12-13)	Status at present (18-19)	
1.	UG intake	1530	1897	
2.	PG intake	149	214 + 96 (Diploma and Cert. Prog)	
3.	UG Programmes	05	05	
4.	PG Programmes	04	06	
5.	M.Phil/Ph.D.	-	-	
6.	Research Centres	-	-	
7.	Research Publications	78	118	
8.	Research Projects	01	03	
9.	Organising Seminar, Conference etc.	11	13	
10.	Attending Seminar, conference	96	192	
11.	Extension activities	Annexure XIX attached		
12.	Consultancy	Annexure-XX Attached		
13.	Faculty	Teaching – 50 Non - Teaching -32	Teaching – 50 Non - Teaching -32	
14.	Faculty with Ph.D.	08	14	
15.	Infrastructure	Annexure XXI Attached		
16.	Library	Books:56390 Journals:54	Books: 63,603	

			International Journals:6 E-Journals: 6687	Journals:44 International Journals:6 E-Journals: 8830 and Independent E-Journals: 03		
	17.	Result Analysis	Annexure Attached XXII			
	18.	Placement	10/20	55/65		
	19.	Any other				

XVII. Observations of the Committee

- A linguistic minority institution for girls founded by a visionary philosopher with focus on values.
- Very supportive management, dedicated staff and vibrant students.
- Congenial academic atmosphere with good inter-personal relations amongst staff and students.
- College with potential for excellence with an interdisciplinary approach offering a variety of elective options.
- Two courses-MSc (Computer Science) and M.Com(Advanced Accounting and Taxation) introduced.
- 59 credit based certificate/ diploma courses offered, some very innovative like Mental Health Programme, Clinical Music Therapy and Commando Training in self defence mode.
- Effective in-house software developed by the Computer Science department.
- Transparency in conducting examinations and evaluation, with a good deal of automation and time bound result declaration observed.
- Impressive achievements in sports and National and International level.
- A variety of extension activities undertaken by departments and also through NSS.
- Partially automated library with special facilities for visually impaired students.
- Digitization of office records under process.
- Solar panels installed enabling savings of Rs.4.6 lakhs per annum and green audit conducted.

XVIII. Suggestions of the Committee

- New programmes/ courses in Basic Sciences, Education, Performing Arts, Home Science and Liberal Arts may be introduced.
- The curriculum needs to be revised more frequently.
- More specialization options in PG and at UG level may be offered.
- Faculty be encouraged to do Ph.D.
- Research culture may be strengthened by getting more research projects from funding agencies, organizing more seminars and quality research publications.
- Formal Consultancy policy be formulated and implemented.
- Disabled friendly facilities may be enhanced.

- More sanitary vending facilities and incinerators in girls' common rooms may be provided.

XIX. Recommendations of the Committee

The motto of the College is to provide value based education, reverence for all religions and enhancing life skills. This has been achieved, to a large extent, as is obvious from the academic and other activities undertaken by the college in the past five years.

In view of the above, the Committee strongly recommends the continuation of the autonomous status to St. Mira's College for girls, Pune.

Place :Pune

Date:23.7.2019

Name & Signature of Expert Visiting Committee Members

Name of the Expert	Signature
Dr. Meena R. Chandawarkar (Former VC, Karnataka State Women's University)	 23/7/19
Prof. Shanthy Sundaram British Council and Commonwealth Fellow (UK) Professor and Head Centre of Biotechnology, University of Allahabad	 23/7/19
Dr. Ms. Nirmala Principal, PSGR Krishnammal College for Women	 23/7/19
Dr. Sanjay Chakane Principal Indapur Taluka Shikshan Prasarak Mandal's Arts Science and Commerce College Indapur, Pune	 23.7.19
Ms. Beena Menon Section Officer, UGC, New Delhi.	 23/07/19