1.3.2 Number of Value added courses for imparting transferable and life skills offered during the year ----8

2017-18

File Description- DVV

- **List of Value Added Courses offered**
- **Syllabus along with Course outcome**

Principal Incharge
St. Mira's College for Girls, Pune.

St. Miras College for Girls, Pune (Autonomous-Affiliated to Savitribai Phule Pune University)

1.3.2 Number of value-added courses for imparting transferable and life skills offered during last five years

1.3.3 Average Percentage of students enrolled in the courses under 1.3.2 above

Year -1 - 2017-18						
Name of the value added courses (with 30 or more contact hours)offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Global Business Services [A/c & Finance]	MCR/GB(17)011	2017	1	30 hours	59	48
Basic Spanish	MCR/SB(17)004	2017	1	30 hours	50	40
Quantitative Aptitude	MCR/QT(17)015	2017	1	30 hours	24	19
Spanish Level II	MCR/SA(17)021	2017	1	30 hours	16	12
Yoga (PG students)	SPPU	2017	1	60 hours	157	157
Cyber security (PG students)	SPPU	2017	1	60 hours	157	157
Human Rights(PG students)	SPPU	2017	1	30 hours	157	157
Certifciate course in Gender and Culture	SPPU	2017	1	75 hours	34	29

Principal Incharge
St. Mira's College for Girls, Pune.

SYLLABUS FOR GBS Certification

30 hours course provides overview of major Finance & Accounting towers:

 Ø Accounts Payable (P2P, Procure To Pay)
 Ø Accounts Receivable (O2C, Order To Cash)
 Ø General Ledger Accounting & Reporting (R2R, Record To Report), including basics of accounting

Course Topics in detail :

1) What is GBS and Shared Services?

2) Revision of Basic Accounting Principle

3) Accounts Payable (P2P)
 - Meaning of Procure to Pay
 - Procure to Pay – End to End Cycle
 - Procure to Pay – Activities (Detailed)
 - Types of Invoices – Non PO, PO, Service Invoice and Rush Invoices
 - Invoice Entry and Indexing
 - Processing - 2/3 way match
 - E-invoicing including EDI
 - Risks and Controls
 - Vendor Reconciliations
 - Accounting View
 - Travel and Expense Processing - Detailed Process
 - Service Levels and Key Performance Indicators

4) Accounts Receivable (O2C)
 - Meaning of Order to Cash
 - Order to Cash – End to End Cycle
 - Order to Cash – Activities (Detailed)
 - Receivable Management – Dispute Resolution
 - Leading Best Practices for OTC Operations
 - Service Levels and Key Performance Indicators

5) General Ledger Accounting & Reporting (R2R) – (12 Hours)
 - Record To Report Overview
 - Balance Sheet Account Reconciliations
    · Reconciliation Criteria's
    · Reconciliation Policy
    · Segregation of Duties (Preparer, Reviewer & Approver)
 - Bank Account Reconciliations
 - Month End Close
 - Journal Entries
 - Fixed Asset Accounting
 - Revenue Recognition
 - Lease Accounting
 - Cash Flow Statement
 - Service Levels and Key Performance Indicators

Course Coordinator

Spanish Syllabus- Basic

Unit 1

- Greetings and presentations.
- Personal information
- Masculine and feminine forms of adjectives and nouns.
- Present Indicative of verbs such as *ser, llamarse, trabajar, vivir.*
- Basic interrogatives such as *dónde, qué, de dónde, cómo.*
- Alphabets and numbers

Unit 2

- Formal and informal greetings and presentations
- To ask for and give personal information.
- To ask for phone number.
- Demonstrative adjectives
- Possessive adjectives
- Plural form of adjectives and names.
- Present indicative of regular verbs.

Unit 3

- Locate objects.
- Describe places (houses)
- Determinate articles
- Present indicative of verbs like *estar, tener, poner.*
- Prepositions of place

Unit 4

- To ask for the address to a particular place and to give the address.
- To tell of the existence of objects.
- To offer explanations to arrive at a particular site.
- To ask for and tell the time. Clock Reading.
- To ask for the timetable.
- Indeterminate articles
- *Hay/Está(n)*
- Present indicative form of *ir, dar, venir, seguir,* and *cerrar* with more examples.

Unit 5

- To ask for a particular desired object or necessity and to respond to the same.
- To ask for the bill after having received service.
- To place an order for food at a restaurant.
- To express likes and dislikes.
- Regular and irregular imperatives
- Verb: *gustar*
- Present indicative form of *querer, poder, hacer.*

Komal V Pusare

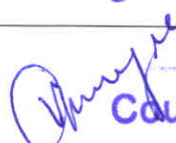COURSE INSTRUCTOR   Course Coordinator

Quantitative Aptitude Syllabus

2017-18

TOPICS	CONTENTS	Number of lecture required
PERCENTAGE	1. BASIC CONCEPT 2. DISTIBUTION OF QUANTITY 3. SUCCESSIVE GROWTH AND DEPRECIATION 4. COMPARISON OF THE QUANTITY 5. CONCEPT OF NET EFFECT 6. QUESTION BASED ON ABOVE CONCEPT	4
PROFIT AND LOSS	1. BASIC CONCEPT 2. RELATION BETWEEN CP AND SP 3. RELATION BETWEEN CP, MRP AND SP 4. CASES OF WEIGHT AND ARTICLES 5. RELATION BETWEEN THE SELLING OF TWO DIFFERENT ARTICLE 6. QUESTION BASED ON ABOVE CONCEPT	3
SIMPLE INTEREST	1. BASIC CONCEPT 2. CONCEPT OF RATE*TIME 3. RELATION BETWEEN AMOUNT, PRINCIPAL AND INTEREST 4. IMPACT ON CHANGE OF RATE AND TIME 5. QUESTION BASED ON ABOVE CONCEPT	2
COMPOUND INTEREST	1. BASIC CONCEPT 2. CONCEPT OF RATE*TIME 3. RELATION BETWEEN SI, CI AND CI-SI 4. IMPACT ON CHANGE OF RATE AND TIME 5. QUESTION BASED ON SCHEME 6. QUESTION BASED ON ABOVE CONCEPT	2
TIME AND WORK	1. BASIC CONCEPT 2. LAW OF WORK 3. CASES OF MEN AND WOMEN 4. HOMOGENEOUS MAN POWER 5. QUESTION BASED ON ABOVE CONCEPT	3
PIPES AND CISTERN	1. BASIC CONCEPT 2. CONCEPT OF FILLING PIPES, EMPTY PIPE, TANK AND LEAKAGE 3. QUESTION BASED ON ABOVE CONCEPT	1
SPEED TIME AND DISTANCE	1. BASIC CONCEPT 2. DISTANCE COVERED IS SAME 3. RELATION BETWEEN SPEED AND TIME 4. AVERAGE SPEED 5. QUESTION BASED ON ABOVE CONCEPT	2
TRAIN	1. BASIC CONCEPT 2. CASE OF CROSS 3. CASE OF CAUGHT 4. CASE OF MEET 5. QUESTION BASED ON ABOVE CONCEPT	2
BOAT AND STREAM	1. BASIC CONCEPT 2. RELATION BETWEEN SPEED OF BOAT,CURRENT,DOWNSTREAM,UPSTREAM 3. BOAT TRAVEL BETWEEN TWO POINT 4. QUESTION BASED ON ABOVE CONCEPT	1

Course Coordinator

DATA INTERPRETATION PART-1	DI BASED ON PERCENTAGE DISTRIBUTION 1. PIE CHART 2. DOUBLE PIECHART 3. PIE CHART WITH RATIO TABLE 4. PERCENTAGE BASED TABLE	4	
DATA INTERPRETATION PART-2	ADVANCED CONCEPT OF DI 1. RELATIONAL DI 2. PUZZLE STRUCTURE	4	
MIXTURE AND ALLIGATION	1. BASIC CONCEPT 2. RELATION BETWEEN PRICES AND VALUES 3. CASE OF WATER 4. QUESTION BASED ON ABOVE CONCEPT	2	

Course Coordinator

SPANISH – LEVEL II

Lectures: 30

Objectives:

- To equip them with the proficiency required for seeking permission, inviting or taking appointments, expressing doubts, describing actions, going shopping, describing people, etc.
- To introduce the students to the geography and culture of Spain and Latin America.
- To give the students a glimpse into the use of the future and the past tense in Spanish so they can talk about plans for the future and actions of the past
- To enable the students to interact using the formal and the informal mode of communication.

Unit 1: 6

- Describing a person
- Ask and tell personal details
- Talk of habitual actions (daily routine)
- Use of possessive adjectives
- Introduction to reflexive verbs

Unit 2: 6

- Describing materials of clothing
- Asking for permission
- Asking for the price of things
- Asking others about their likes/dislikes and respond to the same
- Expressing preferences
- Colours (gender and number)
- Personal Pronouns

KOMAL V TUJARE
COURSE INSTRUCTOR

Course Coordinator

Unit 3:   6

- Inviting, proposing or scheduling an appointment
- Accepting or rejecting an appointment
- Expressing obligation
- Describing actions in progress
- Present Continuous Tense

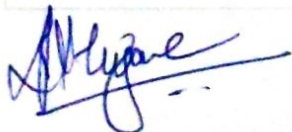## Unit 4:   6

- Expressing intentions or plans for the future
- Proposing plans. Planning alternate options
- Expressing indifference
- Expressing probability, doubt or uncertainty
- Talking over the telephone
- Personal Pronouns for objects

Unit 5:   6

- Talking of past actions
- Asking for reasons and justify yourself
- Accepting excuses
- Talking of recent past
- Participles
- One form of Past Tense: PreteritoIndefinido

Reference Books:

1. *Nuevo Ven 1 – Libro del Alumno*
2. *Nuevo Ven 1 – Libro de Ejercicios*
3. *Aula Internacional 1*
4. *Chicos Chicas*

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COURSE INSTRUCTOR

Course Coordinator

Health and Yoga (2 credits) – 50 marks

For this programme at least two periods per week will be assigned in the college time table. In these periods some physical exercises, games, special programmes on yoga and suryanamaskar, sports activities, lectures on physical and mental health, awareness lectures, etc will be organized for the student teachers under the guidance of the teacher educator. Student teacher should maintain a report of the activities. Marks calculated out of 50 are to be given for the same.

Yoga Education

UNIT:1 Foundations of Yoga CREDIT: 1

A. Introduction to yoga,
· Introduction to Yoga. Meaning, Definition and Characteristics
· History of Yoga The relevance of Yoga today
· Need and Importance of Yoga
· Benefits of yoga, Misconceptions of yoga, Difference between yogic practices

B. Yoga Philosophy
· Four Steps of Life: Brahmacharya (Renunciation), Garahastha (Family Life) Vanaprasthya (Non-attachment), Sanyas (Asceticism)

C. The Astanga Yoga:
Yama - Don'ts, Niyama - Do's, Asana, Pranayama - Breath Control - Life Force Control, Pratyahara - Internalization, Dharana - Meditation, Dhyana – Realization and Samadhi - Absorption

D. Yoga in the Bhagavadgita/Schools of yoga - / Eight kinds of Yoga:
1. Karma Yoga - Work or Action,
2. Hatha Yoga – Physical
3. Raja Yoga- Mental
4. Vedanta Yoga – Philosophical
5. Bhakti Yoga – Devotional,
6. Mantra Yoga - Mantra Chanting
7. Laya Yoga – Esoteric
8. Jnana Yoga – Wisdom

UNIT:2- Introduction to Asanas , Pranayama ,Meditation, Mudra, Shatkarma /kriya,bhandha CREDIT: 1

A. Introduction to Asana , Pranayama ,Meditation
Introduction to Asanas : Yoga and the Spine, Understanding the following asanas , Standing poses, Sitting Poses, Kneeling Poses, Supine Poses, Prone Poses and Arm Support Poses Surya Namaskar & Chandra Namaskar (Sun sequence)

Pranayama :
Breathing techniques : Aspects of Pranayama, The Pranickoshas (anamaya, manomaya, Pranamaya, Vijnanamaya, anandmayaKoshas), Breath health and Pranayama, general Considerations (Contraindications, time, diet, Place, Breathing sequence, Side effects)

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NadiShodhana - AnulomaViloma (alternate nostril breathing), Ujjayi, Sheetali, Sheetkari ,Bhramari,Bhastrika, Kapalabhati (lung cleansing exercise), Moorchha, SuryaBheda,

Major Nadis: Ida,Pingala and sushumna

Meditation: Pratyahar, dharna, dhyan, Samadhi & Relaxation techniques

B. Introduction to Mudra, Shatkarma /kriya,bhandha

Five Groups of Yoga Mudra :
Hasta : (hand) Jnana & Chin, Yoni, Bhairava, Haridya
Mana: (head) hambhavi, Naskagradrushti, khechari, kaki, Bhujangini, Akashi, Shanukhi, Unmani
Kaya: (postural) Vipareetakarni, Pashinee, prana, yoga, Manduki, Tadagi
Adhara : (perineal) Ashwini, Vajroli/sahajoli
Shatkarma /Kriya : Neti, dhauti, Nauli,basti,Kapalbhati Trataka
Bandha : Jalandhara (throat lock), Moola (perineum contraction),Uddiyana (abdominal contraction)

UNIT: 3- Yoga Therapy : CREDIT: 1

3.1 Need and Principles of Therapeutic yoga:
Preventive yoga Practice principles, Alignment, Contraction versus Stretching of Muscles, Yoga Therapy of asana for chronic and acute diseases and disorders

3.2 Yogic concept of Lifestyle diseases: The Five Kosha / Dimensions: Annamay, anomaya, Pranamaya, Vigyanmaya, Anandmayakosha

3.3 Mind Management :Power of mind, Self discipline, Hatha Yoga and physical harmony, Raja Yoga and mental harmony

3.4 Mantra : Mantrasadhana, Vibrations and personality, Tuning the total personality with mantras

UNIT: 4 CREDIT: 1

4.1 Place of yoga in Secondary Education
4.2 Content Analysis of yoga
4.3 Relation of Yoga with education and other subjects.
4.4 Teaching methods for Yoga
a) Lecture
b) Group Discussion
c) Experiment
d) Discussion

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Communication & Yoga Education

Communication (Any Three) (1 Credit)

Activity : - 1) Communication skills

1.1) Introducing each other.

1.2) Introducing Self.

1.3) Story of your name.

1.4) Word game.

1.5) Quick Answer

1.6) Story from Picture

1.7) Scenario expression

1.8) Creative fairy tell

Note: - Course in charge teacher can create activity to develop communication skills of student. Above are specimen activities.

Unit – II Yoga Education (Credit 1)

Unit A : Introduction to Yoga & Personality Development.

1 Introduction.

2. Learning objectives

3. Yogic concepts of personality

4. Dimensions of integrated personality

5. Yoga for integrated personality development

Unit B : Yoga and Stress Management

1. Introduction

2. Learning objectives

3. Concept of stress

4. Stress -a yogic perspective

5. Yoga as a way of life to cope with stress

6. Yogic practices for stress management

7. Cyclic meditation for stress management

Unit C : Yoga and Self Development

1. Introduction

2. Learning objectives

3. Concept and nature of self -development

4. The concept of values and value education

5. Spirituality and its role in human self-development -yamas and niyamas

6. Helping children develop values

7. Yoga and human excellence

Shalini eye

Course Coordinator

Savitribai Phule Pune University

Dr. V. B. Gaikwad
M.Sc., M.Phil., Ph.D.

Director,
Board of College & University Development
Ganeshkhind, Pune-411 007

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Tele Fax : +91-020-25601256
Email : bcud@unipune.ac.in

Ref.BCUD/ 76

Dt. 18.03.2015

To,
The Principal/ Directors.
All Affiliated colleges
All Recognized institute
Savitribai Phule Pune University,
Pune

Subject: Guidelines regarding evaluation of Cyber security courses of 4 credits.

Dear Sir/Madam,

As per decision taken by the University authorised, Cyber Security courses of 4 credits has been incorporated in the syllabi of Post graduate courses. We hereby, would like to give the guidelines for the evaluation of these courses. We hereby, would like to give the guidelines for the evaluation of these courses attached herewith.

With regards,

Dr. V. B. Gaikwad
Director, BCUD

ST. MIRA'S COLLEGE FOR GIRLS

Principal
Inward No. 8100
Date 23/3/15
File No. V-8(a)
To be dealt Shraddha

27/03/15

Pl. give
copy to Deepika
& Rajashri - k

Received.
Deepika Chaddie
26/03/15.

Course Coordinator

GUIDELINES FOR EVALUATION OF CYBER SECURITY COURSES OF 4 CREDITS

From the academic year 2014-15, the cyber security courses for 4 credits have been incorporated in the curriculum of Post-graduate degree programmes of Savitribai Phule Pune University.

- Cyber security courses has been divided into 4 modules namely :

Name of Modules	No. Of credit	No. Of hours	No of Marks
Module : 1 Pre-requisites in Network and Information Security	One credit	14	25
Module : 2 Security Management	One credit	13	25
Module : 3 Information and Network Security	One credit	13	25
Module:4 System and Application Security	One credit	20	25

- Evaluation comprises of the Internal Assessment of the aforesaid modules are on the basis of following components:

Name of module	Examination pattern		Marks	
Module 1	Written Examination	Objective questions, MCQs, define/answer in one sentence	7	15
		Two descriptive questions of short answers	8	
	Hands on /Practical examination along with viva			10
			Total	25
Module 2	Written Examination	Objective questions, MCQs, define/answer in one sentence	7	15
		Two descriptive questions of short answers	8	
	Hands on /Practical examination along with viva			10
			Total	25
Module 3	Written Examination	Objective questions, MCQs,	7	15

Shalini Iyer

Introduction to Cyber Security / Information Security

Syllabus for 'Introduction to Cyber Security / Information Security' program[*] for students of University of Pune is given below.

The program will be of 4 credits and it will be delivered in 60 clock hours[**].

[*]: Course material for this program will be developed by CINS

[**]: These clock hours also includes practical sessions and demonstrations wherever required.

SR. NO.	TOPIC	HOURS	MARKS
1	Module 1: Pre-requisites in Information and Network Security	14	25
	Chapter 1: Overview of Networking Concepts	3	
	Chapter 2: Information Security Concepts	3	
	Chapter 3: Security Threats and Vulnerabilities	5	
	Chapter 4: Cryptography / Encryption	3	
2	Module 2: Security Management	13	25
	Chapter I: Security Management Practices	7	
	Chapter 2: Security Laws and Standards	6	
3	Module 3: Information and Network Security	13	25
	Chapter 1: Access Control and Intrusion Detection	3	
	Chapter 2: Server Management and Firewalls	4	
	Chapter 3: Security for VPN and Next Generation Technologies	6	
4	Module 4: System and Application Security	20	25
	Chapter 1: Security Architectures and Models	5	
	Chapter 2: System Security	5	
	Chapter 3: OS Security	5	
	Chapter 4: Wireless Network and Security	5	

Course Coordinator

Detail Syllabus for Credit Course for University of Pune

Module 1: Pre-requisites in Information and Network Security

Chapter 1: Overview of Networking Concepts

1. Basics of Communication Systems
2. Transmission Media
3. Topology and Types of Networks
4. TCP/IP Protocol Stacks
5. Wireless Networks
6. The Internet

Chapter 2: Information Security Concepts

1. Information Security Overview: Background and Current Scenario
2. Types of Attacks
3. Goals for Security
4. E-commerce Security
5. Computer Forensics
6. Steganography

Chapter 3: Security Threats and Vulnerabilities

1. Overview of Security threats
2. Weak / Strong Passwords and Password Cracking
3. Insecure Network connections
4. Malicious Code
5. Programming Bugs

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6. Cyber crime and Cyber terrorism

7. Information Warfare and Surveillance

Chapter 4: Cryptography / Encryption

1. Introduction to Cryptography / Encryption

2. Digital Signatures

3. Public Key infrastructure

4. Applications of Cryptography

5. Tools and techniques of Cryptography

Module 2: Security Management

Chapter I: Security Management Practices

1. Overview of Security Management

2. Information Classification Process

3. Security Policy

4. Risk Management

5. Security Procedures and Guidelines

6. Business Continuity and Disaster Recovery

7. Ethics and Best Practices

Chapter 2: Security Laws and Standards

1. Security Assurance

2. Security Laws

3. IPR

Shahin eye

Course Coordinator

4. International Standards
5. Security Audit
6. SSE-CMM / COBIT etc

Module 3: Information and Network Security

Chapter 1: Access Control and Intrusion Detection

1. Overview of Identification and Authorization
2. Overview of IDS
3. Intrusion Detection Systems and Intrusion Prevention Systems

Chapter 2: Server Management and Firewalls

1. User Management
2. Overview of Firewalls
3. Types of Firewalls
4. DMZ and firewall features

Chapter 3: Security for VPN and Next Generation Technologies

1. VPN Security
2. Security in Multimedia Networks
3. Various Computing Platforms: HPC, Cluster and Computing Grids
4. Virtualization and Cloud Technology and Security

Module 4: System and Application Security

Course Coordinator

Chapter 1: Security Architectures and Models

1. Designing Secure Operating Systems
2. Controls to enforce security services
3. Information Security Models

Chapter 2: System Security

1. Desktop Security
2. email security: PGP and SMIME
3. Web Security: web authentication, SSL and SET
4. Database Security

Chapter 3: OS Security

1. OS Security Vulnerabilities, updates and patches
2. OS integrity checks
3. Anti-virus software
4. Configuring the OS for security
5. OS Security Vulnerabilities, updates and patches

Chapter 4: Wireless Networks and Security

1. Components of wireless networks
2. Security issues in wireless

Course Coordinator

Savitribai Phule Pune University

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Ref.BCUD/ 76

Dt. 18.03.2015

To,
The Principal/ Directors.
All Affiliated colleges
All Recognized institute
Savitribai Phule Pune University,
Pune

Subject: Guidelines regarding evaluation of Cyber security courses of 4 credits.

Dear Sir/Madam,

As per decision taken by the University authorised, Cyber Security courses of 4 credits has been incorporated in the syllabi of Post graduate courses. We hereby, would like to give the guidelines for the evaluation of these courses. We hereby, would like to give the guidelines for the evaluation of these courses attached herewith.

With regards,

Dr. V. B. Gaikwad
Director, BCUD

Course Coordinator

GUIDELINES FOR EVALUATION OF CYBER SECURITY COURSES OF 4 CREDITS

From the academic year 2014-15, the cyber security courses for 4 credits have been incorporated in the curriculum of Post-graduate degree programmes of Savitribai Phule Pune University.

- Cyber security courses has been divided into 4 modules namely :

Name of Modules	No. Of credit	No. Of hours	No of Marks
Module : 1 Pre-requisites in Network and Information Security	One credit	14	25
Module : 2 Security Management	One credit	13	25
Module : 3 Information and Network Security	One credit	13	25
Module:4 System and Application Security	One credit	20	25

- Evaluation comprises of the Internal Assessment of the aforesaid modules are on the basis of following components:

Name of module	Examination pattern		Marks	
Module 1	Written Examination	Objective questions, MCQs, define/answer in one sentence	7	15
		Two descriptive questions of short answers	8	
	Hands on /Practical examination along with viva			10
			Total	25
Module 2	Written Examination	Objective questions, MCQs, define/answer in one sentence	7	15
		Two descriptive questions of short answers	8	
	Hands on /Practical examination along with viva			10
			Total	25
Module 3	Written Examination	Objective questions, MCQs,	7	15

Shalini Iyer

Course Coordinator

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Ref.BCUD/ 72

Dt. 18.03.2015

To,
The Principal/ Directors.
All Affiliated colleges
All Recognized institute
Savitribai Phule Pune University,
Pune

Subject: Guidelines regarding evaluation of Human Rights Education Programme (2 credits)

Dear Sir/Madam,

As per decision taken by the University authorised, Human Education Programme of 2 credits has been incorporated in the syllabi of Post graduate courses. We hereby, would like to give the guidelines for the evaluation of these courses attached herewith.

With regards,

Dr. V. B. Gaikwad
Director, BCUD

Course Coordinator

		define/answer in one sentence		
		Two descriptive questions of short answers	8	
	Hands on /Practical examination along with viva			10
			Total	25
Module 4	Written Examination	Objective questions, MCQs, define/answer in one sentence	7	15
		Two descriptive questions of short answers	8	
	Hands on /Practical examination along with viva			10
			Total	25
GRAND TOTAL				100

- Course- related skill-based practical work will be entirely based on the skills to be developed in the students. It may include the topics as has been prescribed in the syllabi of every module.
- Practical components may be based on laboratory work, on job industrial training, working with NGO or similar organizations, project, group discussion, presentation etc. unless otherwise clearly specified in the given syllabi of all the courses.
- College is supposed to maintain the record of marks allotted to the practical work carried out by the students.
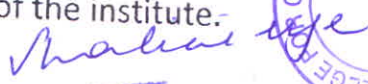- There shall be combine passing (written exam + practical, viva) of 40%.

Course Coordinator

GUIDELINES FOR EVALUATION OF HUMAN RIGHTS EDUCATION PROGRAMME FOR 2 CREDITS

- Students of all the Post graduate programmes have to undergo the Human Rights Education programme

- The Courses under the programme will have no affect on the credit/grade of the students of their regular course of study. The grades earned in the papers of this programme will reflect separately in the mark statement of each student.

- In the HRE Programme there will be three courses.

Paper code	Course Name	Credits	Marks
HRE 101	Introduction to Human Rights and Duties (Mandatory)	1	25
HRE 102	Human Rights of Vulnerable and Disadvantaged Groups (Optional)	1	25
HRE: 103	Human Rights and Duties in India: Law, Policy, Society and Enforcement mechanism. (Optional)	1	25

- In the three courses, students have to opt for only two courses during their entire Post Graduate Programme Among the three papers, **(HRE 101 Introduction to Human Rights and Duties)** is a compulsory course. In the other two papers (**HRE 102 Human Rights of Vulnerable and Disadvantaged Groups and HRE 103 Human Rights and Duties in India: Law, Policy, Society and Enforcement Mechanism)** the students are free to select any one paper as per the decision of the head of the institute.

- At no point of time any two courses should be taken together. (This rule is applicable for the students in part I or from the new academic year).

- The Coordinators of each institute appointed by the Directors/Principal shall monitor the programme under the Supervision of the Head of the institute.

Course Coordinator

- It would be a self-study programme. The students will have to study the materials of each paper, based on the materials uploaded on the University Website. Apart from the materials available on the website, students are free to refer to any reference book of their choice stated in the bibliography. Apart from the reading materials, a video of Lectures delivered by some of the eminent professors will also be available on the University Web Site.

- For evaluation of the papers, any of the models prescribed in the credit pattern for Internal Assessment regulations may please be adopted depending on the Models suitable to the institute.

- Individual faculty member shall have the flexibility to design the concurrent evaluation components in a manner so as to give a balanced assessment of student capabilities across Knowledge, Skills and Abilities based on following assessment tools:
    1. Case Study/ Caselet/ Situation Analysis
    2. Class Test
    3. Open book test
    4. Study tour/ Field visit and report of the same.
    5. Small group Project
    6. Group Discussion
    7. Role Play/ Story telling
    8. Thematic Presentation
    9. Industry Analysis
    10. In depth viva
    11. Quiz
    12. Model Development / Simulation exercises

- A pass in the two papers is compulsory.

- Each Paper carries only One Credit. This means a credit is equal to 25 marks. Hence, the minimum applicable per credit as per the credit system rules need to be adopted as the passing minimum. Based on the marks that are secured by each student the grade may be decided depending on the mark obtained in each paper.

- If any student fails to secure the minimum passing grade of E in any of the two papers, such student may have to repeat such paper and has to pass the paper compulsorily otherwise they won't be conferred the degree.

- The Coordinators of each institute need to maintain a record of the evaluation methods adopted by the respective institute.

Course Coordinator

The syllabus

Course I

Introduction to Human Rights and Duties

Credit: 1

I) **Basic Concept**
   a) Human Values- Dignity , Liberty, Equality , Justice, Unity in Diversity, Ethics and Morals
   b) Meaning and significance of Human Rights Education

II) **Perspectives of Rights and Duties**
   a) Rights: Inherent-Inalienable-Universal- Individual and Groups
   b) Nature and concept of Duties
   c) Interrelationship of Rights and Duties

III) **Introduction to Terminology of Various Legal Instruments**
   a) Meaning of Legal Instrument- Binding Nature
   b) Types of Instruments: Covenant-Charter-Declaration-Treaty-Convention-Protocol-Executive Orders and Statutes

IV) **United Nations And Human Rights**
   a) Brief History of Human Rights- International and National Perspectives
   b) Provision of the charters of United Nations
   c) Universal Declaration of Human Rights- Significance-Preamble
   d) Civil and Political Rights-(Art. 1-21)
   e) Economic, Social and Cultural Rights-(Art.22-28)
   f) Duties and Limitations-(Art. 29)
   g) Final Provision (Art. 30)

Course Coordinator

Course II

Human rights of vulnerable and disadvantaged groups

Credit: 1

I) General Introduction
   a) Meaning and Concept of Vulnerable and Disadvantaged
   b) Groups, Customary, Socio-Economic and Cultural Problems of
   c) Vulnerable and Disadvantaged Groups

II) Social status of women and children in International and national perspective

   a) Human Rights and Women's Rights –International and National Standards
   b) Human Rights of Children-International and National Standards

III) Status of Social and Economically Disadvantaged people

   a) Status of Indigenous People and the Role of the UN
   b) Status of SC/ST and Other Indigenous People in the Indian Scenario
   c) Human Rights of Aged and Disabled
   d) The Minorities and Human Rights

IV) Human rights of vulnerable groups

   a) Stateless Persons
   b) Sex Workers
   c) Migrant Workers
   d) HIV/AIDS Victims

Course Coordinator

Course III

Human Rights and Duties in India: Law, Policy, Society and Enforcement

Mechanism

Credit: 1

I.   **Human Rights in Indian Context**
    a)   Indian Bill of Rights And Sarvodaya
    b)   Preamble- Fundamental Rights- Directive Principles-Fundamental Duties

II.   **Human Rights- Enforcement Mechanism**
    a)   Human Rights Act, 1993
    b)   Judicial Organs- Supreme Court (Art 32) And High Courts(Art 226)
    c)   Human Rights Commission- National and State of Maharashtra
    d)   Commission of Women, children , Minority, SC/ST
    e)   Survey of International Mechanism

III.   **Human Rights Violations and Indian Polity**
    a)   Inequalities in society-population-illiteracy-poverty-caster-inaccessibility of legal redress
    b)   Abuse of Executive Power-Corruption-Nepotism and favoritism
    c)   Human Rights and Good Governance
    d)

IV.   **Role of Advocacy Groups**
    a)   Professional Bodies: Press, Media, Role of Lawyers-Legal Aid
    b)   Educational Institutions
    c)   Role of Corporate Sector
    d)   NGO's

Course Coordinator

Yoga Syllabus taught for PG Credit Course (SPPU)

swati kharote <kharoteswati28@gmail.com>   Tue, Aug 20, 12:56 PM
                                                          (3 days ago)

to me

Respected Madam,
    Here is the syllabus that I taught.
1. What is Yoga?Its History?
2. Ashtang Yog(Yam,Niyam,Asan,Pranayam,Pratyahar,Dharna,Dhyan,Samadhi)
3.Suryanamaskar(History,Benefit,Method,Beej-Mantra)
4. Different Asans (History, Advantages, Disadvantages, Different Stages, Methods,
Breathing Pattern)
5. Difference between Physical fitness and Asan
6.Pranayam(Deep breathing,Anulom- vilom,Bhramari)
7.Yognidra
8.Meditation
9. Omkar and Prarthana(Benefits)

Thank you.

Regards,
Swati Kharote

Course Coordinator

Undergraduate Certificate Course in Gender and Culture
(5 credits) (One semester/ Part- time)

Eligibility
- Higher Secondary Certificate with 55% (HSC pass)

Duration
- Short term course of four months

Course Description
- This Course is of 5 credits (125 marks). There will be special workshops, films and visits as part of the course.
- There will be continuous assessment for 50 marks, written examination for 50 marks and research/ field report (1 credit) for 25 marks. Examination will have essay type/ short note questions.
  Total marks for evaluation: 125
- Passing marks: 40%.
  Passing (40%) separately in research/ filed report is mandatory.

Teaching faculty
- Teaching will be done by faculty at the Women's Studies Centre. Field work/ research will be supervised by the teaching faculty.

Fees
As per the university rules

Intake capacity
- 40 students per class

Location and Mode of Study
- Medium of instruction of the Course: English and Marathi
- This course will be conducted in two modes- the first regular mode of 1 semester (5 hours a week for 15 weeks- 75 hours) or the intensive mode of 2 ½ weeks - (5 hours a day for 15 days- 75 hours).
- This course can be conducted at the University campus or any of the designated off campus centres. The course may be conducted in both/ any of the terms. The centres may be shifted so as to reach out to maximum number of students.

Course Coordinator

Aims

This Course seeks to

- Build theoretical and issue based understanding of different cultural practices, specifically from the gender lens

Objectives

This Course seeks to

- Introduce participants to gender perspective, specifically to the sector of gender, culture and media so as to enable them study/ work in this field further
- Introduce students to writing research/ field report

Course Outline

1. Culture: Gender Perspectives
   - What is culture?/ What is gender?
   - Basic concepts and approaches to the study of culture: Gender perspectives
   - Interrogating Culture: Gender, caste and class
2. Studying Cultural Practices: Ways of reading
   - Literature, voice and memory
   - Myths/Mythology and religious practices
   - Print culture and nation
3. Studying Cultural Practices: Ways of seeing
   - Cinema, television and media
   - Performance
   - Social media
4. Untangling contemporary cases/issues: Gender, culture and politics
   Any three or four debates from the following or more: Sati, Beauty contests, Muslim woman question, Dance bar ban, Surrogacy, Sex selection
5. Field/ Research work
   - Introduction to doing research/ field work
   - Actual field/ research hours

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- Chakravarti, U. and K. Sangari (Eds.), *From Myths to Markets*, New Delhi, Manohar, 1999.

Course Coordinator

- Uberoi P., *Freedom and Destiny. Gender, Family, and Popular Culture in India*, New Delhi, Oxford University Press, 2006.
- Virdi Jyotika, *The Cinematic ImagiNation*, Permanent Black: New Delhi, 2003.
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- Das V., Critical Events: An Anthropological Perspective on Contemporary India, New Delhi, Oxford University Press, 1995.
- Menon Nivedita, *Seeing like a feminist*, New Delhi: Penguin India, 2012.
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- भागवत विद्युत (स्वैर अनुवाद),लोकप्रिय संस्कृती: लिंगभाव परिप्रेक्ष्यातून, पुणे: क्रांतीज्योती सावित्रीबाई फुले स्त्री अभ्यास केंद्र, 2012.

Course Coordinator