



SADHU VASWANI MISSION'S  
St. Mira's College For Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)  
Reaccredited by NAAC- A Grade, cycle 3  
[ARTS, COMMERCE, SCIENCE, BSc(Computer Science), BBA, BBA(CA)]  
6, Koregaon Road, Pune-411001. [INDIA]  
Ph./Fax: 26124846; Email: [office@stmirascollegepune.edu.in](mailto:office@stmirascollegepune.edu.in)

1.1.3 Average percentage of Courses having focus on employability/ entrepreneurship/  
skill development offered by the institution during the year - 86.63%

2018-19

Additional Information:

- List of MOUs signed during the year



  
**Principal Incharge**  
St. Mira's College for Girls, Pune.

**St. Mira's College for Girls, Pune**  
(Autonomous-Affiliated to Savitribai Phule Pune University)

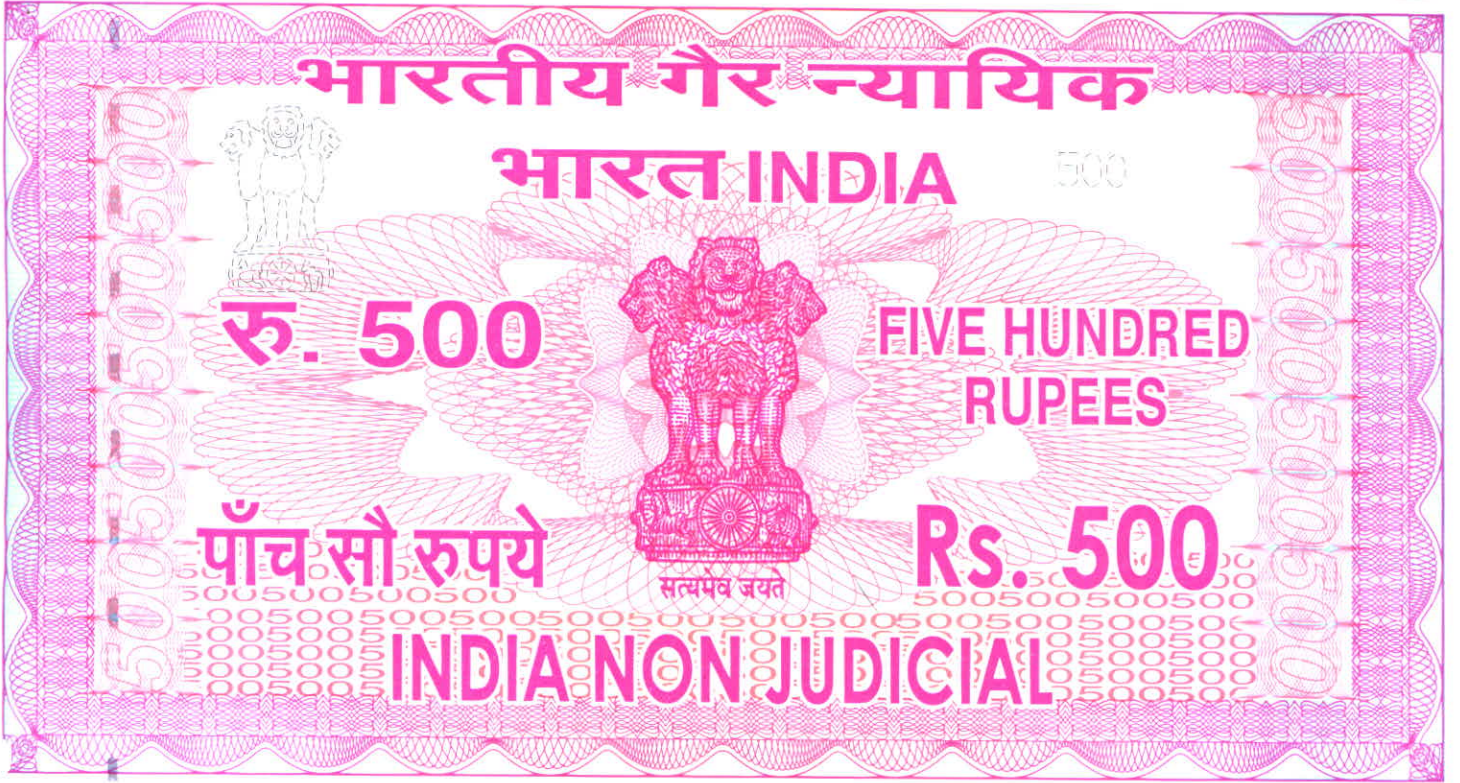
2018-2019

1.1.3 List of MOUs having focus on employability/ entrepreneurship/ skill development offered by the institution *for the year*  
*2018-19*

Sr. No.	Name of Department signing the MOU	Name of Institution/Industry/Corporate House with whom MOU signed	Duration of MOU	Criteria having Original copy of MOU
1	BSC (CS)	TCS	1 year	C3
2	Accountancy	Golden Bricks Developers	1 year	C3
3	Accountancy	Krishna Educare	3 years	C3
4	Psychology	Just Being Center	1 year	C3
5	Psychology	The Music Therapy Trust	2 years	C3
6	Psychology	Ekansh Trust	1 year	C3
7	Psychology	Drishti Pvt. Ltd	1 year	C3
8	Psychology	Arts Sphere, CMTAI	1 year	C3
9	Placement Cell	Bajaj Allianz General Insurance Company Ltd.	1 year	C3
10	Sociology	Mitti ke Rang	2 years	C3



*JB*  
**Principal Incharge**  
St. Mira's College for Girls, Pune.



महाराष्ट्र MAHARASHTRA

2017

AG 116403

15 DEC 2017

१५०८९२ दि. मु.श. रकम ५००

विशेष प्रकार वास्तु

दस्तावेज नोंदणी करणार आहेत का ? होय/नाही.

मिळकतीचे वर्णन

मुद्रांक विकत घेणाऱ्याचे नांव २१२१ कॅम्पस लोकांडे ५००००१ मुंबई

पत्ता विठ्ठलवाडी रोड

दुसऱ्या पक्षकाराचे नांव

हस्त व्यक्तीचे नांव व पत्ता Sonarwar ५१६०

**SANGIETAA LOKANDE**

परवाना क्र. २२०१५२४

मुद्रांक विकत घेणाऱ्याची सही मोयोज हॉटेल कॉम्प्लेक्स, बंडगार्डन रोड, पुणे-१

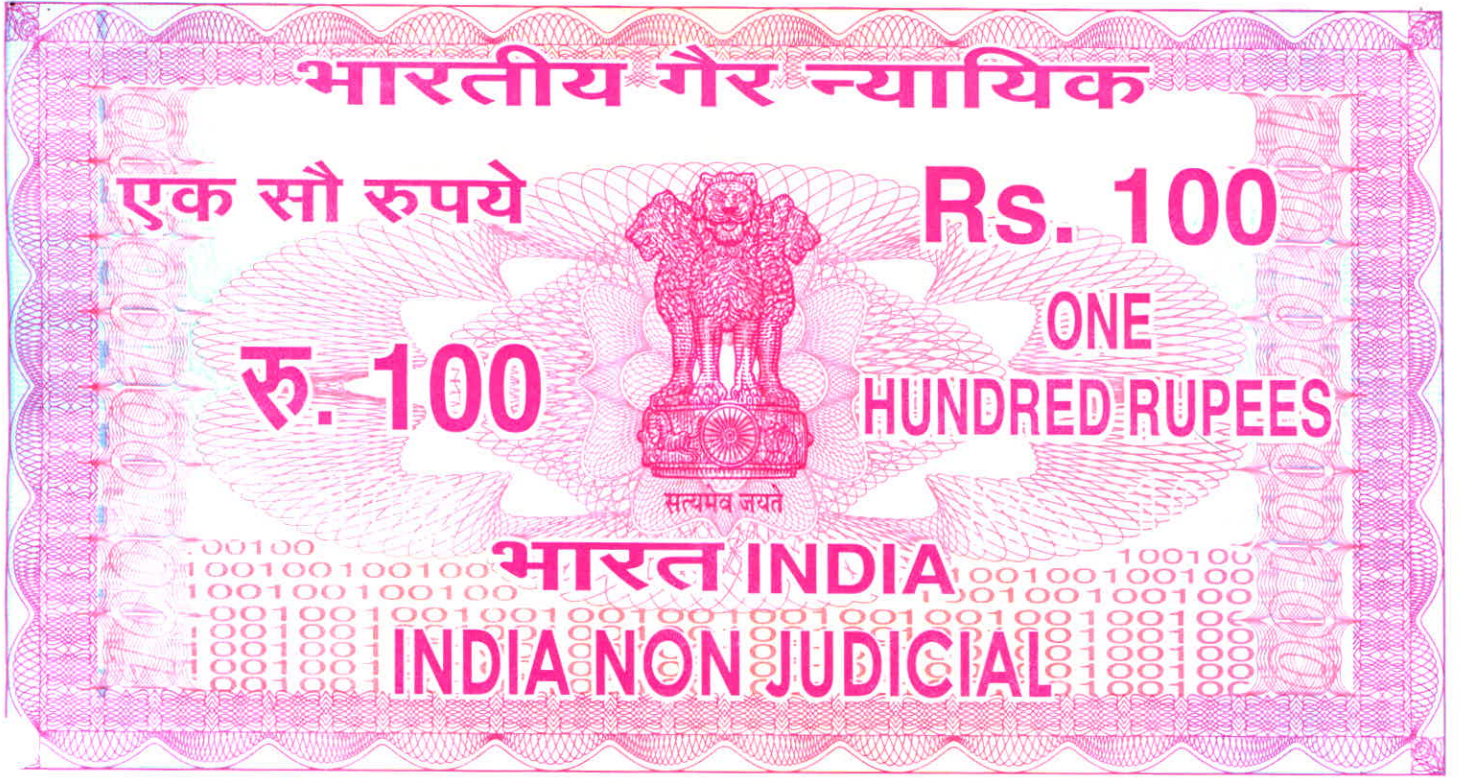
ज्या कारणासाठी ज्यांनी मुद्रांक खरेदी केला, त्यांनी त्याच कारणासाठी मुद्रांक खरेदी केलेल्यापासून ६ महिन्यात वापरणे बंधनकारक आहे

**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding ("MOU") is entered into on the 18<sup>th</sup> day of December, 2017 by and between **Tata Consultancy Services Ltd.**, a company incorporated under the Companies Act, 1956 and having its corporate office at TCS House, Raveline Street, Fort, Mumbai 400001, India (hereinafter referred to as "TCS"), and **Principal, St. Mira's college for women Pune (Autonomous), Affiliated to SPPU** and having its principal office at G.Koregaon Park, Next to Hotel Taj Blue Diamond Pune 411001(hereinafter referred to as "Institute").

*S. H. Gadwani*  
Confidential

*[Signature]*  
Page 1 of 16



महाराष्ट्र MAHARASHTRA

2017

SV 000994

15 DEC 2017  
940694  
अ.क्र. दि. मु.शु.रकमी.  
र.चा प्रकार  
इस्त नोंदणी करणार आहेत का? होय/नाही.  
मिलकतीचे वर्णन  
मुद्रांक विकत घेणाऱ्याचे नांव  
पत्ता  
दुसऱ्या पक्षकाराचे नांव  
इस्ते व्यक्तीचे नांव व पत्ता  
मुद्रांक विकत घेणाऱ्याची सही मोबोज हॉटेल कम्पाऊंड, बंडगार्डन रोड, पुणे- 9  
च्या कारणासाठी ज्यांनी मुद्रांक खरेदी केला, त्यांनी त्याच कारणासाठी मुद्रांक  
खरेदी केल्यापासून 6 महिन्यांत वापरणे बंधनकारक आहे



TCS and Institute are both hereinafter referred to as "Party" individually or "Parties" collectively as the context may require

WHEREAS Institute is engaged in providing educational degrees at graduate and postgraduate level in various streams and is an autonomous college affiliated to Savitribai Phule Pune University.

*G. H. Gidwan*  
TCS Confidential

*G. H. Gidwan*  
Page 2 of 18

WHEREAS TCS is *inter alia* engaged in the business of provision of various information technology services, business solutions, consultancy and outsourcing services worldwide; and

WHEREAS, the Parties recognize each other competencies and hereto agree that a strategic relationship between them will benefit each other.

NOW THIS MOU aims to capture the understanding reached between TCS and Institute regarding each other's roles and responsibilities:

## I) UNDERSTANDING

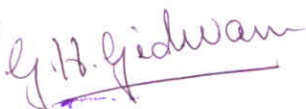
This MOU is intended to cover a specific collaborative effort between TCS & Institute under the academic interface program driven by TCS under which TCS will work towards developing and designing and/or providing industry specific application oriented courses ("TCS Designed Course(s)") which can be offered by the Institute as elective courses for specific degree specializations ("Option 1"); and/or as full curriculum specializations streams in Business Process Services / Management and related domains ("Curriculum") at the bachelor's degree level ("Option 2") or post-graduate degree level ("Option 3"), as may be agreed to by the Parties and details outlined in **Annexure A**. The term 'Curriculum' as used in the MOU shall apply only when Option 2 and/or Option 3 are agreed to in Annexure A.

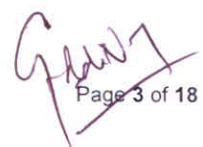
The agreement between TCS and Institute would be effective from 18<sup>th</sup> day of December 2017 ("Effective Date") and shall be valid up to 18<sup>th</sup> day of December 2020.

## II) ROLES AND RESPONSIBILITIES:

### A. Role of TCS:

- TCS agrees to design and develop TCS Designed Course(s) identified in the Annexure A. The final choice of TCS Designed Course(s) to be offered by the Institute to its students will be jointly agreed between TCS and the Institute.
- TCS role will be restricted only to designing and developing the course contents and curriculum of the TCS Designed Course(s) and/or assisting in designing the Curriculum (if agreed and outlined in Annexure A). After review and sign off by the Institute, the TCS Designed Course(s) / Curriculum (where agreed to in Annexure A) will be taught and administered by faculty from the Institute. TCS will not be involved in the administration and the evaluation of the TCS Designed Course(s) / Curriculum. The administration and evaluation of the TCS Designed Course(s) and other core topics included in the Curriculum (where agreed to be offered in Annexure A) along with conferring of the degree to successful students enrolled in the Curriculum will be done by the Institute. On case to case basis, TCS may also consider the deployment of its experts as trainers for delivering a part of the offered TCS Designed Course(s) / Curriculum.
- TCS will consider incorporating the suggestions from the Institute about having as much practical understanding during the design of the course contents and curriculum of the TCS Designed Course(s) by incorporating appropriate case studies, simulations, exercises that can help students visualize and understand the application of concepts in real time business solutions.
- TCS may provide only suggestion for the evaluation of student performance through various forms of assessments. However the final decision on the process of evaluation as well as the actual assessment would be at the sole discretion of Institute and will not be part of TCS responsibility.



  
Page 3 of 18

- TCS will conduct a Train the Trainer Program ("TTT Program") for appropriate duration where specialists from TCS will transition the knowledge and approach to teach the TCS Designed Course(s) to the nominated faculty of Institute. On successful completion of this Program, all the faculty members will be deemed as TCS certified faculty for delivery of the course. The TTT Program may be scheduled and repeated as per requirement with mutual agreement between TCS and Institute.
- The entire effort from TCS end is voluntary and objective is to work along our stakeholder community (in this case educational institutions / Universities) to build capability and benefit for the students as well as faculty by way of offering courses in areas of knowledge closer to industry practice.
- There would be no linkage with campus placements as part of this program as these are two distinct activities. The placement activities are separate and the participation of Institute for the TCS Designed Course(s) has no bearing on placement activities that TCS conducts at colleges and universities each year.
- TCS at this point will be providing this course design, content and training sessions as a voluntary effort keeping in mind the Tata Group Philosophy of working towards benefiting the societies and stakeholders with whom we work.
- Outstanding students' contributions in all possibility will be show-cased by TCS at industry level forums along with due acknowledgement to the students concerned.
- At the end of the course, TCS may at its option, reward / recognize individual students for exemplary achievements based on participation, discussion, contribution, assignment submission etc. during the course work.

#### **B. Role of Institute:**

- Institute shall ensure that it holds all valid permissions, authorizations, approvals and consents, licenses and registrations, which may be required under the applicable laws, policies and procedures prevalent from time to time, for launch, administration and instruction of the TCS Designed Course(s) and Curriculum (if agreed to in Annexure A) and the same shall be kept valid and subsisting throughout the period of this MOU or till the completion of the TCS Designed Course(s) / Curriculum, whichever is later.
- Institute will undertake the role of selecting the core topics (that will fit into the Curriculum) and faculty members who will undertake the ownership for teaching those selected topics.
- Institute will ensure to provide equal status to the TCS Designed Course(s) / Curriculum (at par with all other courses) while offering it to students applying to the Institute. This will be done by placing the option of this course curriculum in all communication medium (College Website, Student Application forms, Brochures etc.) to ensure maximum students undertake the TCS Designed Course(s) / Curriculum.
- Institute will set highest standards of selection for the students and ensure that the students who undertake the TCS Designed Course(s) / Curriculum would put in full effort and contribution to make learning outcomes successful. Focus would be on ensuring students who have a great propensity to participate actively and contribute to learning in a group as well as individual mode.
- Institute shall nominate a designated faculty member who will be the single point of contact for managing the administration and completion of the TCS Designed Course(s) / Curriculum. The faculty will be responsible from Institute side to help TCS team in all administrative and management activities that will be helpful in smooth launch and completion of the course.

*G. H. Gidwan*

*G. H. Gidwan*  
Page 4 of 18

- Institute should ensure timely nomination of faculty for attending the TTT Program and delivering the TCS Designed Course(s) in a timely and satisfactory manner and is based on the broad guideline as below. Final choice on the selection of faculty will lie with Institute.
  - a) Post-graduation with solid academic achievements relevant to the TCS Designed Course(s).
  - b) 5+ years' experience in teaching the specific courses which they would be teaching (flexibility allowed)
  - c) Familiar with recent developments in related field
  - d) Effective communication and articulation of scenarios
  - e) Ability to drive interactive sessions
  - f) Willingness to learn and lead
- Institute will own the responsibility of conducting the exams/assessments of student performance for the TCS Designed Course(s) and across all the subjects of the Curriculum. As an input it may consider the assessment criteria as suggested by TCS for assessment to be done through written exams, internal assessments, market visits and take home assignments by the nominated faculty, where each parameter may have an assigned weightage so that students are assessed effectively for their all-round performance.
- Institute shall ensure that all the students selected for the TCS Designed Course(s) / Curriculum will sign individual confidentiality undertaking substantially in the format as set forth in Annexure – B hereunder, to ensure that the course material is not used or disposed off inappropriately and take utmost care not to copy or share the course hand outs and materials that are TCS provided copyrighted material with anyone else. The course material is solely for the students' learning purposes and only students, who undertake the TCS Designed Course(s) / Curriculum shall possess the course material at any time. The course material has to be destroyed / disposed only by shredding, in order to avoid any unauthorized use.
- Institute shall ensure that the faculty from Institute who would be trained through the TTT Program will sign individual confidentiality undertaking, substantially in the format as set forth in Annexure – C hereunder, to ensure that the course material is used appropriately only for the purpose of instruction of the TCS Designed Course(s) / Curriculum. The faculty should not use this course material for other courses or for any other purpose whatsoever and also should not dispose it in a manner that can lead the course material falling in hands of those who should not be recipients of the course work.
- The faculty trained by TCS would teach the TCS Designed Course(s), only as long as this MOU is valid. Once the validity of this MOU is over, they would need to be recertified with a TTT Program post renewal of the MOU.
- Institute shall ensure availability of all requisite facilities, infrastructure, cooperation, etc. required to seamlessly deliver the TCS Designed Course(s) / Curriculum to the applicable students. The lectures are to be scheduled during the normal working days of the Institute or as decided by Institute. In cases where TCS' assistance is availed by Institute for delivery of the TCS Designed Course(s), TCS and Institute will mutually agree to a schedule for the same. Institute recognizes that timely and continued provision of the facilities by Institute is a condition precedent to the completion of the TCS Designed Course(s) / Curriculum in time. Any delay or failure in the provision of agreed facilities will hamper the timely completion of the course, and TCS shall not be held liable for the same.
- Institute shall permit the applicable TCS faculty/personnel engaged pursuant to this MOU, reasonable access to the premises of Institute, for the purpose of delivery of the TTT Program or to fulfill its role under this MOU or assist the Institute in any other manner in relation to this MOU.
- At the end of the TCS Designed Course(s) / Curriculum, any formalities with respect to awarding certificate of course completion to the students will be done by Institute in accordance with the rules/ procedures followed by Institute.

- At the end of the course Institute shall allow TCS to make pre-placement offers to the students who are part of the course based on a selection criteria defined by TCS. Institute shall also provide first slot to TCS during campus recruitment/ placement and Institute will facilitate the process for students to accept an offer from TCS.

### III) OTHER TERMS & CONDITIONS

- TCS and the Institute will jointly evaluate and agree on applicable fees or service charges (if any), to cover the costs of designing, developing, training, branding, delivering and sustaining the TCS Designed Course(s) / Curriculum that may be offered in collaboration with TCS and any costs associated therewith such as travelling, accommodation, etc.
- Upon mutual agreement, TCS and Institute may at any time enter into a specific definitive agreement(s) (hereinafter referred as "Definitive Agreement(s)") setting out therein the mutually agreed detailed terms and conditions applicable to the various courses to be provided by TCS under such Definitive Agreement(s).
- For the TCS Designed Course(s) which are agreed to be implemented, TCS will provide one master copy of course material in hard copy form to the Institute, which will be received by the faculty duly designated by Institute in writing to TCS. The said course material may be reproduced in hard copy form only, solely for the purpose of being issued by the duly designated faculty to the students who enroll for the TCS Designed Course(s) / Curriculum for the duration of the course. Except as permitted herein, the course material provided by TCS shall not be reproduced, copied, translated, adapted, broadcasted, hosted or transmitted (including electronically) in any form. The supporting material, if any, for faculty members will be separately provided to the faculty members and shall be used by the faculty members only for the purposes of the instruction of the TCS Designed Course(s) at the Institute. Institute shall ensure that the original master copy of course material and supporting material for faculty members provided by TCS and copies of the same including portions thereof (i) is treated strictly as confidential documents; (ii) shall only be in the possession of the designated faculty of Institute; and (iii) shall not be displayed or circulated in libraries or forums where any person not enrolled under the TCS Designed Course(s) / Curriculum may access the same.
- For the entire process involved for offering the TCS Designed Course(s) / Curriculum, Institute will seek prior written permission from TCS before publishing any related information regarding this TCS Designed Course(s) / Curriculum offering initiative in collaboration with TCS, in the press, media, social network, blogs, internet and in any other allied public channels.
- Unless otherwise agreed by the Parties separately in writing, each Party will be responsible for its own individual costs in conducting its duties and obligations under this MOU.

### IV) INTELLECTUAL PROPERTY RIGHTS

- Institute agrees and acknowledges that any and all intellectual property rights in or to course contents and curriculum of the TCS Designed Course(s) and TTT Program and any and all modifications, enhancements, alterations, additions, adaptations, translations to the same, or derivative works thereof, or feedback received with respect to them, shall be done only by or with prior written permission of TCS and vest with TCS and/or its licensors. For the term of this MOU, TCS grants to the Institute a non-exclusive, non-transferable, non sub-licensable, limited right and license to use and reproduce the course material in hard copy form only for the purposes of, and as permitted under, this MOU. All rights not expressly granted herein shall remain with TCS.
- Institute agrees to retain all of TCS' and/or its licensors' logo, trademark, copyright notices and other proprietary markings or notice on the course material. Institute shall not, permit

*E.H. Gidwan*

*[Signature]*  
Page 6 of 18



any persons to, remove, alter, obscure or otherwise render illegible any of TCS' logo, trademark, copyright notice or other proprietary or confidentiality markings that may be placed on the course material or part thereof provided to Institute hereunder without prior written approval of TCS. Institute shall include on all copies of all or part of the course material a reproduction of TCS' and/or its licensors' logo, trademark, copyright notices and other proprietary markings or notices as included in the course material provided by TCS.

- TCS shall also continue to own all and any intellectual property developed prior to, or independently of this MOU.
- By entering into this MOU, Institute covenants and undertakes:
  - (a) To respect TCS' intellectual property;
  - (b) Not to use TCS' intellectual property without the prior express written consent of TCS;
  - (c) Ensure the confidentiality of such intellectual property of TCS within enrolled students and nominated faculty;
  - (d) Not to use or permit use TCS' intellectual property other than for the purpose and duration of this MOU.
  - (e) Promptly report any misuse of the TCS' intellectual property which comes to its notice and assist and support TCS in remedying and/or protecting any misuse/infringement of TCS' intellectual property subject of this MOU.
- Institute agrees that it shall not gain by virtue of this MOU any rights of ownership or any other interest, right, or title in or to any copyrights, patents, trade secrets, trade marks, or any other intellectual property or proprietary rights owned by TCS. Except as otherwise explicitly agreed between the Parties, any and all works developed in the course of performing obligations pursuant to this MOU, including all intellectual property rights in or related thereto, and all new inventions, innovations, works or ideas developed by TCS in the course of performance of its activities under this MOU will belong to TCS.
- If the Parties undertake any joint development in the course of providing services under this MOU, any such joint development will be governed by a separate agreement to be negotiated in good faith by the Parties prior to the commencement of any joint development efforts.
- Neither Party shall use any name, trademark, service mark or symbol of the other Party in any publicity release or advertising material or for any other purpose whatsoever without securing the prior written consent of that other Party. The Parties may, however, mention the non-stylized name of the other Party and areas of collaboration in their official websites, presentations and analyst reports and include the existence of this Memorandum in its regular list of academic/industry collaborations. Institute agrees that any and all use of TCS name and trademarks shall be in accordance with the provision of Annexure – D.

## V) CONFIDENTIALITY

- During the term of this MOU, TCS may disclose to Institute its Confidential Information. Confidential Information shall mean all information marked "Confidential" or under any similar legend indicating the confidentiality of the information or information which by its nature is confidential or acknowledged and agreed herein as confidential, except such information as is (a) previously known to Institute at the time of disclosure and not subject to confidentiality under any other agreement between the Parties, or (b) independently developed by Institute and not derived from the Confidential Information supplied by TCS or the participation of individuals who have had access to Confidential Information of TCS, (c) disclosed to Institute by a third party who lawfully acquired such information without restriction, and is not subject to confidentiality obligations, or (d) in or subsequently comes into the public domain (other than as a result of a breach of this MOU), or (e) required to be disclosed by Institute by law, regulation, court order or other legal process. Institute acknowledges and agrees that course contents and curriculum of the TCS Designed Course(s) and TTT Program is Confidential Information of TCS irrespective of whether it is labelled as confidential or not.



- Institute shall hold such Confidential Information in strict confidence for TCS and shall not use it for any purpose except in furtherance of the relationship set forth in this MOU, or except as it may be authorized by TCS in writing. Institute shall further be responsible for the compliance of the foregoing by its students, employees, faculty or agents who have access to Confidential Information in relation to the purpose of this MOU.
- Institute acknowledges and agrees that a breach of any of its obligations contained herein will result in irreparable injury to TCS for which there will be no adequate remedy at law, and TCS shall be entitled to apply for equitable relief, including injunction and specific performance, in the event of any breach or threatened breach or intended breach of its obligations herein by the Institute. Such remedies, however, shall not be deemed to be the exclusive remedies for any breach of the obligations but shall be in addition to all other remedies available at law or in equity.
- All Confidential Information is provided as is, without any warranties express, implied or otherwise, regarding its accuracy, completeness or performance.

## VI) TERMINATION

- Either Party may terminate this MOU by giving ninety (90) days advance written notice to the other Party. On termination, each Party shall return to the other party all such confidential and proprietary information, documents and reference material and any copies thereof of the other Party in its possession. If notice of termination is issued during the Academic Year when the TCS Designed Course(s) / Curriculum is/are in progress, the termination shall take effect post completion of the batch(es) that has/have already opted for the TCS Designed Course(s) / Curriculum. New students/batches will not be offered the TCS Designed Course(s) / Curriculum once the termination notice has been issued. The right of each Party to terminate this MOU with immediate effect for material breach of the terms of this MOU (that remains uncured after thirty (30) days of written notice thereof or that are not susceptible to cure) remains unaffected.
- All such obligations and terms of this MOU that are required to survive the expiration or termination of this MOU, including but not limited to, intellectual property rights, confidentiality, limitation of liability, shall survive such termination.
- This MOU can be extended or terminated by mutual consent of the Parties in writing.

## VII) PERIODIC REVIEW

- The Parties agree that the persons nominated herein below as the point of contact for each Party (or their respective nominees) shall meet at a frequency mutually decided by TCS and Institute, either personally or through a teleconference to review the progress and plan the future course of action, to accomplish the objectives of this MOU as per the mutually agreed time schedule.

Point of contact of Institute: Swati Sarwate  
Asst. Professor,

St. Mira's college for women Pune (Autonomous) ,Affiliated to SPPU  
6,Koregaon Park, Next to Hotel Taj Blue Diamond, Pune 411001

Contact No- 9860904474, email ID:- [swatee.sarwate@stmirascollegepune.edu.in](mailto:swatee.sarwate@stmirascollegepune.edu.in), [sarwate@hotmail.com](mailto:sarwate@hotmail.com)

Point of contact of TCS: Balanarayanan G  
Head-Academia Interface program,  
Tata Consultancy Services Ltd,  
21 Industrial Estate, Ambathur, Chennai 600 058  
Ph:+91- 9035027150 / Ph:-44-66166590

*G.H. Gidwan*

### VIII) RELATIONSHIP OF THE PARTIES

- For the purposes of this MOU, both the Parties are independent contractors. Neither this MOU, nor any activities described herein, shall be construed as creating a partnership, joint venture, franchise, agency or other such relationship. Neither party is authorized, in any manner, to make any commitment on behalf of or to bind the other Party.
- Institute will be completely responsible for ensuring compliance towards all statutory provisions applicable to and governing the employment of its employees and representatives, deployed and would ensure compliance to provisions of statutes, as amended and applicable from time to time for such employees and representatives. Under no circumstances shall employees, agents and representatives of Institute, represent as or be construed as employees/agents of TCS.

### IX) LIMITATION OF LIABILITY

- Institute agrees that any information or material provided / disclosed by TCS is on "as is" basis without any warranty or representation of any nature whatsoever, as to any matter, including but not limited to, warranty of fitness for a particular purpose or merchantability. TCS shall not be liable for any direct, indirect, incidental, special or consequential damages, or damages for loss of profits, revenue, data or use, incurred by Institute or any third party arising out of or in connection with this MOU or the subject matter of this MOU, whether in an action in contract or tort or any other legal theory.

### X) GOVERNING LAW/ARBITRATION/VENUE

- The laws of India shall govern this MOU. Any disputes between the parties shall be resolved by mutual discussions. Disputes, if any, remaining unresolved for a period of sixty (60) days after reference to the other Party in writing, shall be subject to resolution by arbitration in accordance with the Arbitration and Conciliation Act, 1996 and under the Rules made thereunder (or any statutory modification / re-enactment thereof) by one or more arbitrators appointed in accordance with the said Rules. The language of the arbitration shall be English and the decision of the arbitrators shall be final and binding on the Parties. The venue of Arbitration shall be Mumbai. Both Parties irrevocably submit to the exclusive jurisdiction of the Courts in Mumbai, for any action or proceeding regarding this MOU. Nothing herein shall prohibit either Party from seeking a temporary restraining order, preliminary injunction or other provisional relief if, in its judgment, such action is necessary to avoid irreparable damage, to preserve the status quo or to prevent the dissemination of Confidential Information or protection of its intellectual property or from bringing and pursuing legal action to specifically enforce the provisions of this Section X.

### XI) NOTICES

All notices, requests, demands and other communications under this MOU or in connection herewith shall be in writing given to or made upon the respective Parties as follows and will be effective:

- upon actual delivery if presented personally or sent by express overnight courier (with a signature acknowledging receipt), or
- seven days following deposit in the mail if sent by certified or registered mail, postage prepaid, return receipt requested.:

To TCS: Attention:

Balanarayanan G  
Head-Academia Interface program,  
Tata Consultancy Services Ltd,  
21 Industrial Estate, Ambathur, Chennai 600 058

*G.H. Gidwan*

With a copy addressed to: Deputy General Counsel, Tata Consultancy Services Limited, TCS House, Raveline Street, Fort, Mumbai - 400 001 (India), Fax No. + 91 22 6778 8097.

To Institute: Attention: Dr. Gulshan H. Gidwani  
Principal  
St. Mira's college for women Pune (Autonomous), Affiliated to SPPU  
6, Koregaon Park, Next to Hotel Taj Blue Diamond, Pune 411001

Or to such other person or addresses as any of the parties shall have notified to the other party. All notices, requests, demands and other communications given or made in accordance with the provisions of this MOU shall be in writing by registered letter, fax or telegram.

## XII) NON SOLICITATION

- During the term of this MOU and for a period of twelve (12) months thereafter, Institute agrees not to hire, recruit, solicit or otherwise employ any employee or representative of TCS involved in the performance of its obligations pursuant to this MOU.

## XIII) FORCE MAJEURE

- Neither Party shall be liable for any failure or delay in the performance of its obligations under this MOU to the extent such failure or delay or both is caused, directly or indirectly, without fault by such Party, by any reason beyond its reasonable control, including but not limited to, by fire, flood, explosion, earthquake, elements of nature, drought or bad weather, lightning or acts of God, acts of state, strikes, acts of war (whether declared or not), hostilities, terrorism, riots, civil disorders or commotion, lockouts, industrial disputes, rebellions or revolutions, blockages; quarantines, embargoes and other similar governmental action (each a "Force Majeure Event"). Any Party so delayed in its performance will immediately notify the other by telephone or by the most timely means otherwise available (to be confirmed in writing within ten (10) Business Days of the inception of such delay) and describe in reasonable detail the circumstances causing such delay with relevant documentary supporting. However the Party claiming such event shall take all necessary steps to mitigate the delay so caused in spite of such Force Majeure Event.

## XIV) AUTHORITY

- Each signatory to this MOU represents and warrants that he/she is duly authorized by the Party for and on whose behalf he/she is signing this MOU to execute the same in a manner binding upon said Party and that all approvals, permissions and procedures necessary for vesting such authority in him/her have been duly complied with.

## XV) NO WAIVER

- Either Party's failure to exercise any right under this MOU shall not constitute a waiver of any other terms or conditions of this MOU with respect to any other or subsequent breach, or a waiver by such Party of its right at any time thereafter to require exact and strict compliance with the terms of this MOU. In order to be effective, all waivers under this MOU must be in writing and signed by the waiving Party.

## XVI) TATA CODE

*Gulshan H. Gidwani*

*Gulshan H. Gidwani*  
Page 10 of 18

- The business activities of TCS are self-regulated by the "Tata Code of Conduct". Institute undertakes that it will ensure compliance with the Code in the performance of this MOU and promptly report any violation or potential violation of the Code by any person to the Local Ethics Counselor or the Principal Ethics Counselor or the CEO of TCS. A copy of the Tata Code of Conduct is available at: <https://www.tcs.com/tata-code-of-conduct>.

#### XVII) SURVIVAL

- The clauses of this MOU, including without limitation, confidentiality and intellectual property right obligations, which by their very nature ought to survive termination or expiration of this Agreement, shall so survive.

#### XVIII) SEVERALTY

- If any clause or term of this MOU be declared null and void and or unconstitutional or unenforceable, such clause or term shall be modified to the extent necessary to make it valid and enforceable whilst preserving the intent of the Parties and the remaining terms and the MOU shall continue to operate and be binding on the Parties.

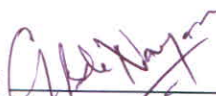
#### XVI) ENTIRE AGREEMENT

- This MOU, along with the schedules, annexures and exhibits, if any, attached hereto, sets forth the entire agreement between the Parties and supersedes any other prior or contemporaneous proposals, agreements and representations between them related to its subject matter, whether written or oral, between the Parties and all amendments and extensions thereof, which shall be deemed to be superseded by this Agreement. No modifications or amendments to this MOU shall be binding upon the Parties unless made in writing and duly executed by authorized officials of both Parties.

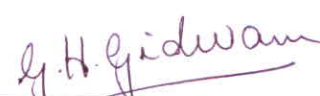
IN WITNESS WHEREOF, each of the parties hereto have caused this MOU to be duly executed by a duly authorized representative of such party as of the date first above written.

#### TATA CONSULTANCY SERVICES LTD.

(TCS)

Signature:   
Name: Bala Narayanan G  
Title: Head Academia Interface Program  
Date: 18 Dec 2017

St. Mira's college for women Pune (Autonomous)  
Affiliated to SPPU  
(Institute)

Signature:   
Name: Dr. Gulshan H. Gidwani  
Title: Principal  
Date: 18/12/17

Principal  
St. Mira's College for Girls, Pune

## ANNEXURE – D

### TERMS AND CONDITIONS FOR USAGE OF TCS MARKS

Any use of TCS or its affiliates' name, trade name, trademarks or service marks (collectively "TCS Marks") as referred to in Section IV of the MOU shall be subject to the following terms and conditions:

1. Institute acknowledges and agrees that any use of TCS Marks shall be with the prior written approval of the first proposed usage from TCS. Any different usage also shall require prior written consent TCS. Institute shall submit samples for approval at email: \_\_\_\_\_@tcs.com. Any change in the contact for submitting samples for approval shall be intimated to Institute from time to time. All use of TCS Marks permitted by this Section shall be in accordance with TCS usage guidelines and/or instructions provided to Institute from time to time. Where such prior written approval is granted as aforesaid, TCS will grant Institute a non-transferable, non-sublicensable, royalty-free, revocable and nonexclusive permission to place or affix permitted TCS Marks belonging to TCS, on or in relation to the approved usage.
2. TCS reserves the right to withdraw such permission and consent at any time with reasonable notice entirely or in relation to particular TCS Marks or particular use, and immediately if TCS become aware of any claim by a third party that Institute use of TCS Marks infringes upon the rights of that third party. Institute acknowledges and agrees that all rights, title and interest in and to TCS Marks shall be and remain sole and exclusive property of TCS and/or its affiliates. Institute will be responsible for ensuring that the use of TCS Marks is accurate, and not misleading, defamatory, libelous, obscene, infringing or otherwise objectionable and is in compliance with the applicable laws and remains distinct and separate from text, brand marks or any other graphic elements.
3. Institute represents and warrants that they will not at any time:
  - (i) claim any right, title or interest in any of the TCS Marks;
  - (ii) register, seek to register or cause to be registered any of the TCS Marks;
  - (iii) adopt and use any trademark, trade name, business name, fictitious name, internet domain name, logo or designation that might be identical or confusingly similar to TCS Marks or TCS Marks as portion thereof;
  - (iv) attach any other trademark, trade name, logo or designation to TCS Marks or use in combination with any other design, word or words, unless such use is authorized in writing by TCS;
  - (v) use any of the TCS Marks in connection with products / services / context not contemplated herein;
  - (vi) use TCS Marks in any manner that suggests that TCS has endorsed, sponsored or certified the product, components, program or services of the other Party; or
  - (vii) use any of the TCS Marks in a manner that infringes, derogates, dilutes, or impairs rights TCS has in such Marks.
4. Institute will be fully responsible to TCS for any damages or harm caused to TCS by a breach of these terms and conditions by Institute or any of its agents, consultants or affiliates. Institute acknowledge and agree that a breach of any of its representations, warranties or agreements contained herein will result in irreparable injury to TCS and/or its affiliates for which there will be no adequate remedy at law, and TCS and/or its affiliates shall be entitled to apply for equitable relief, including injunction and specific performance, in the event of any breach or threatened breach or intended breach of these terms and conditions by Institute. Such remedies, however, shall not be deemed to be the exclusive remedies for any breach of these terms but shall be in addition to all other remedies available at law or in equity.
5. All use of TCS Marks by the Institute as permitted under these terms and conditions and goodwill therein shall inure to benefit of TCS and its affiliates. Any breach of the license/permission granted herein and/or breach of the representations and warranties will cause irreparable loss to TCS and/or its affiliates for which there may be no remedies at law.
6. Permission for Institute to use the TCS Marks under these terms and conditions is only as stated above and it is expressly understood that nothing herein shall grant to Institute any right, title, or interest in the TCS Marks or name (either alone or in association with other words or names), or any part thereof, or in any other marks adopted by TCS, or in any trademark, copyright or good will of TCS and/or its affiliates. Institute agrees upon termination or expiration of this MOU to discontinue use of TCS Marks where such use is based on any rights obtained under these terms and conditions. Any continued, further or other use of TCS Marks shall be subject to execution of separate agreement between the Parties.
7. All materials provided and/or approved by TCS under these terms and conditions (including without limitation the marks and all graphic materials and content relating to the marks) are provided "as is" and without warranty of any kind, express or implied, and TCS and/or its affiliates/licensors hereby disclaim any and all warranties, express and implied, including but not limited to any warranties of reliability, availability, title, merchantability, non-infringement, quite enjoyment or fitness for a particular purpose.

*G.H. Gidwan*

8. In no event shall TCS and/or its licensors or affiliates be liable for any direct, indirect, punitive, incidental, special, consequential damages or any damages whatsoever, including without limitation, arising out of or in any way related to the use of or inability to use, or failure to meet any duty including of good faith or of reasonable care, damages for loss of profits, revenue or business interruption, or otherwise under or in connection with any provisions of these terms and conditions regarding use of the TCS Marks, even in the event of the fault, tort (including negligence), strict liability or breach of contract, and even if TCS or any of its licensors/affiliates has been advised of the possibility of such damages.

*G. H. Gidwan*

**Principa.**  
**St. Mira's College for Girls, Pune**



KINDLE THE LIGHT

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[An Autonomous College Affiliated to the Savitribai Phule Pune University]  
[ARTS, COMMERCE, SCIENCE, BBA, BCA]  
6, Koregaon Road, Pune - 411001.[INDIA]  
Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No. : 013

## MEMORANDUM OF UNDERSTANDING

Between

Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)

And

Golden Bricks Developers,  
Off. No. 25, Kumar Pavilion, East Street, Camp,  
Pune 411001

For

(Collaboration for providing internships to the Under Graduate and Post Graduate Students)

On

(Date of MoU Signing– 01<sup>st</sup> June, 2019)





**Description of Memorandum of Understanding: Collaboration for providing internships to the Under Graduate and Post Graduate Students**

**First Party: St. Mira's College for Girls, Pune**

**Second Party: Golden Bricks Developers**

**Signing Date : 01<sup>st</sup> June, 2019**

<b>Details of the Institution</b>	<b>Details of the Second party</b>
Address: St. Mira's College for Girls, Pune Autonomous (Affiliated to Savitribai Phule Pune University) [ARTS, COMMERCE, SCIENCE. B.Sc.(Computer Science), BBA, BBA(CA)]	Address: Golden Bricks Developers, 25, Kumar Pavilion, 1st Floor, Next To Victory Theater, East Street, Camp, Pune-411001.
Contact Details: Ph./Fax: 26124846;	Contact Details: 9970268715/ 8983531821
Email: miracollege@yahoo.co.in	Email: excelhospune@gmail.com
Website: <a href="https://www.stmiracollegepune.edu.in/">https://www.stmiracollegepune.edu.in/</a>	Website: -----



## Memorandum of Understanding

The Memorandum of Understanding (MoU) is entered between the following entities:

St. Mira's College for Girls, 6, Koregaon Park, Pune – 411006

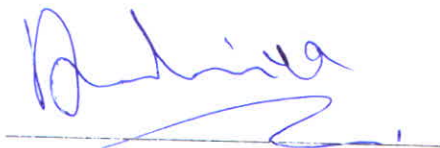
AND

Golden Bricks Developers, Off. No. 25, Kumar Pavilion, East Street, Camp, Pune 411001

St. Mira's College for Girls, 6, Koregaon Park, Pune – 411006 and Golden Bricks Developers, Off. No. 25, Kumar Pavilion, East Street, Camp, Pune 411001, shall hereinafter also be individually referred to as the "Party" and jointly as the "Parties".

Signed on behalf of

Golden Bricks Developers



Vaibhav Kankariya

Partner

Golden Bricks Developers

Signed on behalf of

St. Mira's College for Girls, Pune



St. Mira's College for Girls, Pune  
Dr. G.H. Gidwani

Principal

St. Mira's College for Girls, Pune



## **Rationale of the MoU**

St. Mira's College is a part of the "Mira Movement in Education" founded in the year 1962. It is a dream realization of the progressive, visionary, saint, philosopher Sadhu T. L. Vaswani. It is the first College to voluntarily undergo NAAC accreditation in Pune 2002 and graded with a five star status. Re-accredited in 2012 and 2017 with an "A grade". It is the first Arts and Commerce College in the State of Maharashtra to go in for academic autonomy in 2007.

The Department of Accountancy of the College with a vision of enhancing employability of its commerce graduates in the field of Accountancy, Auditing and Taxation would like to pursue internships and mentoring programme in collaboration with Golden Bricks Developers or its Sister Concerns.

The purpose of this agreement is to make clear the roles and responsibilities of both the parties, namely St. Mira's College for Girls and Golden Bricks Developers.

Academia-Industry Interface has become a need of the day. To foster this initiative St. Mira's College for Girls, Department of Accountancy would like to have a symbiotic relationship with Golden Bricks Developers, whereby support will be provided by the latter party relating to the following activities:

## **Responsibilities of Golden Bricks Developers**

Golden Bricks Developers will provide following support:

- Conducting Orientation on significance of Internship
- Offering paid internships (minimum 2 students per year)
- Providing mentorship for students pursuing their career in the field of Accountancy or Taxation
- Mailing a copy of Internship appointment letter giving details of job profile, tenure, remuneration, working hours and provision for study leave.
- Making available a feedback on progress of internship and mentorship programme (specimen of feedback shall be provided)
- Providing or sharing details of resource persons for Guest Lectures, Workshops / Seminars / Symposia on subject-related issues
- Contribute in the form of resource persons to adjudge subject-related events / competitions
- Sharing of professional expertise for Curriculum Design and Development

**For Golden Bricks Developers**

  
**Partner**

2

  
**Principal**  
**St. Mira's College for Girls, Pune**

## Responsibilities of St. Mira's College for Girls (Department of Accountancy)

### St. Mira's College will:

- Organize meetings with Golden Bricks Developers (once in a year) to discuss and decide the agenda and terms and conditions for providing internships and mentorship and maintain the minutes of the same.
- Prepare an academic calendar of the aforesaid activities planned for the year and communicate the same to Golden Bricks Developers
- Prepare and provide the students shortlisted for internship and mentorship programme for every academic year decided as per the selection criteria
- Collecting duly signed undertakings from interns and their parents / guardians
- Ensuring any information, data received by Students as part of internship about Golden Bricks Developers is strictly kept confidential.
- Follow up with the interns and mentees for tracking progress and measuring the outcome for future improvisations and communicating the same to the other party
- Providing a specimen of feedback of students progress as interns and mentees
- Developing and maintaining data of the progress made by the interns and mentees
- Make available the infrastructure required for conducting the aforesaid activities in the form of class-room / AV room, projector and mike.
- Assign Dedicated audience (students) per programme

Each Party to this MOU will have a dedicated, named member of staff to ensure effective communication and rapid resolution of any difficulties between the entities as follows:

Golden Bricks Developers: (VaibhavKankariya)


St. Mira's College for Girls: (Ms. Meenakshi Wagh, Co-ordinator Internships and Placements, Department of Accountancy)

### Tenure of the MoU

The term of this agreement will commence with the date of the final signature and end by mutual agreement of the parties. Both parties understand that this agreement may be modified or revised through written amendments, or by mutual consent.

This MOU shall be in force for three (03) years commencing on the Effective Date, unless terminated under the provisions of Clause on Termination hereof. This MOU shall be

**For Golden Bricks Developers**

  
**Partner**

3

  
**Principal,**

**St. Mira's College for Girls, Puna**

automatically renewed unless either Party notifies the other Parties in writing at least one (1) month prior to the expiration date.

### **Variation**

No addition to, or modification of, any provision of this MOU shall be binding on either Party unless made in writing and signed by duly authorised representatives of all *the Parties*.

### **St. Mira's College for Girls:**

Authorised Signatory :

*G.H. Gidwan*  
Principal 1/06/2019

Name & Title

**St. Mira's College for Girls, Poona**  
: Dr. G.H. Gidwani (Principal, St. Mira's College for Girls)

Telephone(s)

: 020 26124846

### **Golden Bricks Developers:**

Authorised Signatory :

*Vaibhav Kankariya*  
Vaibhav Kankariya 1st June 2019

Name & Title

: Partner

Telephone(s)

: 9976268715



SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[An Autonomous College Affiliated to the Savitribai Phule Pune University]  
[ARTS, COMMERCE, SCIENCE, BBA, BCA]  
6, Koregaon Road, Pune - 411001.[INDIA]  
Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No. : 013

## MEMORANDUM OF UNDERSTANDING

Between

Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)

And

KrishnaEducare,  
Sole Proprietorship Concern,  
24/4, Floor 4, 78 SagarKunj, LaxmibaiJagmohandasMarg, Malabar Hill,  
Mumbai-400006

For

(Collaboration for spreading investor awareness at community and student level)

On

(Date of MoU Signing– 01<sup>st</sup> February, 2019)



**Description of Memorandum of Understanding: Collaboration for spreading investor awareness at community and student level.**

**First Party: St. Mira's College for Girls, Pune**

**Second Party: Krisha Educare**

**Signing Date :01<sup>st</sup> February, 2019**

<b>Details of the Institution</b>	<b>Details of the Second party</b>
Address:St. Mira's College for Girls, Pune Autonomous (Affiliated to Savitribai Phule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science), BBA, BBA(CA)]	Address: Krisha Educare, Sole Proprietorship Concern, 24/4, Floor 4, 78 Sagar Kunj, Laxmibai Jagmohandas Marg, Malabar Hill, Mumbai-400006.
Contact Details: Ph./Fax: 26124846;	Contact Details: 7977301481/9323837799
Email:miracollege@yahoo.co.in	Email:Viraj Singal<founder@biap.in
Website:https://www.stmiracollegepune.edu.in/	Website:-----





## BUSINESS ASSOCIATE AGREEMENT

FOR INVESTOR AWARENESS PROGRAMS

### Memorandum of Understanding

The Memorandum of Understanding (MoU) is entered between the following entities:

**KE**, a capacity building service provider & leading name in Investor Education and organizing and conducting Investor Awareness Programs (IAP's), Skill Development & Content Management a Sole Proprietorship Concern having its office at 24/4, Floor 4, 78 Sagar Kunj, Laxmibai Jagmohandas Marg, Malabar Hill, Mumbai 400006, and its communication address being 1203, Sun Tower, GD Ambekar Marg, Bhoiwada Naka, Above Karad Co-operative Bank, Parel, Mumbai 400012. *hereafter referred to as "KE"*

AND

**St. Mira's College for Girls, Pune, Educational Institution, 6, Koregaon Road, Near Hotel Blue Diamond, Pune 411001.** Ms. Meenakshi S. Wagh (Associate Professor) Department of Accountancy. **St. Mira's College for Girls, Pune** *hereafter referred to as "Trainer"*

KE and **St. Mira's College for Girls, Pune** shall hereinafter also be individually referred to as the "Party" and jointly as the "Parties".

Signed on behalf of

**Krishna Educare**

FOR KRISHA EDUCARE

Sole Proprietor / Authorized Signatory

Mr. Viraj Singal  
Director  
Investor Awareness

Signed on behalf of

**St. Mira's College for Girls, Pune**

Dr. G.H. Gidwani  
Principal  
St. Mira's College for Girls, Pune

FOR KRISHA EDUCARE  
  
Sole Proprietor / Authorized Signatory





**KE :**

Authorised Signatory :

FOR KRISHA EDUCARE  
*Viraj Singal*  
Sole Proprietor / Authorized Signatory

Name & Title :

Mr. Viraj Singal ,

Director, Investor Awareness

Address : 24/4, Floor4, 78, Sagar Kunj,  
&Telephone(s) Laxmibhai Jagmohandas Marg, Malabar Hill, Mumbai  
400006.

Communication :

Address

1203, Sun Tower, GD Ambekar Marg, Above Karad Co-  
operative Bank, Bhoiwada Naka, Parel, Mumbai 400012.

Mobile: +91 7977301481

Mobile: +91 9323837799

**Trainer:**

Authorised Signatory :

*MS Wagh*

Name & Title :

Ms. Meenakshi S. Wagh (Associate Professor)

Department of Accountancy.

Address & :

St. Mira's College for Girls

Telephone(s)

6, Koregaon Road, Near Hotel Blue Daimond, Pune  
411001

*11/2/2019 - 3 years*

*W*

## **1. Background:**

1.1. KE has been mandated to implement awareness programs across districts/locations. The objective is to engage with as many investors through the use of different touch points and media. The IAPs are sponsored by AMCs/Stock Exchanges /Regulators/ Depositories /Institutions etc. across India and are free to the investors.

1.2. KE will provide various materials to reach investors and use presentations for face-to-face interaction. There is a standard presentation of One Hour duration followed by question and answer session to be delivered through planned meeting sessions to an audience of at least 35 participants. KE may also provide booklets with information enabling action.

## **2. Approach:**

2.1. KE has identified local trainers ('the trainer', whether acting individually or through his or her associate trainers) to reach out to local populations.

2.2. The trainer will conduct contact programs through a network of societies, colleges, corporates, rotary clubs, associations, government bodies, housing societies and local groups.

2.3. KE has employed a central resource to plan and manage local trainers and to coordinate with venues/ associations/ corporate / individuals and get maximum reach.

## **3. Research:**

3.1. The trainer will map the district/locations in terms of organizations, associations, clubs, advisors, partners, corporate, bank staff, government offices, housing complexes to plan reach.

3.2. The trainer will actively research and pass on information to KE on tie-ups with any such entities having pan-India presence.

## **4. Training Calendar:**

4.1. The trainer must plan and conduct at least 3 events across locations / districts that have been allocated to the trainer during a semester. Semester is an academic semester of three months

The session will be conducted only after office hours i.e. preferably after 3 pm

4.2. Details of events planned should be communicated to KE in the Proforma A and shared at least 7 working days in advance.

## **5. Marketing, Reach and related Compliance:**

5.1. Sufficient quantity of booklets will be sent to the trainer sufficiently in advance (depends on KE or the sponsor desires to distribute same during the IAP session).

5.2. KE will also provide trainers with AMC standees/banners.

5.3. Booklets will be printed in multiple regional languages (if required).

### **5.4. Compliance:**

5.4.1. The trainer will be responsible for safe custody of stocks of all collaterals – presentation CD, booklets and standees.

5.4.2. Corporate audience location training programs: minimum 30 to 35 attendees per program

5.4.3 College Teachers audience: 30-35 teachers/professor/faculty members per program

5.4.4 College Students (Degree college students, management students, etc. not below degree college) audience 75-100 per program.

5.4.2. The trainer will collect name, email id and telephone/mobile number/Age/ Gender from every investor who is participant in the IAP session to whom the booklet / invite is handed over in the prescribed attendance sheet format. This data is mandatory without which KE may be unable to pay the agreed fees to the trainer for the event.

## **6. Training Content:**

6.1. KE will provide the training presentation (with AMC and/or KE branding) for the workshop, to the trainer. The presentation may be sent on a CD, via email.

6.2. KE will do a Train The Trainer session with the trainer on the presentation.

6.3. The trainer will be responsible for safe custody of the training presentation.

## 7. Event Conduct, Attendance and Compliance

7.1. Event attendance will be subject to strict compliance and audit. The event can be audited without prior intimation by AMC, KE, Stock Exchange, Institution Sponsoring the event & the Trainer should welcome such audits.

7.2. The attendance sheet will contain registration details of investors attending the program with at least name, email id, numbers, Age, Gender, attendee and trainer signatures. An indicative soft copy of attendance sheet format can be shared by KE with the trainer. The trainer will take a printout of the attendance sheet sent by KE before the event.

7.3. The original attendance sheet (copy to be retained by the trainer) will be dispatched to KE using a reliable courier service/Speed Post within 3 days of the event. KE's back-office will capture the participants data and share with the AMC at the end of the event (in excel format).

7.4. Adequate photographs to be taken of the event, of the proceedings of the event some shall be done using a phone/tablet/Camera. One photograph with the AMC banner/ Standee/ presentation in the background and trainer in the front and other with the trainer facing the audience is mandatory. All photographs must be time stamped, i.e. there should be date and time displayed in the photograph. In case trainers are using their smart phone, stamping can be achieved by downloading and using the camera add-on app on your phone (can be downloaded from <https://play.google.com/store/apps/details?id=com.ebizzinfotech.datetimestampphoto>).

7.5. Booklets will be distributed as takeaways for the participants after the event. The booklet will have a feedback form with survey questions on the investor's savings and investment habits and provision for entering other details including name, email id, phone number, age and occupation. This form will be collected from the event participants at the end of the program.

7.6. The trainer will not use the registration data for any purpose other than for the purpose of conduct of the program. The trainer will not contact these investors for any reason or solicit business, after the program without KE's permission. AMCs & KE however, will have the right to communicate in the future with the attendees of the program.

7.7. Trainer may arrange for a 15-minute Q&A at the end of the session, in a structured format.

7.8. The meets will need to have AMC investor education banners / standees at the venue.

7.9. AMC /KrishaEducare's associates/team members may be allowed to attend the event and review the proceedings / contribute in the Q&A sessions if required.

## 8. Event Venue

- 8.1. The trainer will ensure that the hall is comfortable closed area and tea, biscuits and snacks (high tea) served to the participants, IF Needed.
- 8.2. Prior permission will be required for any session proposed to be conducted in open area (only special events approved in open area will be considered)
- 8.3. The program must start and end on time as per the time mentioned in Performa A

## 9. Commercial

9.1. Basis the target audience for an event, KE will pay the trainer the following fees

9.1.1 Rs. 3,000/- per event for student audience (only degree college and above students) (Refer point 5.4.4). Instead of Rs. 3,000/- we have mentioned it as Rs. 4,000/- after discussing with Mr. Viraj Singal. For the pre-event of NSE Fair Pune 2019 he had mentioned a payment of Rs. 4,000/-.

9.1.2. Rs.5,000/- per event where the event is conducted for captive audience with teachers/faculty / government institution / association /club/ Society audience is invited to attend. (Refer point 5.4.2).

9.1.3 Rs 5,500/- per event where event is conducted for captive audience with corporates. (Refer point 5.4.3). 9.2. The event is subject to approval of the fund house & Krisha Educare is not responsible for any event which is not approved.

9.3. The above fees are inclusive of getting the audience for the event, training fees, travel, marketing, equipment hire, refreshments, (deleted) photocopying, any other logistic costs incurred and courier cost for sending the documents to KE.

9.4. In case KE has organized a session and trainer is just sent to deliver IAP session i.e. training only, KE will pay the trainer a flat fee of Rs. 1500 per session which includes travel and conveyance, courier cost for sending the documents to KE irrespective of the number of participants attending the session, where the trainer does not carry out any marketing for the event. The cost of tea and snacks, if any, will be borne by KE in this case. In case Associate has organized a session and training is done by KE the remuneration for the same will be 1500/- (students), 3000/- (faculties) & 4000/- (corporate & associations).

9.5. KE will make the payment within 45 working days of the receipt of the hard copy of the invoice with all supporting documents in hand and soft copy.

9.6. KE believes in efficient reporting and if the reporting is delayed or photographs are not as per point 7.4 or if the attendance sheet does not reach in the stipulated time the event will be termed as cancelled and there will be no remuneration for the same.

**10. Service levels for the trainer:**

10.1. Sharing information on a timely basis with KE of any other activity that has been planned for the district in terms of local media/ college/ company talks etc. The Trainer would, identify, communicate and tie up with either a school (only for faculty or teachers), college (Faculty, Teachers, professors, Degree college students, management students, etc. not below degree college) or corporate where the program is to be delivered. The location and time of the presentation will be fixed and communicated to KE co-coordinator by the Business Associate, at least a week before the session.

10.2. Contact Details of the person at the training location with whom the trainer would coordinate will also be captured and provided.

10.3. The Trainer would ensure there is NO MONETARY TRANSACTION between the trainer and the organization being trained.

10.4. Safe custody of stocks of all collaterals sent by KE to the trainer on a quarterly basis. Collaterals would include the following- booklets, posters and standees. Periodic stock count and reconciliation of materials to be done with KE.

10.5. In case the event has less than the minimum participants as mentioned in point 5, it will not be counted as an event and will not be billed.

10.6. Programs must start and end on time. Tea/Biscuits and one snack should be served. Equipment hiring to be done (if needed) since the presentation would involve both audio and video.

10.6.2. Photographs must be taken of the event. Names, email ids and phone numbers should be captured of the participants.

10.7. Tear away feedback copies or otherwise feedback form sent on email along with the attendance sheet to be couriered to KE will record the feedback comments.



## 11 Code of Conduct

11.1. The trainer needs to be well groomed and appropriately dressed. Men are expected to be formally dressed with a tie or wear a suit. Female trainers can wear formal dressed, western formals or India Saree.

11.2. The Trainer has to welcome and greet the participants and make them seated in a way that the participants don't look very spread out for the picture ot taken so the AMC and KE gets an idea of the Number of participants present for the session.

11.3. The trainer has to ask a participant or his/her assistant to click at least 04 photographs of the workshop in a certain fashion

11.3.1 First Photograph with the trainer and the power point slide no 01 which contains the logo of the Mutual Fund house/ Financial institution in the background.

11.3.2 Second photograph during the session with includes the Trainer, PowerPoint slide and the participants

11.3.3 Third Photograph with the power point slide, Trainer, Audience and the standee of the company or our client (e.g. Kotak Mutual Fund, Axis MF, NSE etc.)

11.3.4 Take multiple pictures of 1<sup>st</sup> three points to ensure clarity of images etc. (refer point 7.4)

11.4 Trainer shall be present at the location of training 30 MINUTES prior to the presentation to ensure that the laptop is compatible

11.5 Trainer shall not distribute copy, store, modify nor transmit the training modules in any medium without prior approval.

11.6. Trainer shall not indulge in advisory or selling of the products during the session.

11.7. The Trainer will not combine two separate events at one location in case the there are two events with different topics at the same location on the same date. The trainer will seek written permission from KE to conduct such sessions.

11.8. The Trainer has to seek approval and mention clearly if the event is a session as part of a larger conference. KE may request as letter of invitation in the trainers name from the organizer clearly mentioning that it's an Investor Awareness Program.

11.9. Trainer will have to coordinate with the respective local Relationship Manager from the local sponsored client (Mutual Fund Company / Financial Institution) and ensure smooth coordination for them to attend the session.

## **12. Other Responsibilities**

Each Party to this MOU will have a dedicated, named member of staff to ensure effective communication and rapid resolution of any difficulties between the entities as follows:

KE: Mr. Viraj Singal, Director – Investor Education

Trainer: Ms. Meenakshi S. Wagh (Associate Professor)

Department of Accountancy.

## **13. Validity:**

This MOU shall be in force for two (2) years commencing on the Effective Date (1<sup>st</sup> February 2019), unless terminated under the provisions of Clause on Termination hereof. This MOU shall be automatically renewed unless either Party notifies the other Parties in writing at least three (3) months prior to the expiration date.

## **14. Intellectual Property Rights**

Except as stated in this MOU, nothing contained herein shall be deemed to grant any rights or license in the trademarks/trade names/logos or any other marks owned by KE to the other Parties. Parties shall continue to own their respective Intellectual Property Rights. Each Party shall abide by the other Party's branding and logo usage guidelines and shall use other Party's name and logo only to the extent as specified in this MOU. However, neither Party shall use the other Party's name in any other promotional materials, books, documents or other communications with third parties without such other Party's prior written consent.

Intellectual Property Rights" shall mean any and all (by whatever name or term known or designated) tangible and intangible rights including but not limited to trademark, trade name, logo and all other intellectual property rights including brand name/s etc.

Upon termination/expiry of this MOU for any reason whatsoever, the Parties shall forthwith cease from usage of KE's brand name or logo and desist from any such usage in any of its books, promotional materials, certificates etc.



**15. Termination:**

This MOU may be terminated immediately; by any of the Parties by giving notice in writing giving reasons for the termination, if the other Party commits a material breach of its obligations under this MOU and such breach is not remedied within 30 working days of written notification of such breach. Such termination shall be without prejudice to any existing obligations, including obligations participants of the session, any payments due and outstanding between the Parties. It is agreed between the Parties that in case of termination of this MOU by KE due to breach by either Trainer or his Associate, KE shall not be liable to make any payment under this MOU and any payment made in advance shall be refunded by Trainer to KE. Termination of this MOU will not affect the accrued rights or remedies of the Parties under the MOU nor will it relieve the Parties from their respective obligations prior to termination.

**16. Variation**

No addition to, or modification of, any provision of this MOU shall be binding on either Party unless made in writing and signed by duly authorised representatives of all *the Parties*.

**17. Confidentiality of Information:**

The Parties herewith undertake to treat confidentially all information that they obtain directly or indirectly from each other within the framework of the engagement. Confidential treatment means that the information obtained may not be made available to a third party and that the information may not be used for the parties' economic purposes or for the purposes of a third party. The Parties undertake to use the information obtained solely for the purpose stipulated in this MOU.

**18. Proper Law and Arbitration**

This MOU shall be governed by and construed in accordance with the laws of India and shall be subject to exclusive jurisdiction of Courts at Mumbai.

This MOU is the complete agreement on the above-mentioned points between KE and the Trainer. Any amendment to the MOU shall be based on mutual discussions between the Partners and by written agreement signed by the Parties involved. Signatories must be authorized to sign on behalf of the organization and include title and agency name. The MOU is signed in duplicate, so that both Parties can retain one copy each.



## **19. PAYMENT CLAIM AND SCHEDULE**

Trainer/ Associate Trainer would maintain a log of the schedule of the training programs and role played by him/her in each of them and mail the same along with the report, a photograph of the session being conducted and the database to the coordinator from team KE and claim payments on the basis of these reports sent to KE within 72 hours of the training being completed. All reimbursement will be cleared only with supporting bills and prior approvals beyond the pre-defined scope. All payments would be made by cheque or wire transfer to the accounts of the presenter. TDS if applicable would be deducted.





SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[An Autonomous College Affiliated to the Savitribai Phule Pune University]  
[ARTS, COMMERCE, SCIENCE, BBA, BCA]  
6, Koregaon Road, Pune - 411001.[INDIA]  
Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No. : 013

### MEMORANDUM OF UNDERSTANDING

Between



**JUST BEING**  
be still. know. love

Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to SavitribaiPhule Pune University)

And

Just Being Centre, Pune

For  
Academic collaboration for Certificate Course in Mindfulness Based Counseling: Listening  
with Embodied Presence

On  
1st August, 2018



**Description of Memorandum of Understanding: Academic collaboration pertaining to Diploma in Mindfulness Based Counseling: Listening with Embodied Presence**


**First Party: St. Mira's College for Girls, Pune.**

**Second Party: Just Being Centre, Pune**

**Signing Date: 1<sup>st</sup> August, 2018**

Approved and accepted for

Approved and accepted for

For St. Mira's College for Girls, Pune	Just Being Centre
 <p><i>G.H. Gadwam</i> Principal St. Mira's College for Girls The Principal</p>	<p>For JUST BEING CENTER FOR MINDFULNESS AND PRESENCE LLP</p> <p><i>Andrade</i></p> <p>DESIGNATED PARTNER Authorized Signatory</p>

Details of the Institution	Details of the Second party
Address: Autonomous (Affiliated to Savitribai Phule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science), BBA, BBA(CA)]	Address: B-14, Castellino Co-op Society Pudemjee Park Society Lane No.1 Near Isha, Prema Niketan, Opp Bhavani Peth Police Colony, New Nana Peth, Pune, Maharashtra 411001
Contact Details: Ph./Fax: 26124846;	Contact Details: 090110 36828
Email: <a href="mailto:miracollege@yahoo.co.in">miracollege@yahoo.co.in</a>	Email: <a href="mailto:justbeingcentre@gmail.com">justbeingcentre@gmail.com</a>
Website: <a href="https://www.stmiracollegepune.edu.in/">https://www.stmiracollegepune.edu.in/</a>	Website: <a href="http://www.justbeingcenter.com/">www.justbeingcenter.com/</a>



KINDLE THE LIGHT

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

6, Koregaon Road, Pune - 411 001. [India]

Ph./Fax : 26124846 E-mail: mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

**Memorandum of Understanding**

For the course: **Mindfulness Based Counselling- Listening with Embodied Presence**

The course in Mindfulness Based Counselling: Listening with Embodied Presence is a nine month course and is proposed as collaboration with Just Being and St. Mira's College, Pune.

Just Being Center and St. Mira's College [Autonomous – Affiliated to Savitribai Phule Pune University] agree to collaboratively run the course in the Academic year 2018 – 2019, on the following understanding:

- The course will be co-ordinated and run by Just Being Center in collaboration with St. Mira's College as the certifying body.
- This collaboration is valid for one whole academic year.
- The course is for 420 hours and 16 credits and will be offered as a certificate course to students.
- This will be a self-sustaining, no profit, no loss venture.
- If there are profits after all expenses and fees, they will be shared equally by the two entities.
- The course content will be developed by Just Being Center. St. Mira's College will be consulted for approval before delivery of the course.
- The course is open to people from all walks of life who wish to offer a listening space to others

Signatures



Dr. Gulshan Gidwani  
Principal  
St. Mira's College for Girls

Principal

St. Mira's College for Girls





Ms. Sandy Dias Andrade  
Founder-Director,  
Just Being Center

1.8.2018

**Just Being Center & St. Mira's College [Autonomous – Affiliated to Savitribai Phule  
Pune University]  
CERTIFICATE COURSE IN  
Mindfulness Based Counselling- Listening with Embodied Presence PROPOSED  
SYLLABUS  
Total hours 420**

**Module 1**

Attentiveness in the listening space

No. of Hours: 15

No. of Credits: 1

**Module 2**

Compassion and Empathy in the listening space

No. of Hours: 15

No. of Credits: 1

**Module 3**

Listening for insight and from a field of awareness

No. of Hours: 15

No. of Credits: 1

**Module 4**

Group Process Work

No. of Hours: 10

No. of Credits: 1

**Module 5**

Applications of counselling to specific groups

No. of Hours: 15

No. of Credits: 1

**Module 6**

Ethical issues in Counselling

No. of Hours: 15

No. of Credits: 1

**Completion for course certification:**

Completion of 420 hours of course work

Submission of assignments

Attendance of 80% of class sessions

A total score of over 65% in all

*GHP*

**Just Being Center & St. Mira's College for Girls**  
**[Autonomous – Affiliated to Savitribai Phule Pune University]**  
Announce the certificate course in  
**Mindfulness Based Counselling- Listening with Embodied Presence**

- **Duration of the course:** 420 Hours
- **Topics Covered:** Attentiveness in the listening space, compassion and empathy in the listening space, listening for insight and from a field of awareness, group process work and ethical issues in counselling.
- **Dates:** August 2018 to April 2019

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SADHU VASWANI MISSION'S  
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Dr. G. H. GIDWANI  
Principal

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College Code No. : 013

### MEMORANDUM OF UNDERSTANDING

Between



KINDLE THE LIGHT



Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)

And

The Music Therapy Trust, New Delhi

For  
Academic Collaboration for Post Graduate Diploma in Clinical Music Therapy

On

5<sup>th</sup> October, 2018





**Description of Memorandum of Understanding: Academic collaboration pertaining to Post Graduate Diploma in Clinical Music Therapy**

**First Party: St. Mira's College for Girls, Pune.**

**Second Party: The Music Therapy Trust, New Delhi**

**Signing Date: 5<sup>th</sup> October, 2018**

<b>Details of the Institution</b>	<b>Details of the Second party</b>
Address: Autonomous (Affiliated to Savitribai Phule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science), BBA, BBA(CA)]	Address: The Music Therapy Trust, Action For Autism Campus, Pocket 7-8, Near Dav Public School, Jasola Vihar, New Delhi - 110025
Contact Details: Ph./Fax: 26124846;	Contact Details: 011 9818033201
Email: <a href="mailto:miracollege@yahoo.co.in">miracollege@yahoo.co.in</a>	Email: <a href="mailto:musictherapy.tmtt@gmail.com">musictherapy.tmtt@gmail.com</a>
Website: <a href="https://www.stmiracollegepune.edu.in/">https://www.stmiracollegepune.edu.in/</a>	Website: <a href="http://www.themusictherapytrust.com">www.themusictherapytrust.com</a>



## Content:

Introduction

Purpose and Scope

Responsibilities

Appointment of Coordinators

Actions

Dispute Settlement

Terms of Understanding

Authorization





KINDLE THE LIGHT

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

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Ph./Fax : 26124846 E-mail: mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

## Memorandum of Understanding (MoU)

### Introduction

*The Music Therapy Trust (regd no. E 22876)*, (hereinafter referred as 'TMTT') with registered office at 2<sup>nd</sup> Floor, A-23, A block, Chittaranjan Park, New Delhi 110019, a private charitable Non-profit NGO, registered under section 80G and 12A of the Indian Income Tax Act, 1961 and Section 8 Company under Indian Companies Act, 2013 "recognises the need for organisational co-operation and communication with the *St. Mira's College for Girls (Autonomous- Affiliated to Savitribai Phule Pune University, Pune)*, Pune at 6, Koregaon Road, Near Hotel Blue Diamond, Pune, Maharashtra 411001.

St. Mira's College for Girls, Pune-1 (Autonomous- Affiliated to Savitribai Phule Pune University) is a part of the "Mira Movement in Education". The college is a well-acclaimed autonomous institution for degree courses in Arts, Commerce and Science with an outstanding record of high academic results, well-placed alumni, accountability, well-established self-correcting mechanisms and healthy practices.

TMTT is a leading independent Music therapy charity in India & Nepal dedicated to changing the lives of the vulnerable, marginalised and isolated people. The Music Therapy Academy and Advocacy Centre is home to India's first clinical music therapy training programme, offering a Post Graduate Diploma (PGD) in Clinical Music Therapy. This 1 year full-time and 2 year part time training programme provides students with the professional skills required to become qualified in this specialised profession.

The Music Therapy Academy and Advocacy Centre also serves as the National Resource Centre for a wide spectrum of professionals and people throughout India and abroad. It offers services and information to medical doctors, nurses and health professionals, teachers, artists, corporations, parents, carers, national and international students seeking career advice, the general public and the media. As a National Resource Centre, The Music Therapy Academy and Advocacy Centre is involved in a wide variety of community and national educational programmes and projects yearround.

Aligning to the objectives of the *Post Graduate Diploma (PGD) in Clinical Music Therapy*, TMTT and St. Mira's College for Girls, Pune will be entering into an academic collaboration in the conduct and certification of the said course, from Oct 2018. It is anticipated there may be areas where a formal understanding (MOU) between TMTT and St. Mira's College for Girls, Pune would underpin and support the ongoing co-operation and current lines of communication.

### Purpose and Scope

The purpose of this MOU is to provide the framework arrangement between TMTT and St. Mira's College for Girls, Pune that covers skills development initiatives as enumerated in introduction space as above.

The benefit of the MOU is that TMTT and St. Mira's College for Girls, Pune have a clear framework within which they can support and enhance mental health and well-being through the use of Music therapy for

Please visit: [www.dadavaswanisbooks.org](http://www.dadavaswanisbooks.org)

G.H.G.



*[Handwritten signature]*

participants to be able to treat mental health issues for various populations including traumatized persons at present or in the future.

Both the organisations are working together to ensure spread of such mental wellness techniques through arts to society at large.

## Responsibilities

### Appointment of Coordinators

Each party will appoint a person to serve as the official contact and coordinate the activities of each organisation to carry out this MOU

The organisations agree to the tasks described below for this MOU.

## Actions

### *TMTT and St. Mira's College for Girls, Pune will:*

- Agree that all activities governed by this MOU are to be set out in a 'Work Plan' developed by coordinators.
- Ensure that the training programme is equipped with necessary apparatus as per each party's duties & responsibilities to ensure objectives for which the programme is being organized are realised.
- Agree that parameters for evaluation of delivery of course content and assessment will be jointly developed by TMTT and St. Mira's College for Girls, Pune.
- Agree that participants of the course will not approach St. Mira's College for Girls directly for any grievance or dispute. Any dispute or grievance arising out of conduction and completion of course will be addressed by TMTT.
- Agree that this MoU is not exclusive and each party may work with NGOs outside the context of this MOU with respect to the themes arising with various projects.

### *TMTT will:*

- Support successful delivery of training programme content.
- Assist with operational tasks, including but not limited to, basic functions necessary for the implementation of the programme.
- Ensure that one main responsible point of contact has been assigned to tend to all needs of the course.
- Take necessary measures including social media and print media to spread this message on mental well-being to generate as many participants and donor leads as possible.
- Will ensure delivery of the wellness learning activity through experienced faculty with content support.
- Will share the evaluation outcomes of the course with St. Mira's College for Girls, before the certification.
- Will deal with escalations of logistical issues, if any, faced by the participants in the programme.
- Share on a regular basis the updated list of the enquiries .



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- Provide administrative manpower support throughout the duration of the programme such as IT, security, facility mgmt., etc.
- TMTT shall make the necessary physical area available for classroom sessions during dates fixed according to the following course schedule.

**Course Schedule for 2018/2019**

**Term 1:** Start Date: November 13th 2018

Christmas Break: December 23rd 2018

Week 7 Start Date: January 8th 2019

End of Term Break: 17th February 2019

**Term 2:** Week 1 Start Date: 5th March 2019

Reading Week: 16th April 2019

Week 7 Start Date: 23rd April 2019

End of Term Break: 2nd June 2019

**Term 3:** Week 1 Start Date: 25th June 2019

Reading Week: 6th August 2019

Week 7 Start Date: 20th August 2019

Exams Period: 1st October 2019

- Make a program contribution to St. Mira's College for Girls, Pune to meet its charges for the academic collaboration and certification (₹.10, 000 per admission). This agreement will stand for the first year of the running of the course (2018-19) and from the following year will be revised to 5 % of the fees of the course.
- Cover the travel and lodging costs for the Course coordinator (St.Mira's college for Girls,Pune) to conduct regular evaluation of the delivery of the course objectives by TMTT. These visits will not exceed 5 visits in a single academic year.
- In case of discontinuation of the course in the middle of the academic term by TMTT, the liability of St.Mira's College for girls will be limited to the program contribution made by the TMTT to St. Mira's College for Girls per admission.

**St. Mira's College for Girls, Pune will:**

- Promote the learning activity in their educational institution so as to ensure maximum participation of members who can benefit from such wellness learning drive etc.
- Work as a bridge between TMTT and potential members to handle their questions or doubts as they may arise before or during continuation of the activity.
- Provide access to digital library for reference of any material related to the course. The participants will have to become members of the library for the same.
- Grant certificates (subject to receiving the letter of acknowledgement from SPPU, Pune), in collaboration with TMTT, to participating members of the Post Graduate Diploma (PGD) in Clinical Music Therapy who complete the same successfully.



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## Dispute Settlement

All terms and conditions to remain confidential

Should there be any disagreement between the signatories to this agreement the matter will be escalated to the next level of management and ultimately would be put in front of the executive teams of TMTT and St. Mira's College for Girls, Pune to be resolved through negotiation.

## Terms of Understanding

This MOU shall remain in force from the date of sign off by all partners till the conclusion of the programme.

## Authorization

The signing of this MOU is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MOU.

On behalf of the organisation I represent, I wish to sign this MOU and contribute to its further development.

### The Music Therapy Trust (TMTT)

Name: M. BASKARAN

Title: TRUSTEE

Organisation: THE MUSIC THERAPY TRUST  
DELHI

Date: 5/10/18

### St. Mira's College for Girls, Pune

Name: Dr. G.H. Gidwani

Title: Principal

Organisation: St. Mira's College for Girls,  
Pune - 1

Date: G.H. Gidwani



Principal  
St. Mira's College for Girls, Pune





KINDLE THE LIGHT

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[An Autonomous College Affiliated to the Savitribai Phule Pune University]  
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Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No. : 013

### MEMORANDUM OF UNDERSTANDING

Between



KINDLE THE LIGHT



**Ekansh**

Awareness, Acceptance,  
Sensitization & Inclusion

Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)

And

Ekansh Trust

For  
Academic Collaboration for Certificate course in Disability: Awareness & Inclusion

On  
21<sup>st</sup> April, 2018



Description of Memorandum of Understanding: Academic collaboration pertaining to certificate course in Disability: Awareness & Inclusion

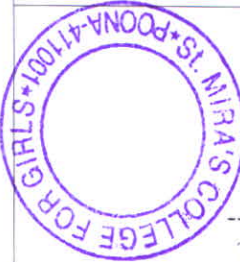
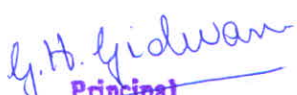

First Party: St. Mira's College for Girls, Pune.

Second Party: Ekansh Trust

Signing Date: 21<sup>st</sup> April, 2018

Approved and accepted for

Approved and accepted for

For St. Mira's College for Girls, Pune	Ekansh Trust
  Principal ----- St. Mira's College for Girls The Principal	 ----- Authorized Signatory

Details of the Institution	Details of the Second party
Address: Autonomous (Affiliated to Savitribai Phule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science), BBA, BBA(CA)]	Address: B T Kawade Road, 109 GRAN EXITO, above Axis Bank, Pune, Maharashtra 411001
Contact Details: Ph./Fax: 26124846;	Contact Details: 9503715015
Email: miracollege@yahoo.co.in	Email: info@ekansh.org
Website: <a href="https://www.stmiracollegepune.edu.in">https://www.stmiracollegepune.edu.in</a>	Website: <a href="http://www.ekansh.org">www.ekansh.org</a>





## Memorandum of Understanding

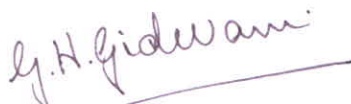
For the course: **Disability: Awareness to Inclusion**


EKansh Trust and St. Mira's College [Autonomous – Affiliated to Savitribai Phule Pune University] agree to collaboratively run the course in the Academic year 2018 – 2019, on the following understanding:

- The course will be co-ordinated and run by EKansh Trust in collaboration with St. Mira's College as the certifying body.
- This collaboration is valid for one whole academic year – one batch per term.
- The course is for 45 hours and will be offered for credits to the college students and as a certificate course to students from outside.
- This will be a self-sustaining, no profit, no loss venture.
- If there are profits after all expenses and fees, they will be shared equally by the two entities.
- The course content will be developed by EKansh Trust. St. Mira's College will be consulted for approval before delivery of the course.
- The course will be open to students from different streams and backgrounds including UPSC, MBA, Law, MSW, Education, Journalism, etc.
- The course run with St. Mira's College will be open to female students only.

**Dr. Indira Parikh** will be our special advisor for this course and lend her expertise for the approval of course content and delivery.

### Signatures

  
Dr. Gulshan Gidwani  
Principal  
St. Mira's College for Girls

**Principal**  
St. Mira's College for Girls  
  
Ms. Anita Narayan  
Founder and Mg. Trustee  
EKansh Trust, Pune





**EKansh Trust & St. Mira's College [Autonomous – Affiliated to Savitribai Phule Pune University]  
CERTIFICATE COURSE IN  
DISABILITY AWARENESS TO INCLUSION  
PROPOSED SYLLABUS  
Total hours 45**

➤ **Module 1: 15 hours**

	Topic	Resource person [Proposed]	Hours	Outstation - mentation
1	Introduction to Disabilities	Anita Narayan	5	
1a	Types of Disabilities		2.5	
1b	Models of Disability Social / Medical, Urban/Rural, Charity/Empowerment		2.5	
2	Early intervention	Dev. Pediatrician		
2a	Prevention		1	
2b	Symptoms and detection		3	
2c	Early medical intervention		1	
2d	Early attitudinal intervention	Anita Narayan	1	
3	Sensitization and Inclusion	Anita Narayan	5	
3a	Perceptions		30 min	
3b	Terminology		30 min	
3c	Simulated session		2	
3d	Meeting with PwD	Pwd [3]	2	

➤ **Module 2: 10 hours**

4	Accessible India Campaign		5	
4a	RPwD act	Nilesh Singit	2	Mumbai
4b	Accessibility	Anita Narayan	1	
4c	Advocacy: Education, Skilling, Employment, inclusion	Anita Narayan	2	
5	Insights		5	
5a	Indian Sign Language	Person with hearing imp	1	
5a	Braille – introduction	Person with Visual imp	1	
5b	Assistive technology	Shilpi Kapoor	1	Mumbai
5c	Data Collection	Aparna Modak	2	

➤ **Module 3: 20 hours**

6	Visits and Field work		20	
6a	Anganwadis		4	
6b	Senior Citizen homes		4	
6c	"Special" Schools		4	
6D	Visits by Parents, Elders, etc.	Resource persons	4	
6E	Report writing	EKansh Trust	4	

- If proposed resource persons are unavailable for any reason, equally competent experts will be roped in for the sessions.

www.ekansh.org





**EKansh Trust &**

**St. Mira's College for Girls**

**[Autonomous – Affiliated to Savitribai Phule Pune University]**

Announce the certificate course in

**Disability: Awareness & Inclusion**

- **Duration of the course:** 45 Hours
- **Topics Covered:** Types of Disabilities, Early intervention, Accessible India Campaign, Rights of PwD, Accessibility, Advocacy, Research, etc.
- **Basic qualifications:** 12<sup>th</sup> Pass, any stream. 60% marks.
- **Dates:** July 2018
- **Contact:** Ekansh Trust- 9503715015      St. Mira's College for Girls- 020-26124846
- The course at St. Mira's College is open to girls only.
- This course is open to persons seeking a career in education, therapy, social work, Management – HR/CSR, IAS, IPS, Law, Journalism, etc.
- Very often we find that apathy stems from ignorance and Persons with Disability [PwD] are excluded from mainstream society more because of a lack of awareness than a lack of empathy. This course aims to help understand the basic challenges and possibilities.

[www.ekansh.org](http://www.ekansh.org)





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SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[An Autonomous College Affiliated to the Savitribai Phule Pune University]  
[ARTS, COMMERCE, SCIENCE, BBA, BCA]  
6, Koregaon Road, Pune - 411001.[INDIA]  
Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No. : 013

### MEMORANDUM OF UNDERSTANDING

Between



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Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to SavitribaiPhule Pune University)

And

Drishti Pvt. Ltd.

For  
Academic collaboration for Certificate Course in School Counseling

On  
28<sup>th</sup> March, 2019



**Description of Memorandum of Understanding: Academic collaboration pertaining to Certificate Course in School Counseling**

**First Party: St. Mira's College for Girls, Pune.**

**Second Party: Drishti Pvt. Ltd.**

**Signing Date: 28<sup>th</sup> March, 2019**

<b>Details of the Institution</b>	<b>Details of the Second party</b>
Address: Autonomous (Affiliated to SavitribaiPhule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science). BBA, BBA(CA)]	Address: 205-206 Midas Chamber, off New Link road, Andheri (W), Mumbai 400053.
Contact Details: Ph./Fax: 26124846;	Contact Details: 022- 26732496
Email: miracollege@yahoo.co.in	Email: drishti@drishtionline.com
Website: <a href="https://www.stmirascollegepune.edu.in/">https://www.stmirascollegepune.edu.in/</a>	Website: <a href="http://www.drishtionline.com">www.drishtionline.com</a>





## MEMORANDUM OF UNDERSTANDING (MOU)

THIS MEMORANDUM OF UNDERSTANDING is made and entered into at Mumbai, this 28th day of March 2019

BETWEEN

St Mira's College for Girls, Pune, an autonomous affiliated to Savitribai Phule Pune University having its office at 6, Koregaon Park Road, Pune - 411001, through its authorized signatory DR. GIDWANI.

AND

**Drishti** a partnership firm, registered under the Indian Partnership Act 1932 and having its registered office at 206 Midas Chambers, Off New Link Road, Andheri West, Mumbai 400053 and having the PAN number AAASF54836N, through its authorized signatory Mr. Anand Desai, for and on behalf of Drishti, a Partnership firm, Which undertakes all Psychology & Special Education Needs related work.

I. This **MOU** is a document outlining an understanding between St Mira's College for Girls, Pune and DRISHTI, meant to create the right environment for offering and conducting **Certificate Program : School Counselling**

### II. Brief Background

1. St Mira's College for Girls, Pune, part of the "Mira Movement in Education" Founded in the year 1962, is a highly reputed institute in the field of mainstream higher education. Drishti is a specialized organization working in the field of Special Education Needs (SEN) for the past 2 decades,
2. St Mira's College for Girls, and Drishti have jointly discussed ways of offering education to stakeholders in mainstream education aimed at enabling them to appropriately participate in this process of Inclusion, with specific reference to children with special education needs.

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[www.drishtionline.com](http://www.drishtionline.com)



### III. Proposed Certificate Course

1. Course proposed by Drishti for this purpose
  - **Certificate Program: School Counselling.**
2. The course will be covered through **60 hour online certificate program**
  - Online Study : 30 Hours
  - Contact Classes (3 days) : 15 Hours
  - Formative Evaluations(Quiz and Application Assignments), Case Study Submissions & Summative Evaluation : 15 Hours

The minimum batch size for the program: 35 (25 in house and 10 outsiders)

Any other Areas/Topics to be covered under the course will be mutually agreed between St Mira's College for Girls, psychology department and Drishti.

3. St Mira's College for Girls, Psychology Department and Drishti have decided via this MOU to jointly offer enrollment for course under Certificate Program: School Counselling once in a year. Starting month of first batch will be mutually decided by both parties.
4. Additional themes under the course can be added on a joint decision of the St Mira's College for Girls, Psychology Department and Drishti.
5. Duration of any of the courses can be extended or shortened on a joint decision of St Mira's College for Girls, Psychology Department and Drishti.
6. The current MOU would terminate on the basis of written communication with one month's notice by either party. If termination occurs during an ongoing course both parties are committed to all their individual and joint responsibilities as outlined under section V (Roles and Responsibilities) below.
7. The online course content for the courses would be hosted on a cloud based, third party Learning Management System (LMS) and while Drishti has taken due care in identifying the LMS service provider who provides 24x7 support, Drishti would however not be responsible for any interruptions or technical glitches in functioning of the LMS. Drishti shall ensure that the enrolled students/ candidates are given a unique login id and password so that accessibility of online content is available to only those persons who have enrolled for the course. Online and offline content support would be provided to the enrolled students/ candidates to

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answer and solve any queries raised or difficulties faced by students in accessing their online content.

#### IV. Fees , Revenue share & Costs

1. Both parties have agreed to fix the fees as below
  - a. Rs. 2000/- ( Two Thousand Only) per student (St. Mira's College)
  - b. Rs. 3000/- (Three Thousand Only) per student (Other than St. Mira's College)
2. Drishti will be entitled to receive 75% total fees per student/per participant **in advance** before the start of the course.
3. St. Mira's will collect the fees from students and after retaining 25% of the total fees collected will transfer balance amount to Drishti before the commencement of the batch.
4. Minimum batch size for the certificate program: 35 (25 in house and 10 outsiders)

#### V. Roles and Responsibilities

1. of St. Mira's College for Girls - The key areas of contribution by St. Mira's College for Girls would be: registration of students including fee collection, providing classroom space for contact program
2. of Drishti - The key areas of contribution by Drishti would be: course content, conduct of the Certificate Program, course registration formalities on the learning management system and evaluation of all assignments/tests/exams.
3. of St. Mira's College for Girls and DRISHTI jointly- ensuring high levels of learning outcomes, co-ordinating smooth conduct of the course (including appointment of one coordinator each), issuance of final certificate and evaluating the effectiveness of this course.

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[www.drishtionline.com](http://www.drishtionline.com)





## VI Rights and Obligations

1. The certificate program: school counselling have been developed by Drishti and will continue to remain the property and right of Drishti. During the period of this short term courses(starting from signing this MOU and up until the date of completion of the final course) Drishti shall not offer it via any other forum.
2. All responsibilities and liabilities for course content, recruitment of faculty, payment of their compensation, conducting online and offline assessment of the students, providing online course support would be that of Drishti.
3. Drishti reserves the right to final say on evaluations and scores of the tests and shall be binding upon St. Mira's College for Girls.
4. During the subsistence of this MoU, extended periods of the MoU or any other Agreement between the parties on this subject matter, neither party shall collaborate or commence any programme with any other party which would be same in content to the current programme or which would be construed as a rival programme for the purposes of this MoU.
5. During the subsistence of MoU, extended periods of the MoU or any other Agreement between the parties on this subject matter, neither party shall induce or offer any inducement or do any other act which would be construed as offering inducement to the other party's faculty and employees to join the non-employer party.

## VII Communication

All communication developed for the certificate program would only to be used for the purpose of **School Counselling course**. Both, St. Mira's College for Girls and Drishti will respect all trademarks and service marks belonging to respective organizations.

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**VIII Notices**

All notices to be served by either party to the opposite party in respect of this agreement shall be at the registered office of such party, as set out in this agreement.

Proposed by:  
**Drishti**

ANAND  
YOGENDRA  
DESAI

Digitally signed by ANAND YOGENDRA DESAI  
DN: c=IN, ou=Personal, CN=5272766,  
2.5.4.20=ab87c66b00431f9a2ab063ac45c6512e  
ab0b6e2042a5541870199005c590,  
postalCode=400049, st=Maharashtra,  
serialNumber=RebaacSeaacB99fa3c6123c89f33ce  
790baed212bed4f768d15070612d4f9ecce,  
cn=ANAND YOGENDRA DESAI  
Date: 2019.03.28 12:17:33 +05'30'

Authorized signatory & Stamp  
**Mr. Anand Desai**  
Partner

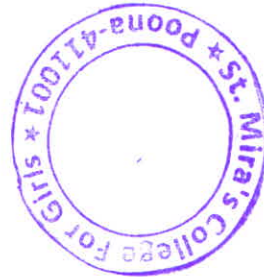
**Date:** 28.3.2019

Accepted by:  
St. Mira's College for Girls, Psychology  
Department, Pune

Authorized Signatory & Stamp

Principal  
St. Mira's College for Girls

**Date:** 28.3.2019



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Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No. : 013

### MEMORANDUM OF UNDERSTANDING

Between



KINDLE THE LIGHT



Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to SavitribaiPhule Pune University)

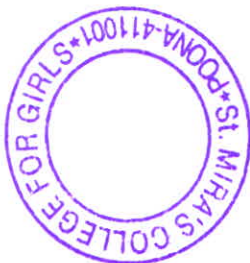
Artsphere, Pune

And

Creative Movement Therapy Association of India

For  
Academic Collaboration for Diploma in Dance Movement Therapy

On  
2<sup>nd</sup> June, 2018



**Description of Memorandum of Understanding: Academic collaboration pertaining to Diploma in Dance Movement Therapy**

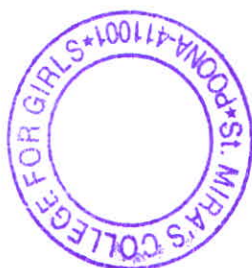
**First Party: St. Mira's College for Girls, Pune.**

**Second Party: Artsphere, Pune**

**Third Party: Creative Movement Therapy Association of India, Delhi**

**Signing Date : 2<sup>nd</sup> June, 2018**

<b>Details of the Institution</b>	<b>Artshpere, Pune</b>	<b>Creative Movement Therapy Association of India, Delhi</b>
Address: Autonomous (Affiliated to Savitribai Phule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science), BBA, BBA(CA)]	Address: 402, Fourth Floor, North Court Building, North Avenue Road Number 12, Kalyani Nagar, near Jogger's Park, Pune, Maharashtra 411006	Address: Delhi & Bangaluru
Contact Details: Ph./Fax: 26124846;	Contact Details: 095617 20001	Contact Details: 9773905280
Email: miracollege@yahoo.co.in	Email: artsphere.pune@gmail.com	Email: info@cmtai.org
Website: https://www.stmiracollegepune.edu.in/	Website: www.artspherepune.com	Website: www.cmtai.org





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## Memorandum of Understanding (MoU)



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## Content:

Introduction .....	3
Purpose and Scope .....	3
Responsibilities .....	3
Appointment of Coordinators .....	3
Actions .....	4
Dispute Settlement .....	6
Terms of Understanding .....	6
Privileges and Immunities .....	6
Authorization .....	6

## Introduction

Creative Movement Therapy Association of India (hereinafter referred as 'CMTAI') with registered office at 50/8, 1<sup>st</sup> Floor, Tolstoy Lane, Janpath, New Delhi – 110085, a charitable not for profit organization, registered under section 80G and 12A of the Indian Income Tax Act, 1961 and Section 8 Company under Indian Companies Act, 2013, recognises the need for organisational co-operation and communication with the St. Mira's College for Girls, Pune at 6, Koregaon Road, Near Hotel Blue Diamond, Pune, Maharashtra 411001, a charitable not for profit organization registered under section 80G and 12A of the Indian Income Tax Act, 1961, and Artsphere Therapy, 402, North Court Building, North Avenue Road Number 12, Near Jogger's Park, Above Cafe Colombia, Kalyani Nagar, Pune, Maharashtra 411006 at Pune.

CMTAI, and Artsphere Therapy work together to perform activities relating to public awareness of preventive health, advancement of spirituality, advancement of skills development relating to physically or mentally abused and traumatized and marginalized persons, provide overall mind/ body health and wellness program as well as fieldwork projects for society as large, training and coaching in recreational activities related to arts including but not limited to body, mind and creative movements to heal, strengthen and find one's inner self. Aligning to these objectives only, in 2018 CMTAI is starting an educational and skills development programme for advancement of objective of mental wellness through dance/movement involving St. Mira's College for Girls, Pune and Artsphere Therapy making a Tripartite arrangement. It is anticipated there may be areas where a formal understanding (MOU) between CMTAI, Artsphere Therapy and St. Mira's College for Girls, Pune would underpin and support the ongoing co-operation and current lines of communication.

## Purpose and Scope

The purpose of this MOU is to provide the framework arrangement between CMTAI, Artsphere Therapy and St. Mira's College for Girls, Pune that covers skills development initiatives as enumerated in introduction space as above.

The benefit of the MOU is that CMTAI, Artsphere Therapy, and St. Mira's College for Girls, Pune have a clear framework within which they can support and enhance mental health and well-being through the use of psychotherapeutic body movements for participants to be able to treat mental health issues for various populations including traumatized persons at present or in the future.

These three organisations are working together to ensure spread of such mental wellness techniques through arts to society at large.

## Responsibilities

### Appointment of Coordinators

Each party will appoint a person to serve as the official contact and coordinate the activities of each

Organisation to carry out this MOU

The organisations agree to the tasks described below for this MOU.

## Actions

CMTAI, St. Mira's College for Girls, Pune and Artsphere Therapy will:

- Agree that all activities governed by this MOU are to be set out in a 'Work Plan' developed by coordinators.
- Ensure that the training programme is equipped with necessary apparatus as per each party's duties & responsibilities to ensure objectives for which the programme is being organized are realised.
- Work together where doing so will have a positive impact on future funding or would better serve other charities and NGOs.
- Agree that this MoU is not exclusive and each party may work with NGOs outside the context of this MOU with respect to the themes arising with various projects.

CMTAI will:

- Support successful delivery of training programme content.
- Assist with operational tasks, including but not limited to, basic functions necessary for the implementation of the programme.
- Make a payment to Artsphere Therapy to meet its sundry expenses for arranging logistic and infrastructure support out of the total contribution received by CMTAI from each participant as CMTAI, Artsphere Therapy, and St. Mira's College for Girls, Pune are collaborators for this program.
- After the admissions are completed, CMTAI will pay Artsphere Therapy rent for its premises, as per the following schedule:
  - 150 hours rent & Admin cost to be paid to Artsphere Therapy by May 2018, before the start of the 1st Semester.
  - Balance 150 hours rent to be paid by September 2018, before the start of the second semester.
- Make a program contribution to Artsphere Therapy for overall execution of the course will be 40%. Which shall be paid after deduction of the applicable withholding tax under section 194J of the Indian Income tax act with regards to TDS on Professional services excluding the reimbursement part. However, if Artsphere Therapy happens to be in possession of the certificate under section 197 of Indian Income Tax for no deduction of TDS then no TDS will be deducted accordingly.
- CMTAI contribution for successful delivery of the academic course will be 40%
- Make a program contribution to St. Mira's College for Girls, Pune for providing participant diploma certifications out of the total contribution received by CMTAI from each participant as CMTAI, Artsphere Therapy, and St. Mira's College for Girls, Pune are collaborators for this program. St. Mira's College for Girls, Pune contribution will be 20%, which shall be paid after deduction of the applicable withholding tax under section 194J of the Indian Income tax act with regards to TDS on Professional services. However, if St. Mira's College for Girls, Pune happens to be in possession of





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the certificate under section 197 of Indian Income Tax for no deduction of TDS then no TDS will be deducted accordingly.

- Variable Expenses, to be paid from course fee expenses on ACTUAL basis upon production of original invoice(s) on reimbursable mode through a separate invoice from Artsphere Therapy side, shall include but not be limited to:
  - a) All airline tickets for faculties, at actual.
  - b) Cost of snacks during the classroom trainings.
  - c) Cost of lunch for facilitators during the 40 days facilitation period.
  - d) Cost of Course Leader Anshuma Kshetrapal.
  - e) Cost of Course Co-ordinator Mugdha Shivapurkar

Artsphere Therapy will:

- Ensure one main responsible point of contact has been assigned to tend to all needs of the event over the course of activity, with the assistance of Artsphere Therapy staff.
- Inform CMTAI prior to any contact being made with any of the above-mentioned funding partners to ascertain if CMTAI has a current active or a dormant relationship.
- Take necessary measures including social media and print media to spread this message on mental well-being to generate as many participants and donor leads as possible.
- Send the training programme details through their mailing list and put up posters and banners across cities.
- Provide necessary infrastructure and provide for its cleaning, gardening, furniture, space, projector, whiteboards, cushions and chairs, sound system, equipment including civil maintenance, repairing, water supply, air conditioning, and electricity which are deemed essential to run such a programme.

Artsphere Therapy shall make the necessary physical area available in the studio for classroom sessions during dates. The sessions constitute 300 hours of training.

- ❖ 1st to 10th June 2018
- ❖ 14th to 25th September 2018
- ❖ 11th to 22nd January 2019
- ❖ 31st March to 4th April 2019
- ❖ 20th to 25th May 2019
- Make arrangements for beverage consumables for participants and facilitators as agreed upon.
- Will ensure delivery of the wellness learning activity through experienced faculty with content support.
- Will deal with escalations of logistical issues, if any, faced by the participants in the programme.



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- Share on a regular basis the updated list of the enquiries and on-boarded participants who have contributed for the programme.
- Provide administrative manpower support throughout the duration of the programme such as IT, security, facility mgmt., etc.

St. Mira's College for Girls, Pune will:

- Promote the learning activity throughout their educational institution so as to ensure maximum participation of members who can benefit from such wellness learning drive etc.
- Work as a bridge between Artsphere Therapy and potential members to handle their questions or doubts as they may arise before or during continuation of the activity.
- Grant certificates to participating members of the wellness learning activity who complete the same successfully.

## Dispute Settlement

All terms and conditions to remain confidential

Should there be any disagreement between the signatories to this agreement the matter will be escalated to the next level of management and ultimately would be put in front of the executive teams of CMTAI and Artsphere Therapy to be resolved through negotiation.

## Terms of Understanding

This MOU shall remain in force from the date of sign off by all partners till the conclusion of the programme.

## Privileges and Immunities

Nothing in or relating to this MOU shall be deemed to impinge on or change in any way the current agreements of CMTAI and Artsphere Therapy.


## Authorization

The signing of this MOU is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MOU.

On behalf of the organisation I represent, I wish to sign this MOU and contribute to its further development.



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<b>Creative Movement Therapy Association of India (CMTAI)</b>		
Name:	Toupuwa Kashyap	
Title:	Co-founder	<i>[Signature]</i>
Organisation:		2/6/18
		Date: 2/6/18
<b>St. Mira's College for Girls, Pune</b>		
Name:	DR. G.H. GIDWANI	
Title:	PRINCIPAL	<i>[Signature]</i>
Organisation:	ST. MIRA'S COLLEGE FOR GIRLS	Principal
		St. Mira's College for Girls, Pune
		Date: 02/06/18
<b>Artsphere Therapy</b>		
Name:	Anubha Doshi	
Title:	Founder Director	
Organisation:	FOR ARTSPHERE THERAPY	
	Anubha Doshi	
	PARTNER	Date: 2/6/18



Artsphere  
180, Park Road,  
Pune - 411 004  
www.artsphere.org

03/01/2017

TO WHOMSOEVER IT MAY CONCERN

This is to certify that that the students of the Department of Psychology, St.Mira's College for Girls, Pune are currently pursuing collaborative research projects with the organization 'Arts Sphere' in the area of Dance Movement therapy.

The following students are participating in the research:

1. Nisha Bhatiya
2. Aradhana Moharian
3. Nishita Vaswani
4. Lamiya Kadri
5. Tanisha Oswal
6. Aamena Ghadiyali
7. Joleen Baptist
8. Shreya Nathani
9. Krisha Shah
10. Vanshika Rathod
11. Rashi Melwani
12. Aboli Shingavi
13. Carolyn Mathew
14. Sreshita Dutta
15. Snehyl Dange

Thank you.



Anubha Doshi

Founder-Director, Artsphere



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SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]  
Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No. : 013

**MEMORANDUM OF UNDERSTANDING**

Between



KINDLE THE LIGHT

 BAJAJ | Allianz

Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)

And

Bajaj Allianz General Insurance Company Ltd.

For  
Collaborative student training and internship

In  
July, 2020



**Description of Memorandum of Understanding: Collaboration pertaining to student training and internship in the insurance domain.**

**First Party: St. Mira's College for Girls, Pune.**

**Second Party: Bajaj Allianz General Insurance Company Ltd**

**Signing Date: July, 2020**

<b>Details of the Institution</b>	<b>Bajaj Allianz General Insurance Company Ltd.</b>
Address: Autonomous (Affiliated to SavitribaiPhule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science), BBA, BBA(CA)]	Address: Commerce Zone, 1 <sup>st</sup> Floor, Tower 1, Samrat Ashok Path, Yerwada, Pune, 411006
Contact Details: Ph./Fax: 26124846;	Contact Details: 020-66240100
Email: miracollege@yahoo.co.in	Email: Deepak.Shinde01@bajajallianz.co.in
Website: <a href="https://www.stmiracollegepune.edu.in/">https://www.stmiracollegepune.edu.in/</a>	Website: <a href="http://www.bajajallianz.com/">www.bajajallianz.com/</a>





Memorandum of Understanding

Between

St. Mira's College For Girls, Pune , affiliated to Pune University

And

Bajaj Allianz General Insurance Company Limited

This Memorandum of Understanding ("MoU") is made and entered and executed on \_\_\_\_ July, 2018

BY AND BETWEEN

St. Mira's College For Girls, Pune , affiliated to Pune University (hereinafter referred to as ST. MIRA'S COLLEGE FOR GIRLS, PUNE.), An Autonomous Institute of the Department of Social Justice and Special Assistance, Government of Maharashtra India, having its office at Old 28 Queens Garden, Near Circuit House, Pune - 411001, which expression shall, unless it be repugnant to the subject or context, includes its successors and permitted assigns of the FIRST PARTY

AND

Bajaj Allianz General Insurance Company Limited, a company incorporated under the provisions of the Companies Act 1956, and having its registered office at GE Plaza, Airport Road, Yerawada, Pune 411 006 (hereinafter referred to as "Bajaj Allianz" which expression shall unless it be repugnant to the subject or context, includes its successors and permitted assigns) Bajaj Allianz, party of the SECOND PARTY

'Bajaj Allianz' and 'ST. MIRA'S COLLEGE FOR GIRLS, PUNE.' will be individually referred to as "Party" and jointly as "Parties".

WHEREAS, Bajaj Allianz is a General Insurer and during the course of its business, it is intending to provide for training and internship of some of the suitable passout students from colleges.

AND WHEREAS, ST. MIRA'S COLLEGE FOR GIRLS, PUNE. is committed to the cause of equality and social justice through scientific research, evaluation of schemes meant for socially disadvantaged sections, policy advocacy, training, skills development etc.

AND WHEREAS both Parties have held discussions and are pleased to enter into this Memorandum of Understanding for collaboration for training and internship of some of the suitable passout students from ST. MIRA'S COLLEGE FOR GIRLS, PUNE.. Both Parties strongly believe that such a collaboration would lead to a continuing period of meaningful interaction, cooperation and exchange of information and ideas for mutual benefits and benefits of the underprivileged students of Maharashtra who are deserving candidates.

Both Parties shall endeavor to work towards fulfilling their roles and responsibilities.

Roles & responsibilities of Bajaj Allianz

- 1 Bajaj Allianz will take some of the suitable passout students from ST. MIRA'S COLLEGE FOR GIRLS, PUNE. for imparting training and internship to various candidates as provided by ST. MIRA'S COLLEGE FOR GIRLS, PUNE.. Bajaj Allianz will after carefully scrutinizing their applications and ensuring that the candidate deserves and fits in the eligibility criteria on merits, will select the candidates. The final selection of students will be at the sole discretion of Bajaj Allianz who will conduct the training and internship programs.

- 2 Bajaj Allianz will NOT charge any fees (tuition, uniform, equipment, food etc.), from any student candidates finally selected through ST. MIRA'S COLLEGE FOR GIRLS, PUNE. for training and internship programs. Neither will ST. MIRA'S COLLEGE FOR GIRLS, PUNE. pay any remuneration for such finally selected candidates.
- 3 Bajaj Allianz may, at its discretion, provide access to Library, Scientific publications and journals, textbooks, course outlines and reference materials, National Knowledge Network, laboratories, discussion rooms, and visual materials and other infrastructure facilities and support to the interns during the course of training/internship subject to the terms and conditions of the usage of respective facilities.
- 4 Bajaj Allianz will take all necessary measures to ensure that the candidate details or any other data provided by ST. MIRA'S COLLEGE FOR GIRLS, PUNE. is considered highly confidential and is not misused in any way. Bajaj Allianz also will NOT share the data received from ST. MIRA'S COLLEGE FOR GIRLS, PUNE. with any other entity.
- 5 Bajaj Allianz to ensure that the entire process of candidate selection is completed within 30 days of receiving data from ST. MIRA'S COLLEGE FOR GIRLS, PUNE.. Bajaj Allianz will revert within 30 days of receiving the candidate information from ST. MIRA'S COLLEGE FOR GIRLS, PUNE. about the status of selection of the respective candidates.
- 6 Bajaj Allianz will be suitably guiding the candidate post his/her selection and will attend to any complaint/feedback/suggestion from the finally selected candidate about the training and internship programs. ST. MIRA'S COLLEGE FOR GIRLS, PUNE. will not be responsible in any way about the candidate once the candidate is finally selected by Bajaj Allianz for training and internship programs.
- 7 The training and internship programs to be provided by Bajaj Allianz will be under applicable Standing Orders and same is not within the purview of [and the candidates shall in no way be governed by or under] "The Apprentice Act, 1961".

#### Roles & responsibilities of ST. MIRA'S COLLEGE FOR GIRLS, PUNE., Pune

- 1 ST. MIRA'S COLLEGE FOR GIRLS, PUNE. will conduct mobilization drive to enroll candidates OR share the details of candidates who have already registered at ST. MIRA'S COLLEGE FOR GIRLS, PUNE. for training and internship programs.
- 2 The candidates will be preliminarily shortlisted jointly by ST. MIRA'S COLLEGE FOR GIRLS, PUNE. and Bajaj Allianz, based on their interest, educational background and aptitude, to enroll them for training and internship programs at Bajaj Allianz. Bajaj Allianz will assist ST. MIRA'S COLLEGE FOR GIRLS, PUNE. in preparing the entrance test (if any). Bajaj Allianz will interview the candidates and finally take a decision as to whom to select in the final selection which is final.
- 3 It is clearly understood by ST. MIRA'S COLLEGE FOR GIRLS, PUNE. that as per this Agreement Bajaj Allianz is not granting/taking any candidates for onroll employment/offroll employment in Bajaj Allianz and also the offered training and internship programs is at the discretion of Bajaj Allianz which may be discontinued/stopped if so decided by Bajaj Allianz. No candidates will get any rights against Bajaj Allianz either for claiming any employment or for other rights of whatsoever.

#### Joint roles & responsibilities of Bajaj Allianz & ST. MIRA'S COLLEGE FOR GIRLS, PUNE., Pune

- 1 Both Parties will nominate a person each who will be the single point-of-contact for effective coordination for this initiative. All communication between the Parties must be routed through this single point-of-contact.



- 2 Both Parties shall carry out the need assessment for the for training and internship programs at Bajaj Allianz requirements in areas of interest on the case-to-case basis. Need assessment information shall be shared between the Parties.
- 3 Each Party shall not make any public announcement or statement or publish or release any information in relation to any proposed for training and internship programs at Bajaj Allianz or proposed collaboration without the prior written approval of other Party. However Bajaj Allianz may communicate the same internally to its employees within Bajaj Allianz.
- 4 Each Party shall keep confidential any information that it receives from the other Party which is marked confidential or which a Party notifies the other Party is confidential.
- 5 Any matter, which is not stipulated in the MOU, shall be settled in good faith by mutual discussion among the Parties in the spirit of understanding and cooperation.
- 6 Each Party is allowed to use the name or logo of the other Party only after written letter granting permission to do so.

#### Training Service Delivery

- 1 Bajaj Allianz shall conduct the for training and internship programs at Bajaj Allianz at its offices/training centers only.
- 2 Bajaj Allianz will follow quality of for training and internship programs at Bajaj Allianz.

#### Trainer Qualification Criteria

- 1 The trainers nominated by the Bajaj Allianz for this course must be adequately qualified and should preferably have conducted similar workshops/trainings earlier.
- 2 Bajaj Allianz to endeavor to ensure that the genuine students' feedback about the trainers, course, course content delivery to be incorporated on immediate basis. This will be as per decision of Bajaj Allianz.

#### Course Content

- 1 Bajaj Allianz shall ensure that the finally selected candidates are given as to schedule and other required material as may be decided by Bajaj Allianz.

#### Attendance

- 1 The Bajaj Allianz shall take special efforts to suitably advise the finally selected candidates to ensure that each trainee, registered through ST. MIRA'S COLLEGE FOR GIRLS, PUNE., is attending the training minimum 80% of working days in a month. However this is totally dependent upon the finally selected candidates.
- 2 Attendance of ST. MIRA'S COLLEGE FOR GIRLS, PUNE. trainees must be collected only through biometric attendance system and same must be submitted to ST. MIRA'S COLLEGE FOR GIRLS, PUNE. once on the course mid and once at the course completion.

#### During Training

- 1 Bajaj Allianz to take all necessary measures to ensure the safety of all candidates undergoing for training and internship programs at Bajaj Allianz at the training center decided by Bajaj Allianz. Proper safety measures for especially for women candidates to be ensured and necessary steps like availability of a security guard at the training center must be ensured by Bajaj Allianz.
- 2 The following facilities must be available at the training center:
  - Fire Extinguisher
  - First Aid Kit
  - Washrooms (separate for female and male)
  - Drinking water

— Emergency Exit Map for the center

#### Placement/ Self Employment

After completion of training and internship programs at Bajaj Allianz the candidates are at liberty to choose their further career. However, Bajaj Allianz is not obliged to take such candidates [who are completing the for training and internship programs at Bajaj Allianz] on the rolls of Bajaj Allianz. It is at the sole discretion of Bajaj Allianz to decide whether or not to take [such candidates who are completing the for training and internship programs at Bajaj Allianz] and if to take then which of such candidates to be taken.

#### Payment Terms

The complete training cost of all the candidates, mobilized by ST. MIRA'S COLLEGE FOR GIRLS, PUNE., will be borne by *Bajaj Allianz*. Neither the candidate nor ST. MIRA'S COLLEGE FOR GIRLS, PUNE. will bear any expense for the candidate mobilized through ST. MIRA'S COLLEGE FOR GIRLS, PUNE..

#### Validity of the MOU

This MOU is effective from the date of MOU signed by both the Parties will be valid initially for a period of one year and may further be amended or extended by the mutual written consent of both Parties. And may be terminated without assigning any reasons by either Party by giving 30 days prior notice to other Party. Entering into this MOU does not mandate that Bajaj Allianz has to compulsorily take the candidates for training and internship programs at Bajaj Allianz.

#### Confidentiality

Both Parties agree to keep confidential all information shared with each other and will not disclose the same to any third party and in exceptional cases Parties shall take prior written consent of the other Party for such disclosure. This clause excludes information available in the public domain. The confidentiality provisions of this MOU shall remain in full force and effect during the term of this MOU and 12 months thereafter.

#### Termination Clause

This MOU may also be terminated in the event of

- 1 Bankruptcy proceedings being initiated against any of the Party.
- 2 Mutual agreement between the "Parties".
- 3 Non-performance on the part of the either Party as per this MOU.

#### Notices and other communications

Notices and other communications under this MOU shall be in writing and communicated through the post, courier, email or personal delivery. All such notices and communications shall be directed to the address as mentioned in the MOU. By signing this MOU, the "Parties" acknowledge that it correctly records the understanding they have reached with regard to this MOU.

#### Arbitration & Jurisdiction

- 1 Both the ST. MIRA'S COLLEGE FOR GIRLS, PUNE. and Bajaj Allianz agree that provisions contained in this MOU do not create any legal obligations between the Parties and this MOU is only a gentlemen MOU whereby both Parties agreed to facilitate each other.

- 2 In the event of any misunderstanding and differences between the Parties hereto, such misunderstanding/differences shall be resolved amicably by mutual discussions.
- 3 In case of dispute, there shall be an arbitration committee comprising of representative/s nominated by Director General, ST. MIRA'S COLLEGE FOR GIRLS, PUNE. Pune and representative/s nominated by Bajaj Allianz. The decision of the arbitration committee shall be binding on both the Parties. In case of any dispute between the Parties, the seat and place of jurisdiction of the court will be exclusively at Pune only.

## Amendment

Unless otherwise stated expressly, this Agreement shall be modified only by an instrument in writing duly executed by both the Parties.


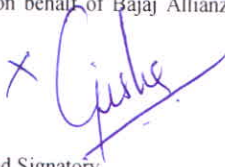
## DECLARATION:

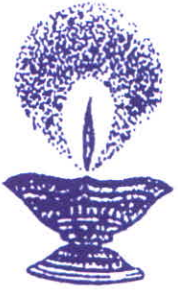
ST. MIRA'S COLLEGE FOR GIRLS, PUNE. or any of its employees or staff shall not represent themselves as part of or employees/agents of BAGIC. Also they shall not commit, authorize or permit any action in connection with the negotiation, conclusion or the performance of this Agreement nor for providing and facilitating the candidates as under this MOU, which would cause BAGIC and/or its affiliates to be in violation of any applicable anti-corruption or anti-bribery laws or regulations in India. This obligation applies in particular to illegitimate payments if any collected from any of the candidates and or any payments including facilitation payments to government officials, representatives of public authorities or their associates, families or close friends. ST. MIRA'S COLLEGE FOR GIRLS, PUNE. agrees that it will not either offer, or give, or agree to give to any employee of BAGIC or representative or third party acting on behalf of BAGIC/employees of BAGIC or accept or agree to accept from any employee of BAGIC or representative or third party acting on behalf of BAGIC/employees of BAGIC or from any candidate/finally selected candidate any undue gift or benefit, be it monetary or other, with regard to the negotiation, conclusion or the performance of this Agreement and or for having been finally selected by Bajaj Allianz for training and internship programs. ST. MIRA'S COLLEGE FOR GIRLS, PUNE. shall promptly notify BAGIC, if it becomes aware of or has specific suspicion of any corruption in this regard.

Signature of the Memorandum of Understanding [MOU]

This Memorandum of Understanding (MOU) is entered on the date of execution as mentioned hereinabove.

In witness whereof the Parties, hereto, have signed this MOU on the day, Month and Year mentioned hereinbefore.

For and on behalf of ST. MIRA'S COLLEGE FOR GIRLS, PUNE.Pune	For and on behalf of Bajaj Allianz General Insurance Company Limited
	
Authorized Signatory Witness: <b>Principal</b> St. Mira's College for Girls, .	Authorized Signatory Witness:



KINDLE THE LIGHT

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[An Autonomous College Affiliated to the Savitribai Phule Pune University]  
[ARTS, COMMERCE, SCIENCE, BBA, BCA]  
6, Koregaon Road, Pune - 411001.[INDIA]  
Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No. : 013

## MEMORANDUM OF UNDERSTANDING

Between



KINDLE THE LIGHT



Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to SavitribaiPhule Pune University)

And

MittiKe Rang

For  
Collaborative internship and social outreach

On  
1<sup>st</sup> August, 2018



**Description of Memorandum of Understanding: Collaboration pertaining to internship and social outreach initiatives.**


**First Party: St. Mira's College for Girls, Pune.**

**Second Party: MittiKe Rang**

**Signing Date: 1<sup>st</sup> August, 2018**

Approved and accepted for

Approved and accepted for

For St. Mira's College for Girls, Pune	MittiKe Rang
 <p data-bbox="406 1249 750 1428"> <i>G. H. Gidwan</i>  <b>Principal</b>  <b>St. Mira's College for Girls</b>                      The Principal                 </p>	<p data-bbox="957 1368 1260 1428">                     -----                      Authorized Signatory                 </p>

Details of the Institution	Details of the Second party
Address: Autonomous (Affiliated to SavitribaiPhule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science), BBA, BBA(CA)]	Address: Malwadi, Hadapsar, Pune 411028
Contact Details: Ph./Fax: 26124846;	Contact Details: 099227 90240
Email: <a href="mailto:miracollege@yahoo.co.in">miracollege@yahoo.co.in</a>	Email: <a href="mailto:mkr.org.in@gmail.com">mkr.org.in@gmail.com</a>
Website: <a href="https://www.stmiracollegepune.edu.in">https://www.stmiracollegepune.edu.in</a>	Website: <a href="http://www.mittikerang.org">www.mittikerang.org</a>

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**First Party: St. Mira's College for Girls, Pune.**

**Second Party: MittiKe Rang**

**Signing Date: 1<sup>st</sup> August, 2018**

<b>Details of the Institution</b>	<b>Details of the Second party</b>
Address: Autonomous (Affiliated to Savitribai Phule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science), BBA, BBA(CA)]	Address: Malwadi, Hadapsar, Pune 411028
Contact Details: Ph./Fax: 26124846;	Contact Details:099227 90240
Email: miracollege@yahoo.co.in	Email: mkr.org.in@gmail.com
Website:https://www.stmiracollegepune.edu.in	Website: www.mittikerang.org





## Mitti Ke Rang

Head Office  
Pune

Phone: 9922790240  
Email: mkr.org.in@gmail.com

### MEMORANDUM OF AGREEMENT BETWEEN A SOCIAL VENTURE MITTI KE RANG AND DEPT OF SOCIOLOGY, ST. MIRAS COLLEGE

#### I. Parties

The purpose of this Memorandum of Understanding (“MOU”) is to establish a relationship between **Dept of Sociology, St. Mira College for Girls** and **Mitti Ke Rang**

BOTH PARTIES HEREBY enter into this MOU to enable CONTRACTOR to provide said services/program selected in the MOU.

#### II. Program Sites

Unless otherwise agreed to in writing by the parties, the College(s) governed by this agreement are the following:

- 1) Project Women.
- 2) Project Reading
- 3) Project Advocacy
- 4) Project Generating Curiosity
- 5) Project Hi tech Community learning resource center

#### 111. Duration

This MOU is for the Year August 2018 -- April 2020

By: G.H. Gidwani  
Dated: (01/08/2018)  
Dr. G.H Gidwani, Principal  
St. Miras college for Girls, Pune

amit jain

By: Amit Jain  
Co - Founder - Mitti Ke Rang  
Dated: 01/08/2018