



6th October 2021

To,
Bibi Afifa Patel.

Subject: Internship Confirmation with iTeach Schools

Dear Bibi,

Congratulations! We are pleased to offer you the role of a **Teaching Intern** with iTeach Schools!

- You will be assisting the SGM Team, iTeach Schools, Pune.
- You will be based at iTeach SGM, Kondhwa, Pune.
- Your internship begins on 11th October 2021 and ends on 11th January 2021.
- Your internship will be for 5 hours/day from Monday to Saturday. If you are unable to complete these 5 hours on a particular day, you are expected to compensate for the same in the period of your internship.
- Your monthly stipend will be INR 6000/-

iTeach Schools will issue an Internship **Experience Letter** upon the successful completion of your internship.

As a next step please email us the **scanned copy** of this letter duly signed, with date to acknowledge your Internship acceptance. Along with the signed acknowledgement please send us the below mentioned documents (scanned copies) for our records.

Documents to be submitted:

- Resume
- PAN Card
- Adhar Card
- Canceled cheque/Passbook

Looking forward to working with you and taking this opportunity to wish you success in your time with iTeach Schools.

Best,

Neha Vaidya

Neha Vaidya,
Director & COO,
iTeach Schools



Acknowledgement of Offer

I, BiBi Afifa Patel hereby accept the above internship offer and will be available to begin my internship on 11th October 2021.

Signature:

A handwritten signature in blue ink, appearing to be "BiBi Afifa Patel", is written on a white background.

Date: October 7, 2021



12th January 2022

To,
Bibi Afifa Patel.

Subject: Internship Extension

Dear Afifa,

Your internship with iTeach SGM as a Teaching Intern has been extended. Your extended internship duration will be from 12th January 2022 to 30th April 2022. Details like working hours, leave policy and stipend will remain the same.

As a next step please email us the **scanned copy** of this letter duly signed, with date to acknowledge your Internship extension acceptance.

Thank you for your interest in and commitment to iTeach Schools.

Best,

Neha Vaidya

Neha Vaidya,
Director & COO,
iTeach Schools

Acknowledgement of Internship Extension

I hereby acknowledge the receipt of the internship extension letter

Name: Bibi Afifa Patel Signature: *Afifa* Date: 12th January 2022