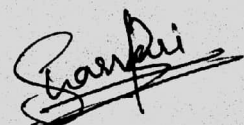


## Membership Undertaking

To,  
Local Committee President 2020-21,  
AIESEC in Pune.

I, Sharvati Bhapkar have been appointed as a member of AIESEC on a local level with effect from February 2020. I am a citizen of India having my permanent address at, Fursungi, Tal-Haveli, dist. Pune-412308 to evidence the same, my (Passport/Driving License/Aadhar Card) is enclosed herewith. I hereby undertake and agree that

- I shall adhere to the Human Resource Policies framed by AIESEC in India from time to time.
- I shall adhere to the Financial and Internal Policies framed by **AIESEC in Pune**
- I shall maintain, protect and enhance the brand of AIESEC at all times. Further I undertake not to, at any time, violate or jeopardize the brand of AIESEC.
- I shall not use the AIESEC brand for my personal benefits.
- I shall not disclose, reveal, publish and advertise any material information relating to operations, membership etc. of AIESEC without prior written consent of AIESEC except and to the extent as may be required in the normal course.
- I shall display good conduct and behaviour during the period of my membership. Further I shall be solely responsible for my conduct and safety at AIESEC's forums and conferences.
- I shall not indulge or abet in any kind of substance abuse.
- I shall not cause any harm to any other person intentionally or otherwise and shall be responsible for the same.
- I shall indemnify and keep indemnified AIESEC against any loss or damage including liabilities arising out of my failure(s) to abide by this undertaking & the Rules & Regulations of AIESEC.
- I shall follow and adhere to the AIESEC in India Compendium and its Supporting Sub-Documents.





Thank you.

Yours sincerely,

Signature: 

Name: Sharvari Bhaykar.

Address: Fursungi, Pune - 412308.

## AIESEC in India

### Privacy Notice

#### BASICS ABOUT US

We are AIESEC in India, a youth leadership movement which is passionately driven by one cause: peace and fulfilment of humankind's potential. We are registered in the official bodies of India under the number 45624, under the societies registration act of 1860. Our registered address is F.26, First floor Connaught Place, New Delhi. We comprise AIESEC in India and also the 32 local committees across India.

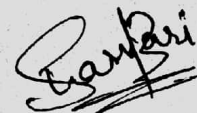
We are committed to protecting and respecting the privacy of our Members. This policy explains how we process information that can be used to directly or indirectly identify an individual ("personal data"): thus, this policy applies to the situations in which we act as data controller of personal data and explains when and why we collect personal information about individuals, how we use it, the conditions under which we may disclose it to others and how we keep it secure.

#### COLLECTION AND USAGE OF PERSONAL DATA ABOUT YOU

The purposes of processing your personal data are Membership Knowledge and Understanding, Data Storage for Membership Relation, Alumni Engagement and Rewards - and the legal basis for such activities is General Data Protection Regulation (25/5/2018). Personal data we process may include Full Name, Email, Phone Number, Gender, Address, Parental Information, Personal Documents, Address Proofs, College/University Documents. We gather your personal data via Forms, CRM Tool (EXPA), General Compliance Undertaking and Membership Data Information (Member Connect)

#### RETENTION OF PERSONAL DATA ABOUT YOU

We normally keep your personal data for 5 Years.. You can request us to share all the personal information or delete it upon leaving, and can easily opt-out of any communication using the associated links within our correspondence or by going to your profile on [aiesec.org](http://aiesec.org), you can also email us for the same at [it@aiesec.in](mailto:it@aiesec.in)



## RECIPIENTS OF PERSONAL DATA ABOUT YOU

We may transfer information about you to other AIESEC entities and partners for purposes connected with the ones mentioned in this privacy notice or for the management of our business. We do this to provide you with different and relevant internship opportunities.

## YOUR RIGHTS

You are guaranteed several rights, which are mentioned below:

- **Right to be informed** | You have the right to be informed about the processing of your personal data. Thus, in order to make you able to make decisions regarding your privacy and have control over your personal data, we tell you why we need your personal data, what is the legal ground for processing it and every relevant detail regarding the processing activities, as you can see in this privacy policy.
- **Right to access** | You have the right to access your own personal data and the right to receive relevant information regarding the processing of your personal data. Thus, you can ask us for a copy of the personal data we hold about you so that you can know if and what kind of personal data is being processed, why it is being processed and who is processing it, being able to enforce your rights. You can contact us so as to exercise this right.
- **Right to rectification** | You have the right to have your personal data rectified/completed in case it is inaccurate/incomplete. You can contact us so as to exercise this right.
- **Right to erasure** | In certain circumstances, you may request the erasure of personal data where there is no compelling reason for its continued processing. You can contact us so as to exercise this right.
- **Right to restriction of processing** | Under certain circumstances, we may suspend processing activities – and you may also ask us to pause the processing of your personal data. In other words, we will keep your data, but won't further process it – and you can contact us so as to exercise this right.
- **Right to data portability** | You may obtain your data from us so as to transfer it to another system: thus, we will provide you with a copy in a structured, commonly used format. You can contact us so as to exercise this right.
- **Right to object** | In some circumstances, you have the right to object (\*i.e., say that you don't – or no longer – agree with the processing and ask us to stop) to the processing of your personal data regarding your particular situation. This right applies to processing based on direct marketing purposes and, usually, to some other purposes (such as some legitimate interests).





- **Rights regarding automated decision making** | You have the primary right not to be subject to activities only based on automated processing and whose decision has legal or relevant effects on you. However, whenever we carry out automated decision making (either because of a contract or because of your consent), you shall be able to be informed, express your point of view, challenge eventual decisions and obtain human intervention. You can contact us so as to gather further information.

If you have provided consent for the processing of your data, you have – in certain circumstances – the right to withdraw that consent at any time, which will not affect the lawfulness of the processing before your consent was withdrawn.

By the way, if you want to know more about your rights, we suggest that you read the guidance provided by the Information Commissioner's Office of the United Kingdom, which is available [online](#).

Lastly, if you are not happy with the way we are dealing with personal data, you may contact a supervisory authority:

it@aiesec.in

Data Protection Representative : Member Committee Vice President Digital Experience

AIESEC in India

708 Ellora Fiesta,

Gaondevi Marg, Sector 11,

Sanpada, Navi Mumbai

Maharashtra 400614

## **ABOUT YOUR PRIVACY**

Information shall be handled based on the principle of confidentiality, so it is stored securely and accessed by authorised individuals only. We are committed to implementing and maintaining appropriate technical, security and organisational measures to protect personal data against unauthorised or unlawful processing and use, and against accidental loss, destruction, damage, theft or disclosure, such as we encrypt the transmission and storage of that information using industry standard encryption technologies We will take all reasonable steps to ensure that your data is treated securely and in accordance with this privacy notice. Please note that the transmission of information via the internet is not completely secure: even doing our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site (so any transmission is at your own risk), but, once we have received your information, we will use strict procedures and security features to prevent unauthorised access.

## **OUR PRIVACY MANAGER/DATA PROTECTION OFFICER**



We have a Privacy Manager/Data Protection Officer who is responsible for matters regarding privacy and data protection. Thus, in case you have any questions regarding this policy and/or our privacy practices:

it@aiesec.in

Data Protection Representative : Member Committee Vice President Digital Experience,  
AIESEC in India  
708 Ellora Fiesta,  
Gaondevi Marg, Sector 11,  
Sanpada, Navi Mumbai  
Maharashtra 400614

#### FOR FURTHER INFORMATION ABOUT US

In case you want to contact us, please feel free to do so!

AIESEC in India  
708 Ellora Fiesta,  
Gaondevi Marg, Sector 11,  
Sanpada, Navi Mumbai  
Maharashtra 400614// it@aiesec.in

#### REVIEW OF THIS POLICY

We keep this policy under regular review, so please check this page occasionally to ensure that you're happy with any changes. This policy was last updated on **6th February 2020**.

I comply with the privacy policy.

Yours sincerely,

Signature:

Name: *Shawari. Bharkar.*

Address: *Furlungi, Pune - 412308.*