



**SADHU VASWANI MISSION'S**  
**St. Mira's College For Girls, Pune**  
**Autonomous (Affiliated to Savitribai Phule Pune University)**  
**Reaccredited by NAAC- A Grade, cycle 3**  
**[ARTS, COMMERCE, SCIENCE ,BSc(Computer Science), BBA, BBA(CA)]**  
**6,Koregaon Road,Pune-411001. [INDIA]**  
**Ph./Fax: 26124846; Email: [office@stmirascollegepune.edu.in](mailto:office@stmirascollegepune.edu.in)**

**PU/PN/AC/015/(1962)**  
**College Code:- 013**

### **5.1.5**

**Mechanism for redressal of student grievances including sexual harassment and ragging cases**

**DETAILS OF GRIEVANCES 2021-22**

**St. Mira's College For Girls, Pune**  
**Autonomous (Affiliated to Savitribai Phule Pune University)**  
**Grievance Redressal Committee Annual Report**

**Annual Report of the ICC for the year 2021-22**

1. Number of grievances received during the year 2021-22: NIL
2. Number of grievances resolved during the year 2021-22: NIL
3. Number of cases pending: NIL
4. Number of workshops/awareness programmes conducted during the year 2021-22: 2
5. Details of meetings conducted in the year 2021-22:

S. no.	Meeting	Date	Action/ Decision Taken
1	Agenda- 1. Planning of activities 2. Incorporating Mrs. Uma Kurhade in the ICC	14.7.2021	1. Two awareness generation sessions to be conducted, one for non-teaching and the other for the teaching faculty. 2. All members unanimously agreed to incorporating Mrs. Uma Kurhade, Founder Director of an NGO, Kshitij, in the committee as outside expert.
2	Agenda- 1. To plan and discuss the session on POSH for non-teaching staff	25.9.2021	It was decided that an offline session on POSH will be conducted on 30 <sup>th</sup> September, 2021 for all non-teaching faculty.
3	Agenda- 1. To plan and discuss the session on POSH for teaching faculty	17.3.2022	It was decided that an offline session on POSH will be conducted in the month of April for teaching faculty and that the session will be facilitated by Preeti Karmarkar from Nari Samata Manch

*Shraveda*  
COORDINATOR  
GRIEVANCE REDRESSAL  
COMMITTEE



*Jaysh*  
Principal Incharge  
St. Mira's College for Girls

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**Grievance Redressal Committee Annual Report**

6. The names of the Committee members are as follows:

S. No.	Name	Designation	Contact details - email
1	Dr. Vaishali Joshi	Presiding Officer	vaishali.joshi@stmirascollegepune.edu.in
2	Dr. Rama Venkatachalam	Senior Teaching Faculty	rama.venkat@stmirascollegepune.edu.in
3	Dr. Arwah Madan	Senior Teaching Faculty	dr.arwahmadan@stmirascollegepune.edu.in
	Mrs. Anandmayi Chounde	Non-teaching Member	mira_college@yahoo.co.in
	Mrs. Uma Kurhade Mane	NGO representative	mira_college@yahoo.co.in
	Ummesalama Karu	Student Representative - UG	umme.karu@gmail.com
	Priti Varma	Student Representative - PG	

7. Summary of the action taken on Grievances received: NA

*Spavedo*  
COORDINATOR  
GRIEVANCE  
REDRESSAL COMMITTEE



*Jayab*  
Principal Incharge  
St. Mira's College for Girls

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**Grievance Redressal Committee Annual Report**

**Annual Report of the Prevention of Caste-based Discrimination for the year 2021-22**

1. Number of grievances received during the year 2021-22: NIL
2. Number of grievances resolved during the year 2021-22: NIL
3. Number of cases pending: NIL
4. Number of workshops/awareness programmes conducted during the year 2021-22: 1
5. Details of meetings conducted in the year 2021-22:

S. no.	Meeting	Date	Action/ Decision Taken
1	Discussion on action to be taken if any complaints are raised by the students regarding caste discrimination and the plan of action for the same.	19.07.2021	<ol style="list-style-type: none"><li>1. If Informal grievances are not resolved, students will be asked to send a formal complaint to the Caste Discrimination committee.</li><li>2. The team members have decided to sort the issue on counselling them on personal grounds.</li><li>3 We would request the class teacher to speak to the concerned parties and guide them.</li><li>4 In case still the student is not convinced then the complaint will be put up to the redressal committee and whatever decision is taken by the redressal committee would be final.</li></ol>
2	Discussion on action to be taken if any complaints are raised by the students regarding caste discrimination and the plan of action for the same.	20/12/21	<ol style="list-style-type: none"><li>1- If Informal grievances are not resolved, students will be asked to send a formal complaint to the Caste Discrimination committee.</li><li>2- The team members have decided to sort the issue on counselling them on personal grounds.</li><li>3-We would request the class teacher to speak to the concerned parties and guide them.</li><li>4-In case still the student is not convinced then the complaint will be put up to the redressal committee and whatever decision is taken by the redressal committee would be final.</li></ol>

*S. J. J. J.*  
COORDINATOR  
GRIEVANCE  
REDRESSAL COMMITTEE



*Jayab*  
Principal Incharge  
St. Mira's College for Girls



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**Grievance Redressal Committee Annual Report**

3	Discussion on action to be taken if any complaints are raised by the students regarding caste discrimination and the plan of action for the same.	14.03.2022	<p>1. If Informal grievances are not resolved, students will be asked to send a formal complaint to the Caste Discrimination committee.</p> <p>2. The team members have decided to sort the issue on counselling them on personal grounds.</p> <p>3 We would request the class teacher to speak to the concerned parties and guide them.</p> <p>4 In case still the student is not convinced then the complaint will be put up to the redressal committee and whatever decision is taken by the redressal committee would be final.</p>
4			

6. The names of the Committee members are as follows:

S. No.	Name	Designation	Contact details - email
1	Jyoti Chintan	Senior Teaching Faculty, Member	<a href="mailto:jyoti.chintan@stmirascollegepune.edu.inn">jyoti.chintan@stmirascollegepune.edu.inn</a>
2	Dr. Hasina Shaikh	Senior Teaching Faculty, Member	<a href="mailto:hasina.shaikh@stmirascollegepune.edu.in">hasina.shaikh@stmirascollegepune.edu.in</a>
3	Manjita Kulkarni	Senior Teaching Faculty, Member	<a href="mailto:manjitakulkarni@yahoo.in">manjitakulkarni@yahoo.in</a>

7. Summary of the action taken on Grievances received: NA

*S. Praveen*  
 COORDINATOR  
 GRIEVANCE REDRESSAL  
 COMMITTEE



*Jayak*  
 Principal Incharge  
 St. Mira's College for Girls

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**Grievance Redressal Committee Annual Report**

Annual Report of the [Anti-ragging Committee] for the year [2021-22]

1. Number of grievances received during the year[2021-22]:Nil
2. Number of grievances resolved during the year[2021-22]: N.A.
3. Number of cases pending: Nil
4. Number of workshops/awareness programmes conducted during the year [2021-22]:One [ class wise between 16<sup>th</sup> Feb,2022 to 18<sup>th</sup> Feb, 2022].
5. Details of meetings conducted in the year [2021-22]:

S. no.	Meeting	Date	Action/ Decision Taken for 2020-21
1	Term 1 Mtg 1	03-07-2021	Introduction of Committee Members; Action Plan indicating Procedure to address Anti-ragging Grievances and conduct of Anti Ragging Orientation Session during FY Student Induction Program.
2	Term 1 Mtg 2	05-10-2021	Review of Anti-ragging Grievances addressed; Action Taken
3	Term 2 Mtg 2	11-02-2022	Review of Grievances addressed; Action Taken Discuss Revised procedure to file online Anti-Ragging Affidavit by student Conduct of AR Awareness Drive
4	Term 2 Mtg 2	05-04-2022	Review of Grievances addressed; Action Taken; AR Awareness Drive DVV collection; Preparation of Anti-ragging Committee Report. 2021-22

6. Summary of the action taken on Grievances received:

There were no grievances related to anti-ragging for the academic year 2021-22.

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*S. Aravinda*  
COORDINATOR  
GRIEVANCE REDRESSAL  
COMMITTEE



*Jayashree*  
Principal Incharge  
St. Mira's College for Girls

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**Gr. No. Grievance Record Form CONFIDENTIAL**

**Anti-Ragging Committee 2021-22**

<b>Grievance Record Form – Action Taken Report</b>		
1.	Name of the Grievant	Nil
2.	Contact details of the Grievant	Nil
3.	Date of Receipt of Grievance	Nil
4.	Date of Acknowledgement	Nil
5.	Nature of the Grievance	Nil
6.	Name of the Committee/ Faculty handling the Grievance	Nil
7.	Details of Investigation and Action Taken	N.A
8.	Resolution and Recommendations	N.A.
9.	Number of days for Grievance Redressal	N.A
10.	List of documents	N.A.

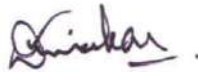
Principal Incharge: Dr. Jaya Rajagopalan



Committee: Presiding Officer: Ms Suhaile Azavedo

Members: Coordinator: Dr. Shalini Iyer

HoD, Sociology: Dr. Vaishali Diwakar



HoD, Politics: Ms. Veena Kenchi

Coordinator, Self-financing Courses: Ms. Rekha Kankariya





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**Grievance Redressal Committee Annual Report**

**Annual Report of the Code of Conduct Committee for the year 2021-22**

1. Number of grievances received during the year 2021-22: NIL
2. Number of grievances resolved during the year 2021-22: NIL
3. Number of cases pending: NIL
4. Number of workshops/awareness programmes conducted during the year 2021-22: 3
5. Details of meetings conducted in the year 2021-22:

S. no.	Meeting	Date	Action/ Decision Taken
1	Meeting for Introduction and Orientation at Student Induction Programme	27/9/2021	The programme would be coordinated by Ms. Komal Tujare. An introduction of the committee along with a detailed summary of the policy on code of conduct would be offered to all FY students
2	Meeting to conduct a programme in Professional Ethics for Students	17/01/22	A programme on Professional Ethics at Workplace was organised on the 19 <sup>th</sup> of January 2022 for all graduating students
3	Meeting for Documentation for Grievance Committee and final submissions to criteria	24/03/22	The documentary evidence of all committee activities was collectively submitted to the respective criterion heads.
4			

6. The names of the Committee members are as follows:

S. No.	Name	Designation	Contact details - email
1	Dr. Shalini Iyer	Vice Principal, Chairman of Code of Conduct	<a href="mailto:shalini.iyer@stmirascollegepune.edu.in">shalini.iyer@stmirascollegepune.edu.in</a>
2	Komal Tujare	Senior Teaching Faculty,	<a href="mailto:komal.tujare@stmirascollegepune.edu.in">komal.tujare@stmirascollegepune.edu.in</a>

*S. Iyer*  
COORDINATOR  
GRIEVANCE  
REDRESSAL COMMITTEE



*Jayashree*  
Principal Incharge  
St. Mira's College for Girls



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**Grievance Redressal Committee Annual Report**

		Member	
3	Ekta Jadhav	Senior Teaching Faculty, Member	ekta.jadhav@stmirascollegepune.edu.in

7. Summary of the action taken on Grievances received: NA

*Shaveds*  
COORDINATOR  
GRIEVANCE REDRESSAL  
COMMITTEE



*Jaysh*  
Principal Incharge  
St. Mira's College for Girls

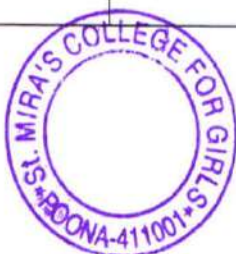
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**Grievance Redressal Committee Annual Report**

**Annual Report of the COVID-19 Committee (Task Force) for the year 2021-22**

1. Number of grievances received during the year 2021-22: NIL
2. Number of grievances resolved during the year 2021-22: NIL
3. Number of cases pending: NIL
4. Number of workshops/awareness programmes conducted during the year 2021-22: 1
5. Details of meetings conducted in the year [2017-18]:

S. no.	Meeting	Date	Action/ Decision Taken
1	To address students of FY in SIP on 29th sept, 2021, at 1pm regarding Covid grievance cell.	27/9/2021	1. Students were introduced to Covid grievance cell. 2. The guidelines and covid-19 protocol were presented 3. It was explained to the students that on campus behavior should be covid appropriate as and when college reopens.

*Sharda*  
COORDINATOR  
GRIEVANCE REDRESSAL  
COMMITTEE



*Jayab*  
Principal Incharge  
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2	The meeting was held in the light of the PMC circular (Break the Chain- Revised Guidelines dated 8th October 2021) about reopening colleges.	9/10/2021	It was decided by consensus that the information about students vaccination details and consent forms to be collected through Google form. This form will be uniform across classes... to be circulated and collected by the class teachers. <ul style="list-style-type: none"><li>• The existing consent form to updated with new dates of reopening</li><li>• The response sheets and the uploads of consent letters and vaccination certificates to be checked and then shared by the class teachers with the task force using the new email id</li><li>• In order to facilitate communication in this respect, request for a separate email id to be made.</li><li>• Faculty members' vaccination details- to be checked on the google sheet.</li><li>• Hard copy of both the vaccination details of the faculty members and the non teaching staff to be deposited to the office.</li><li>• Procuring posters / promotional material to be uploaded to website/ displayed on campus.</li><li>• Updating Instructions sheet to be put on website/ circulated with students</li></ul>
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*S. Pareek*  
COORDINATOR  
GRIEVANCE  
REDRESSAL  
COMMITTEE



*Jayati*  
Principal Incharge  
St. Mira's College for Girls



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**Grievance Redressal Committee Annual Report**

3	The meeting was held in the light of the PMC circular (Break the Chain-Revised Guidelines dated 8th October 2021) about reopening colleges.	11/12/ 2021	<p>The FY students with two vaccination and consent forms will come for practicals in college from 13/12/2021 while their lecture will be online.</p> <ul style="list-style-type: none"> <li>● Check the schedule of classes that was made in Jan 2021 in case an update is necessary.</li> <li>● Sanctuary will be conducted as per schedule.</li> <li>● Students are advised to generate an E - pass .</li> <li>● SY and TY students will come offline to attend college from 3/1/2022.</li> <li>● Guidelines for students to follow appropriate covid behaviour to be issued.</li> </ul>
4			

6. The names of the Committee members are as follows:

S. No.	Name	Designation	Contact details - email
	Dr Shalini Iyer	Vice Principal	shalini.iyer@stmiracollegepune.edu.in
	Ms Manisha Pimpalkhare	Senior Teaching Faculty	manisha.pimpalkhare@stmiracollegepune.edu.in
	Ms Swatee Sarvate	Senior Teaching Faculty	swatee.sarvate@stmiracollegepune.edu.in

7. Summary of the action taken on Grievances received:NA

*S. Prasad*  
 COORDINATOR  
 GRIEVANCE REDRESSAL  
 COMMITTEE



*Jayashree*  
 Principal Incharge  
 St. Mira's College for Girls

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**Grievance Redressal Committee Annual Report**

**Annual Report of the Collegiate Student Grievance Redressal Committee (CSGRC)**  
**for the year 2021-22**

1. Number of grievances received during the year 2021-22: 04
2. Number of grievances resolved during the year 2021-22: 04
3. Number of cases pending: NIL
4. Number of workshops/awareness programmes conducted during the year 2021-22: 2
5. Details of meetings conducted in the year 2021-22:

S. no.	Meeting	Date	Action/ Decision Taken
1	1. To finalize the number and scope of meetings each committee must have in a year. 2. To adopt and put in place a record maintaining mechanism for each sub-committee and the DVV for the same. 3. To outline the scope of each sub-committees activities as mandated by UGC.	17/9/2021	1. The number of meetings held by the several committees will be increased from 2 to 3 per academic year. Scheduled in June, November, and March coinciding with the beginning and end of the semesters 2. The gaps in the DVV be completed with the filling of meetings, reports, and activities templates as and where required by the 30th of September 3. As mandated by UGC, all the committees would plan their respective awareness and orientation sessions specifically for the incoming F.Y. students. These are to be included as a point of discussion in the next Grievance Committee Meeting
2	1. Discussion and planning of upcoming activities for the year 2021-22. 2. Changes in Anti Ragging Admission form and updating on advisories from the UGC for all committees. 3. Documentation process for 2021-22.	17/12/2021	1. All committees were in attendance and were brought up to date with the latest UGC advisories, especially for Anti- Ragging, Prevention of Caste based Discrimination and ICC. 2. All the associated Committees discussed the workshop and activities to be conducted in the Jan to Mar semester. The workshop/activity would be conducted after the upcoming January examinations. 3. DVVs to be completed and maintained on GRC up to date with the filling of meetings, reports, and activities templates as and where required by the 10th of January 2022

*Shweta*  
 COORDINATOR  
 GRIEVANCE REDRESSAL  
 COMMITTEE



*Jayesh*  
 Principal Incharge  
 St. Mira's College for Girls



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**Grievance Redressal Committee Annual Report**

3	1. Review of the Grievance Committee functioning and mechanisms for 2021-22. 2. Submission of DVV for 2021-22	07/03/22	1. All associated committees were in attendance and were brought up to date with the documentation required for the AY 2021-22 2. All associated committees to have an annual review meeting to review activities conducted and committee functioning in 2021-22 3. All associated committees to submit documentation required by Monday, 14 <sup>th</sup> March 2022 4. The Code of Conduct committee has an upcoming activity in March. Subsequent to which all documentation will be completed
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6. The names of the Committee members are as follows:

S. No.	Name	Designation	Contact details - email
1	Dr. Jaya Rajagopalan	Principal-In-Charge	<a href="mailto:principalincharge@stmirascollegepune.edu.in">principalincharge@stmirascollegepune.edu.in</a>
2	Dr. Shalini Iyer	Vice Principal	<a href="mailto:shalini.iyer@stmirascollegepune.edu.in">shalini.iyer@stmirascollegepune.edu.in</a>
3	Ms. Elizabeth Kanade	Senior Teaching Faculty	<a href="mailto:elizabeth.kanade@stmirascollegepune.edu.in">elizabeth.kanade@stmirascollegepune.edu.in</a>
4	Dr. Dimple Buche	Senior Teaching Faculty	<a href="mailto:dimple.buche@stmirascollegepune.edu.in">dimple.buche@stmirascollegepune.edu.in</a>
5	Ms. Haseena Shaikh	Senior Teaching Faculty	<a href="mailto:hasina.shaikh@stmirascollegepune.edu.in">hasina.shaikh@stmirascollegepune.edu.in</a>
6	Ms. Rekha Kankariya	Senior Teaching Faculty	<a href="mailto:rekha.kankariya@stmirascollegepune.edu.in">rekha.kankariya@stmirascollegepune.edu.in</a>
7	Ms UmmeSalama Karu	Student Representative	<a href="mailto:umme.karu@gmail.com">umme.karu@gmail.com</a>

7. Summary of the action taken on Grievances received: The nature of the 4 grievances ranged from difficulty in understanding the subject (Hindi) problems with admissions and students' concerns with faculty. The grievances were brought before the appropriate committees that investigated the grievances and suggested appropriate redressal mechanisms. The redressals were complete within the time mandated as per the College grievance policy

*Shraddha*  
 COORDINATOR  
 GRIEVANCE REDRESSAL  
 COMMITTEE



*Jayesh*  
 Principal Incharge  
 St. Mira's College for Girls





**SADHU VASWANI MISSION'S**  
**St. Mira's College For Girls, Pune**  
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**[ARTS, COMMERCE, SCIENCE ,BSc(Computer Science), BBA, BBA(CA)]**  
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**PU/PN/AC/015/(1962)**  
**College Code:- 013**

### **5.1.5**

**Mechanism for redressal of student grievances including sexual harassment and ragging cases**

**DETAILS OF GRIEVANCES 2020-21**

**St. Mira's College For Girls, Pune**  
**Autonomous (Affiliated to Savitribai Phule Pune University)**  
**Grievance Redressal Committee Annual Report**

**Annual Report of the Grievance Redressal Committee for the year 2020-21**

1. Number of grievances received during the year 2020-21: NIL
2. Number of grievances resolved during the year 2020-21: N.A.
3. Number of cases pending: NIL
4. Number of workshops/awareness programmes conducted during the year 2020-21: 2 [Two] by the IC Committee
5. Details of meetings conducted in the year 2020-21:

S. no.	Meeting	Date	Action/ Decision Taken
1	Grievance Committee Meeting	22/07/2021	Constitution of committees for AY 2021-23 Decision on scope of committee for Ay 2021-23
2	Grievance Committee Meeting	04/11/2020	Confirmation of members for committees for AY 2021-23 Drafting of Grievance Redressal Policy
3	Grievance Committee Meeting with Website Committee	04/03/2021	Drafting of web pages and forms for the College website Meeting with website developer

**Additional Information:**

**Creating Awareness**

To create awareness and implementation of policies with zero tolerance: Sign boards were placed in prominent place on College premises to create awareness, provide information and indicate zero tolerance of any discriminatory practice

**Workshops conducted by the ICC**

- i. The ICC with Sociology Dept., conducted a basic orientation workshop on 'Sexual Harassment at workplace' on 2nd September 2020 on Zoom. Dr. Sneha Gole, Women's Studies Center, S.P.P.U. facilitated the workshop in which basic information was given regarding the concept, legal provisions and framework.

*Jayab*  
**IQAC Co-Ordinator**  
**St. Mira's College for Girls, Pune**



*S.H. Joshi*  
**Principal,**  
**St. Mira's College For Girls**

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**Grievance Redressal Committee Annual Report**

- ii. The ICC with Sociology Dept. organized a session on 'Gender violence and the judiciary system in India' on 9th March, 2021 on Zoom. The session was facilitated by Advocate Rama Sarode (Legal Consultant and activist). She highlighted the need to deal with women's issues with greater sensitivity.

Mechanism for submission of online/offline students' grievances

Open house approach - all students had a direct, unmediated access to the Vice Principal for redressal of any grievance. A drop- box facility was maintained for complaints through the academic year 202-21. **No grievances received for the Academic Year 2020-21**

Courses Attended

Faculty attended the One-Day Orientation Workshop on the Functioning of Internal Complaints Committee of Higher Education Institution by KES SHROFF COLLEGE, Mumbai (Affiliated to the University of Mumbai) on April 12, 2021 from 03:30 – 06.30 pm.

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**IQAC Co-Ordinator**  
**St. Mira's College for Girls, Pune**



  
**Principal,**  
**St. Mira's College For Girls**





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**PU/PN/AC/015/(1962)**  
**College Code:- 013**

### **5.1.5**

**Mechanism for redressal of student grievances including sexual harassment and ragging cases**

**DETAILS OF GRIEVANCES 2019-20**

**St. Mira's College For Girls, Pune**  
**Autonomous (Affiliated to Savitribai Phule Pune University)**  
**Grievance Redressal Committee Annual Report**

**Annual Report of the Student Grievance Committee for the year 2019-20**

1. Number of grievances received during the year 2019-20: Formal - Nil / Informal - 31
2. Number of grievances resolved during the year 2019-20: 31
3. Number of cases pending: Nil
4. Number of workshops/awareness programmes conducted during the year [2019-20]: Nil
5. Details of meetings conducted in the year [2019-20]:

S. no.	Meeting	Date	Action/ Decision Taken
1	Term 1 Mtg 1	10-07-2019	Introduction of Committee members. Review of previous Academic year grievances and suggestions
2	Term 2 Mtg 1	04-01-2020	Review of Grievances received and addressed. Action Taken
3.	Term 2 Mtg 2	13-12-2019	Review of misconduct complaint. Action taken
4.	Term 2 Mtg 3	16-03-2020	Review of misconduct complaint with class teacher Asst Prof. Jyoti Chintan

6. The names of the Committee members are as follows:

1. Presiding Officer: Dr. Vaishali Joshi *V Joshi*
2. Dr. Rama Venkat *R Venkat*
3. Dr. Arwah Madan *A Madan*
4. Ms. Sulochana Bajaj *S Bajaj*
5. Ms. Anandamayee Chondhe *A Chondhe*



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**Grievance Redressal Committee Annual Report**

7. Summary of the action taken on Grievances received:

A meeting was held to discuss the informal grievances received on chits of paper, unsigned and undated. in the suggestion box. They were anonymous grievances but the committee decided to follow up with all. They are tabled as under

Grievance Type	Number
Infrastructure – Water Cooler	8
Infrastructure - Camera / CCTV	17
Infrastructure - Washrooms	1
Staff (Library/ Office/Faculty)	3
Misconduct 1	1
Misconduct 2	1
Total	31

The concerned infrastructure staff was contacted with respect to the working of water cooler, CCTV and the Washrooms. They were all confirmed to be in satisfactory working condition. Additionally, an AMC was in place for the maintenance both. The grievances against the staff were communicated to the concerned staff for due consideration. The students' misconducts were addressed by the class teachers and they were made to write apology letters to each other. The students in the case of Misconduct 2 were asked if they would like to have a formal redressal by for which they would have to send a formal complaint to the Caste-based Committee, however the matter being resolved the students declined.

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Principal Incharge  
St. Mira's College for Girls





**SADHU VASWANI MISSION'S**  
**St. Mira's College For Girls, Pune**  
**Autonomous (Affiliated to Savitribai Phule Pune University)**  
**Reaccredited by NAAC- A Grade, cycle 3**  
**[ARTS, COMMERCE, SCIENCE ,BSc(Computer Science), BBA, BBA(CA)]**  
**6,Koregaon Road,Pune-411001. [INDIA]**  
**Ph./Fax: 26124846; Email: [office@stmirascollegepune.edu.in](mailto:office@stmirascollegepune.edu.in)**

**PU/PN/AC/015/(1962)**  
**College Code:- 013**

### **5.1.5**

**Mechanism for redressal of student grievances including sexual harassment and ragging cases**

**DETAILS OF GRIEVANCES 2018-19**

**St. Mira's College For Girls, Pune**  
**Autonomous (Affiliated to Savitribai Phule Pune University)**  
**Grievance Redressal Committee Annual Report**

**Annual Report of the Student Grievance Committee for the year 2018-19**

1. Number of grievances received during the year 2018-19: One
2. Number of grievances resolved during the year 2018-19: One
3. Number of cases pending: Nil
4. Number of workshops/awareness programmes conducted during the year [2018-19]: One (ICC)
5. Details of meetings conducted in the year [2018-19]:

S. no.	Meeting	Date	Action/ Decision Taken
1	Term 1 Mtg 1	12-07-2018	Introduction of Committee members. Review of previous Academic year grievances and suggestions
2	Term 2 Mtg 1	09-01-2019	Review of Grievances received and addressed. Action Taken

6. The names of the Committee members are as follows:

1. Presiding Officer: Dr. Vaishali Joshi *V Joshi*
2. Dr. Rama Venkat *R Venkat*
3. Dr. Arwah Madan *A Madan*
4. Ms. Sulochana Bajaj *S Bajaj*
5. Ms. Anandamayee Chondhe *A Chondhe*

7. Summary of the action taken on Grievances received:

A suggestion was received in the Grievance/ Suggestion box for improving the canteen services. A meeting was scheduled with the Canteen contractor where the maintenance of hygiene in the canteen and changes to the menu were suggested. The meeting was held on 28/01/2019 where the following points were agreed upon:

A. Cleaning –

1. Regular Daily from 3 to 4.30
2. Deep cleaning every Saturday
3. Pest Control once in 6 months

B. Menu –

1. All Prices to be brought down to/under Rs 35
2. Include Chat, BhelPuri, SevPuri, Dabeli etc.
3. Include healthier options: Amul Lassi/Chaas; Fruit Yogurts

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*Jayab*  
Principal Incharge  
St. Mira's College for Girls



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### **5.1.5**

**Mechanism for redressal of student grievances including sexual harassment and ragging cases**

**DETAILS OF GRIEVANCES 2017-18**

**St. Mira's College For Girls, Pune**  
**Autonomous (Affiliated to Savitribai Phule Pune University)**  
**Grievance Redressal Committee Annual Report**

**Annual Report of the Student Grievance Committee for the year 2017-18**

1. Number of grievances received during the year 2017-18: One
2. Number of grievances resolved during the year 2017-18: One
3. Number of cases pending: Nil
4. Number of workshops/awareness programmes conducted during the year [2017-18]: Nil
5. Details of meetings conducted in the year [2017-18]:

S. no.	Meeting	Date	Action/ Decision Taken
1	Term 1 Mtg 1	05-07-2017	Introduction of Committee members. Review of previous Academic year grievances and suggestions
2	Term 2 Mtg 1	06-01-2018	Review of Grievances received and addressed. Action Taken

6. The names of the Committee members are as follows:

1. Presiding Officer: Dr. Vaishali Joshi *Wan*
2. Dr. Rama Venkat *R*
3. Dr. Arwah Madan *A*
4. Ms. Sulochana Bajaj *S*
5. Ms. Anandamayee Chondhe *Achundhe*

7. Summary of the action taken on Grievances received:

A suggestion was received in the Grievance/ Suggestion box for the number of additional credit courses to be increased which was followed up with. 15 credit courses has been run in 17-18.

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*Jayant*