



SADHU VASWANI MISSION'S
St. Mira's College For Girls, Pune
An Autonomous (Affiliated to SavitribaiPhule Pune University)
Reaccredited by NAAC- A Grade, cycle 3
[ARTS, COMMERCE, SCIENCE, BSc (Computer Science), BBA,
BBA(CA)]
6,Koregaon Road,Pune-411001. [INDIA]
Ph./Fax: 26124846; Email: mira_college@yahoo.co.in

SSR 2017-2022

6.3.1 –Avenues for Career development /progression

The institute has provided the following opportunities for Career Development /Progression to Teaching & Non –teaching Staff:

| SR.NO | CAREER DEVELOPMENT AND PROGRESSION |
|--------------|--|
| 1. | Career Development: Duty Leave to Teaching Faculty for attending Refresher/Orientation/FDP |
| 2. | Career Development: Duty Leave to Teaching Faculty for attending Conferences/FDP/Workshops/Research data collection |
| 3. | Career Progression of Teaching & Non-teaching Staff |



Jayab
Principal Incharge
St. Mira's College for Girls, Pune.

1. Career Development: Duty Leave to Faculty for attending Refresher/Orientation/FDP

2017-18


St. Mira's College for Girls, Pune
(An Autonomous College Affiliated to the Savitribai Phule Pune University)

Orientation Course Details
2017-2018

| Sr.No | Name of the Faculty | Duty Leave during Orientation Course |
|-------|---------------------|--------------------------------------|
| 1 | Dr.Sandhya Pandit | 3.8.2017 to 30.8.2017 |
| 2 | Vecna Kenchi | 1.9.2017 to 28.9.2017 |

Refresher Course Details
2017-2018

| Sr. No | Name of the Faculty | Duty Leave during Refresher course |
|--------|---------------------|------------------------------------|
| 1 | Devinder Kaur | 3.7.2017 to 23.7.2017 |
| 2 | Sangeeta Deshmukh | 9.9.2017 to 29.9.2017 |


Dr. Jaya Rajagopalan
Principal Incharge
St. Mira's College for Girls




Principal Incharge
St. Mira's College for Girls, Pune.


SAMPLE CERTIFICATES SHOWING FACULTY BENEFITED

Orientation Course


Veena Kenchi


UNIVERSITY GRANTS COMMISSION

UGC-
HUMAN
RESOURCE
DEVELOPMENT
CENTRE
(UGC-HRDC)



SAVITRIBAI
PHULE
PUNE
UNIVERSITY

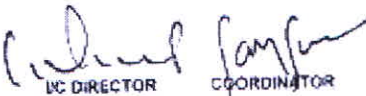






This is to certify that
Ms. Veena K. Kenchi,
Assistant Professor of Political Science,
of Sadhu Vaswani Mission's St. Mira's
College For Girls, Pune, affiliated to
Savitribai Phule Pune University, Pune,

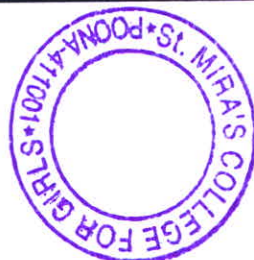
participated in the
General Orientation Programme
conducted at the UGC-Human Resource
Development Centre, Savitribai Phule Pune
University, Pune 411007,

from 01/09/2017 to 28/09/2017
and obtained Grade 'A'.


UGC DIRECTOR


COORDINATOR


REGISTRAR / VKIL-CHANCELLOR




Principal Incharge
St. Mira's College for Girls, Pune.

Refresher Course
Devinder Kaur

UNIVERSITY GRANTS COMMISSION

HIGHER
HUMAN
RESOURCES
DEVELOPMENT
CENTRE
(UGC-GRDC)



SARVODAYA
MUNDE
PUNE
UNIVERSITY



This is to certify that
Mrs. Kaur Devinder,
Librarian of
Sadhu Vaswani Mission's St. Mira's College
For Girls, Pune affiliated to Savitribai
Phule Pune University, Pune,
participated in the Refresher Course in the subject
Environmental Studies (Library
and Information Science)
conducted at the Department of Environmental
Sciences, Savitribai Phule Pune University,
Pune 411007,
from 03/07/2017 to 23/07/2017 under the
UGC Scheme and has obtained Grade 'B'.

DIRECTOR

COORDINATOR

REGISTRAR / VICE-CHANCELLOR

Grade Scale: A: 75% and Above B: 60-74% C: 50-59%
"WE GALVANIZE ATTITUDE"

UJ015T44



Jayab
Principal Incharge
St. Mira's College for Girls, Pune.

2018-19

St. Mira's College for Girls, Pune
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Faculty Development Programme
2018-2019

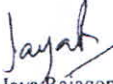
| Sr. No | Name of the Faculty | Duty Leave dates Faculty Development Programme |
|--------|---------------------|--|
| 1 | Dimple Buche | 23.7.2018 to 29.7.2018 |

Refresher Course Details
2018-2019

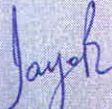
| Sr. No | Name of the Faculty | Duty Leave during Refresher course |
|--------|---------------------|------------------------------------|
| 1 | Sandhya Pandit | 23.8.2018 to 15.09.2018 |
| 2 | Devinder Kaur | 23.8.2018 to 12.09.2018 |

Orientation Course Details
2018-2019

| Sr.No | Name of the Faculty | Duty Leave during Orientation Course |
|-------|---------------------|--------------------------------------|
| 2 | Ms.Ekta Jadhav | 01.10.2018 to 28.10.2018 |
| 3 | Mrs.Suhaile Azavedo | 15.2.2019 to 14.03.2019 |
| 4 | Ms.Manjita Kulkarni | 15.2.2019 to 14.03.2019 |







Dr Jaya Rajagopalan
Principal Incharge
Principal Incharge
St. Mira's College for Girls




Principal Incharge
St. Mira's College for Girls, Pune

2018-19
SAMPLE CERTIFICATES

Faculty Development Program
Dimple Buche

| | | | |
|---|---|---|--|
| <p>MHRD's Faculty Development Centre (FDC)</p> <p>HGC-Human Resource Development Centre</p> | <p><i>This is to Certify that</i> Dr. Buche Dimple V., Assistant Professor at St. Mira's College for Girls, Pune, affiliated to Savitribai Phule Pune University, Pune, has participated in Short Term Faculty Development Programme of one week (Seven Days) duration on Research Methodology-(Commerce and Management) conducted at the Department of Management Sciences (PUMBA), Savitribai Phule Pune University, Pune 411007 from 23/07/2018 to 29/07/2018 under the Scheme of Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching.</p> |  | |
|  <p>Savitribai Phule Pune University</p> |  <p>COORDINATOR</p> |  <p>DIRECTOR</p> |  <p>REGISTRAR</p> |
| <p>18-19FDCRMC-1-2</p> | | | |



Jayok
Principal Incharge
St. Mira's College for Girls, Pune.

Refresher Course
Devinder Kaur

UNIVERSITY GRANTS COMMISSION

HGC-
HUMAN
RESOURCE
DEVELOPMENT
CENTRE
(HGC-HRDC)



SAVITRIBAI
PHULE
PUNE
UNIVERSITY



This is to certify that
Mrs. Kaur Devinder S.,
Librarian of
Sadhu Vaswani Mission's St. Mira's
College For Girls, Pune; affiliated to
Savitribai Phule Pune University, Pune,

participated in the Refresher Course in the
subject Library and Information
Science

conducted at the Jayakar Knowledge
Resource Centre, Savitribai Phule Pune
University, Pune 411007,

from 23/08/2018 to 12/09/2018 under the
UGC Scheme and has obtained Grade
'A'.

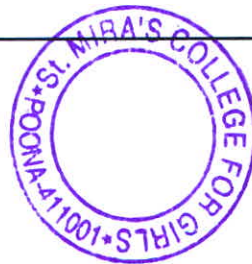
Jaini
DIRECTOR

Rajendra, A.P.
COORDINATOR

As
REGISTRAR / VICE-CHANCELLOR

18 19.08+18

Grade Scale : A : 75% and Above B : 60 - 74% C : 50 - 59%
"WE GALVANIZE ATTITUDE"



Jayak
Principal Incharge
St. Mira's College for Girls, Pune.

Orientation Programme
Ms. Ekta Jadhav

UNIVERSITY GRANTS COMMISSION

UGC-
HUMAN
RESOURCE
DEVELOPMENT
CENTRE
(UGC-HRDC)



SAVITRIBAI
PHULE
UNIVERSITY



This is to certify that
Ms. Jadhav Ekta A.,
Assistant Professor of Physical Education,
of Sadha Vaswani Mission's St. Mira's
College For Girls, Pune, affiliated to
Savitribai Phule Pune University, Pune,
participated in the
General Orientation Programme
conducted at the UGC-Human Resource
Development Centre, Savitribai Phule Pune
University, Pune 411007,
from 01/10/2018 to 28/10/2018
and obtained Grade 'A'.

DIRECTOR

COORDINATOR

REGISTRAR / VICE-CHANCELLOR

19-1920P-17-3

Grade Scale : A : 75% and Above B : 50 - 74% C : 50 - 59%

"WE GALVANIZE ATTITUDE"



Principal Incharge
St. Mira's College for Girls, Pune.

St. Mira's College for Girls, Pune

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DUTY LEAVE FOR ORIENTATION AND REFRESHER COURSES

2019-2020

NILREPORT

2020-2021

* NILREPORT

2021-2022

* NILREPORT




Jayab
Dr Jaya Rajagopalan
Principal Incharge
Principal Incharge
St. Mira's College for Girls



Jayab
Principal Incharge
St. Mira's College for Girls, Pune.

* NOTE: In 2020-21 & 2021-22 due to pandemic COVID-19 all sessions were online. Hence no requirement for duty leave.

2. Career Development: Duty Leaves to Faculty for attending Conferences /Seminars/FDP/Workshop/Research and SAMPLE CERTIFICATES



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 Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. Jaya Rajagopalan
Principal Incharge

PU/PN/AC/015/(1962)
College Code No. : 013

Date : 19.5.2022

DUTY LEAVE OF FACULTY FOR ATTENDING CONFERENCES /FDPS/WORKSHOP- 2017-2022


| 2017-18 | | | |
|------------|--|--|--|
| NIL REPORT | | | |

| 2018-19 | | | |
|---------|----------------------|------------------------|-----------------------------------|
| 1 | Dr. Vaishali Diwakar | 23.6.2018 to 30.6.2018 | International Conference in Paris |
| 2 | Dr. Rama Venkat | 24.9.2018 to 8.10.2018 | FDP in Entripreneruship |
| 3 | Dr. G.H.Gidwani | 1.1.2019 to 5.1.2019 | National Workshop on Leadership |

| 2019-20 | | | |
|---------|----------------------|--------------------------|---|
| | | 1.9.2019 to 4.9.2019 | ARC |
| | | 17.10.2019 to 18.10.2019 | National Level Seminar |
| 1 | Dr. G.H.Gidwani | 15.11.2019 to 16.11.2019 | National Conference UGC |
| 2 | Dr. Arwah Madan | 15.1.2020 TO 18.1.2020 | National Conference & National Level Workshop |
| 3 | Dr. Vaishali Diwakar | 23.3.2020 to 28.3.2020 | Data Collection for Research |

| 2020-21 | | | |
|------------|--|--|--|
| NIL REPORT | | | |

| 2021-22 | | | |
|---------|-----------------------|--------------------------|---------------------|
| | | 2.6.2021 to 14.6.2021 | Workshop on NAAC |
| 1 | Dr. Snober Satarawala | 19.11.2021 to 20.11.2021 | National Conference |
| 2 | Dr. Jaya Rajgopalan | 20.3.2022 to 22.3.2022 | Workshop on NEP |



Jayah
 Dr Jaya Rajagopalan
 Principal Incharge
 St. Mira's College for Girls

Please visit: www.dadavaswanisbooks.org



Jayah
Principal Incharge
 St. Mira's College for Girls, Pune.

2018-19

1. Dr. Vaishali Diwakar-International Conference in Paris

314118.

To
The Principal
St. Mira's College for Girls
Pune

(130)

Respected
sub: Duty leave to attend International
Conference

Respected madam,

As we ~~has~~ discussed earlier
I would like to attend an international conference
to be held in Paris, France organized by
International Visual Sociology Association from
25th to 28th June 2018.

I request you to sanction me duty
leave from 28th to 30th June 2018 to attend
the same.

Thanking you,
Duty disc.

Yours faithfully,
D. Diwakar
(Vaishali Diwakar)



Prin
Principal Incharge
St. Mira's College for Girls, Pune.

2. Dr. Rama Venkatachalam-FDP in Entrepreneurship

(257)

The Principal
St. Mira's College for Girls
Pune.

Subj:- Application for Duty Leave from 24/9/2018 - 09/10/2018
for attending FDP in Delhi.

Respected Madam,

I am pleased to inform you that I have been
selected for a 2 Week FDP at NIESBUD (New Delhi)
under the Ministry of Skill Development &
Entrepreneurship, Government of India.

The dates of the FDP - 24/09/2018 to 8/10/2018.
Since I have to travel back from Delhi
I will be joining back on 10/10/2018.
09/10/2018 for travel back to Pune.
I have enclosed all documents for your
reference.

Kindly do the needful.

Thanks + Regards,
Dr. Rama Venkatachalam
(Dr. Rama Venkatachalam)

e
g/HP
Principal

Date - 14/09/2018.



Jayesh
Principal Incharge
St. Mira's College for Girls, Pune.



THE NATIONAL INSTITUTE FOR ENTREPRENEURSHIP AND
SMALL BUSINESS DEVELOPMENT (NIESBUD)

(Ministry of Skill Development and Entrepreneurship, Government of India)

CS/13325/18-19/003-(2018/63425/2)

Certificate



This is to certify that Dr. Rama Venkatachalam has successfully completed the Entrepreneurship Development Programme on Faculty Development Programme on Entrepreneurship sponsored by NSTEDB, Dept. of Science and Technology conducted by The National Institute for Entrepreneurship and Small Business Development from 24 Sep 2018 to 08 Oct 2018 in Gautam Buddha Nagar District of Uttar Pradesh.

Poonam Sinha

(08 Oct 2018)

(Dr. Poonam Sinha)

Certificate Issue Date


Head-International Training and Regional Centre



Jayshree

Principal Incharge
St. Mira's College for Girls, Pune.

3. Dr. G.H. Gidwani-National Workshop on Leadership


KINDLE THE LIGHT

SADHU VASWANI MISSION'S
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6, Koregaon Road, Pune - 411 001. [India]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No.: 013

Ref No: E-3(g)/IV/344 Date: 31.12.2018

The Chairperson,
Sadhu Vaswani Mission,
Pune - 411001

Respected Dadi,

I write to request you to kindly grant me 5 days
duty leave w.e.f 01.01.2019 to 05.01.2019. Since attending
the National Workshop on Leadership Development and
Institution Building Seminar at Savitribai Phule Pune
University

Thanking you, E

Yours in the one service,

5 days dtd. sanctioned
Pr. Vaswan
1.1.2019.

G.H. Gidwani
Dr. G.H. Gidwani
Principal

Please visit: www.dadavaswanibooks.org




Jayesh
Principal Incharge
St. Mira's College for Girls, Pune.

2019-20

1. Dr.G.H.Gidwani-Autonomy Review Committee (ARC)

(32)



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[An Autonomous College Affiliated to the Savitribai Phule Pune University]
[ARTS, COMMERCE, SCIENCE, B.Se.(COMPUTER SCIENCE) BBA, BCA]
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Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

PU/PN/AC/015/(1962)
College Code No.: 013

Dr. G. H. GIDWANI
Principal

29.08.2019

Ref No: E - 3 (g) / IV/

To,
The Chairperson,
Sadhu Vaswani Mission,
Pune - 1

Respected Dadi,

Good wishes and warm greetings from St. Miras College for Girls, Pune.

I write to request you to kindly grant me four days duty leave i.e from
1.9.2019 to 4.9.2019, as I will be visiting to Bhopal - for Extension
of Autonomy Committee.

Thanking you,

4 days D. Hr. Sanctioned.

CHAIRPERSON
R. of Vaswan
SADHU VASWANI MISSION

Yours in the one service,

G.H. Gidwan
Dr. G. H. Gidwani
Principal


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Jaysh
Principal Incharge
St. Mira's College for Girls, Pune.

2. Dr.G.H.Gidwani- National Level Seminar

393



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
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[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]
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Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

PU/PN/AC/015/(1962)
College Code No.: 013

Dr. G. H. GIDWANI
Principal

Ref No: E-3 (g) / IV/ 14.10.2019

To,
The Chairperson,
Sadhu Vaswani Mission,
Pune - 1

Respected Dadi,

Good wishes and warm greetings from St. Miras College for Girls, Pune.

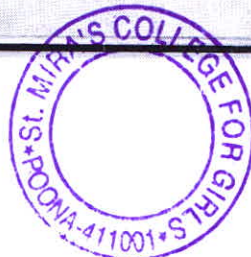
I write to request you to kindly grant me two day's duty leave
i.e from 17.10.2019 to 18.10.2019, as I will be travelling to Bhopal to
attend National level seminar and be present to deliver the keynote *address*
on said topic.

Thanking you,

2 days D.L. granted.
R. A. Vaswan

Yours in the one service,
G. H. Gidwani
Dr. G. H. Gidwani
Principal


Please visit: www.dadavaswanisbooks.org Principal



Jaych
Principal Incharge
St. Mira's College for Girls, Pune.

3. Dr.G.H.Gidwani- National Conference UGC

39



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
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Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

PU/PN/AC/015/(1962)
College Code No.: 013

Dr. G. H. GIDWANI
Principal

14.11.2019

Ref No: E - 3 (g) / 1V/

To,
The Chairperson,
Sadhu Vaswani Mission,
Pune - 1

Respected Dadi,
Good wishes and warm greetings from St. Miras College for Girls, Pune.

I write to request you to kindly grant me two day's duty leave i.e
from 15.11.2019 to 16.11.2019 to attend conference in Delhi and
for pursuing grants at UGC.

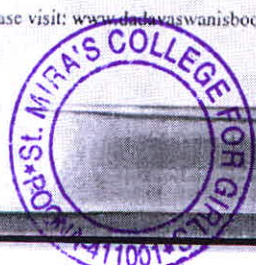
Thanking you,

*2 days Duty leave
granted.*

R. A. Vaswani
14.11.19.

Yours in the one service,
G. H. Gidwani
Dr. G. H. Gidwani
Principal

Please visit: www.dadaswanibooks.org



Jay-sh
Principal Incharge
St. Mira's College for Girls, Pune.

4. Dr. Arwah Madan- National Conference and National level workshop

(318)

Dec 23, 2019

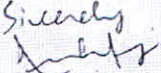
To
The Principal,
St. Mira's College for Girls,
Pune.


Dear Madam,


I am happy to inform you that I am invited as Resource Person at a National Conference and National level Workshop on Health & Sustainable Development at the Govt. College of Goa (Arts, Science and Commerce) Sanquelim, Goa organised in collaboration with Directorate of Higher Education, Govt of Goa. The conference and Workshop is scheduled for Jan 15-17, 2020.

This is to request you to kindly grant me duty leave to attend the conference & Workshop from Jan 15 to Jan 18, 2020.

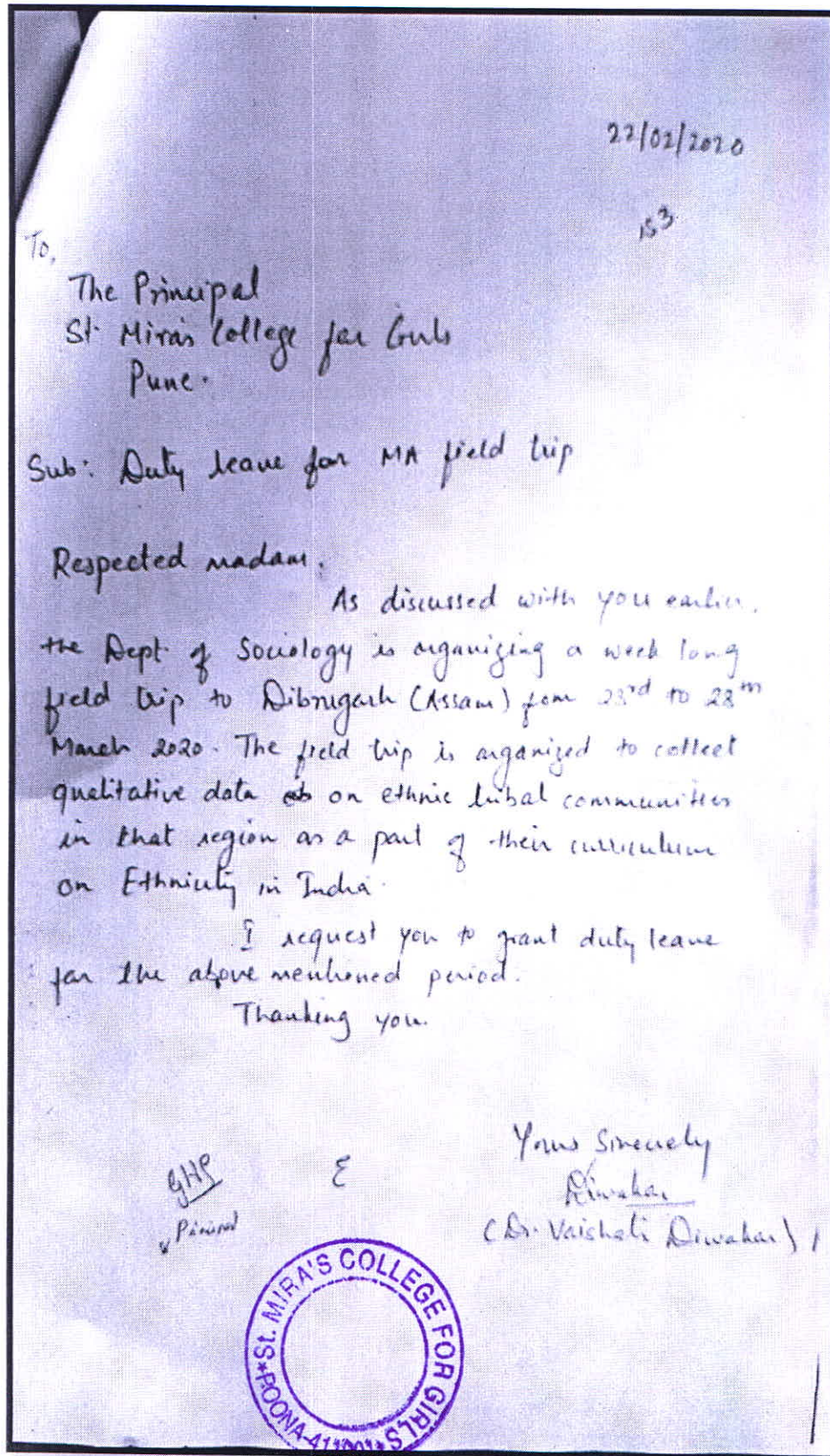
Thanking you.

Sincerely,

ARWAH MADAN
ASSO. PROF
Dept of Economics.


Principal Incharge
St. Mira's College for Girls, Pune.



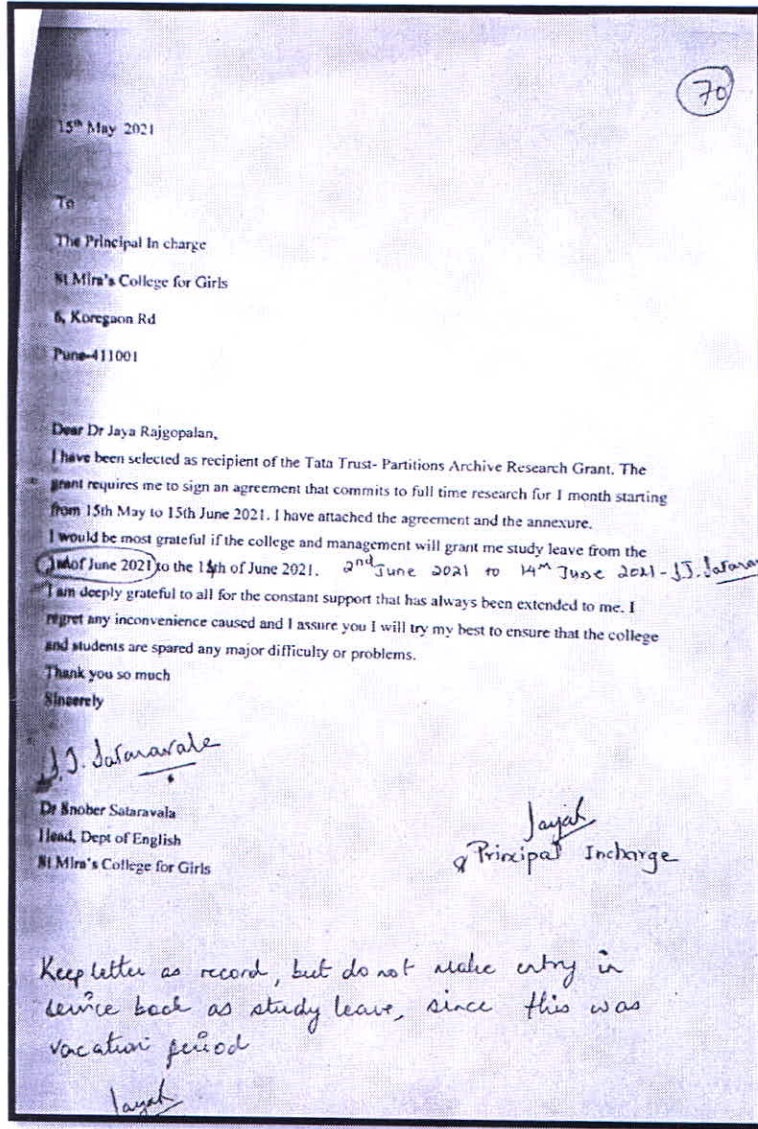
5. Dr. Vaishali Diwakar- Data Collection for Research



Jayol
Principal Incharge
St. Mira's College for Girls, Pune.

2021-22

1. Dr. Snober Sataravala –Research work



Jaysh
Principal Incharge
St. Mira's College for Girls, Pune.

2. Dr.Snober Sataravala- National Conference

12th Nov 2021

To
The Principal /c
St Mira's College for Girls
Pune.

Dear Ma'am,

Kindly permit Elizabeth Kanade & me to avail of duty leave on the 20th of November 2021 as we will be attending a workshop on "New AQAR Guidelines 2020-21" at Christ College on the 19th & 20th of November 2021. As 19th November is a holiday we request that we be given a compensatory off. We would be grateful if the college would reimburse us for the registration fee of Rs.10000 each which we have already paid.

Thank you.

J.S. Sataravala
Snober Sataravala

JK
Principal Incharge
Duty leave Entire




Jayash
Principal Incharge
St. Mira's College for Girls, Pune.



Jayak
Principal Incharge
St. Mira's College for Girls, Pune.

3. Dr Jaya Rajagopalan- Workshop on NEP

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KINDLE THE LIGHT

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013


E-3 (h)/2022-23/ 23.03.2022

To,
The Director,
Mira Education Board
Sadhu Vaswani Mission,
Pune - 1

Respected Dadi,


I write to request you to kindly grant me two days duty leave
i.e from 21.03.2022 to 22.03.2022 due to official reason.

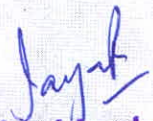
Thanking you

Yours in the one service,

Dr. Jaya Rajagopalan
Principal Incharge

Granted.
G.H. Gidwan

Please visit: www.dadavaswanisbooks.org


ST. MIRA'S COLLEGE FOR GIRLS
POONA-411001


Principal Incharge
St. Mira's College for Girls, Pune.

12.8.2022
Pune

The Principal Incharge
St. Mira's College for Girls
Pune.

Subj :- Application for Duty Leave on 1.8.2022

Dear Jaya,

This is to Inform you that, I represented
our college as President - II C at the Regional
Meet held at Symbiosis International University
on 1.8.2022 from 9.00 Am to 5.00 pm.

Request you to treat my leave as
Duty Leave. I have Enclosed the Invitation
& Certificate of Participation for your records.

Thanks & Regards

Rama Venkat
(Cor. Rama Venkatachalam)
President - II C

Jaya



Principal Incharge
St. Mira's College for Girls



MoE's
INNOVATION CELL
(GOVERNMENT OF INDIA)



INSTITUTION'S
INNOVATION
COUNCIL
(Ministry of Education Initiative)



Regional Meet
Institutions' Innovation Council
MoE's Innovation Cell

Certificate of Participation

Dr. Rama Venkatachalam

Sadhu Vaswani Mission's St. Mira College for Girls Arts & Commerce, Maharashtra
has participated in the regional meet held on 01st Aug 2022 at
Symbiosis International University, Pune.

Jayesh
Principal Incharge
St. Mira's College for Girls

Raman
Dr Ramakrishnan Raman
IIC President,
Symbiosis International (Deemed University)

Dipan Sahu
Mr. Dipan Sahu
Assistant Innovation Director
MoE's Innovation Cell



IIC Regional Meet Pune Confirmation reg. External Inbox x



Surendar R <startupfellow7@aicte-india.org> [Unsubscribe](#)
to iicregionalmeet, V, Dilip ▾

Jul 28, 2022, 6:15 PM (12 days ago)



Dear Delegates,

Greetings for the day!

We are looking forward to meeting you at the IIC Regional Meet on **1st August 2022** at the campus of Symbiosis International (Deemed University), Pune. The university had floated an **RSVP google form** to understand **your food and transportation choice as well as to confirm your presence. The RSVP form is crucial to be filled by you** because it helps the organizing committee to make all the necessary arrangements. Please check your inbox/spam for the mail received from the email id of iicmeet2022@sibmpune.edu.in and do the needful.

We strongly advise you to fill out the RSVP Form sent by Symbiosis International (Deemed University).

Additionally, all the colleges who are bringing the posters are supposed to bring their standees with the stand and the stick.

Thank you

--
Regards
Surendar R



Jayash
Principal Incharge
St. Mira's College for Girls

Date: 28th July '2022

To

THE PIC,

ST MIRA'S COLLEGE FOR GIRLS Pune

SVB: REQUEST FOR DUTY LEAVE .

Dear Ma'am,

The IIC is conducting their WK Annual Meet on 1st Aug '2022. The meet will be conducted at Symbiosis International University, Lavale, The President and Vice President attendance is mandatory. Re

Request you to please grant permission and Duty leave for the same.

Warm regards

Abhade C Nehru

9822011689

Jaysh

Principal Incharge
St. Mira's College for Girls





Jaysh
Principal Incharge
St. Mira's College for Girls

IIC Regional Meet || Symbiosis International (Deemed University) ☆



IIC Meet 2022 26 Jul
to IIC, bcc: me

Dear Delegate,

Greetings from the **Symbiosis International (Deemed University)**!

We would like to warmly welcome you to the **IIC Regional Meet** on behalf of **Symbiosis International (Deemed University)** and **MIC** to be conducted on **1st August 2022** from **9 A.M.**

Social, Entrepreneurship and Consulting Cell (SECC), SIBM Pune is a student body which looks after entrepreneurial activities and we shall ensure that you are well taken care of at the event.

For the Regional Meet, we would be your **Point of Contact** in case of anything you require. To make this event convenient and comfortable for you we would be available at all times around the venue with the tag of **'Volunteer'**.



As everyone would be reaching the Hilltop Campus of SIU through their own mode of transportation we would encourage **carpooling** so that parking and venue management can be smooth. **Please find the attached map of the campus** for directions and understanding the venue. You can always reach out to the volunteers in case of any assistance needed.

As we have a great footfall for the event we would like your experience to be hassle free, we have allotted registration desks based on the College IIC ID. For your registration verification we would request you to approach the **Registration Desk 6**. The registration desk will be open from **8:30 AM to 9:45 AM**.

We would request you to fill the below mentioned google form so that we can make the arrangements beforehand and provide you with a great experience of the event.

Kindly fill this form to confirm your presence even if you have registered with MIC : [Google Form](#) by 28th July 12:00 Noon. (This form will be treated as RSVP)

Considering the weather in Pune, we would appreciate it if you could carry an umbrella.

Address for the IIC Regional Meet :
Symbiosis International (Deemed University)
Gram: Lavale, Tal: Mulshi,
Dist: Pune, Maharashtra, India

Dist: Pune, Maharashtra, India

Pin: 412115

<https://maps.app.goo.gl/zN2dwYexg5CGZuw7>

In case of any queries or assistance please feel free to reach out to the below mentioned numbers. (preferred Whatsapp Message)

Divyansh Tyagi : 8368824305

Sanchi Mehta : 8758287111

Rishika Tibrewal : 9853642986

Manav Shah : 8511599496

Pranav Arora : 8146274743

Looking forward to hosting you and interacting with you.

Warm Regards,

Dr. V.V. Ravi Kumar

Deputy Director - Academics

SIBM Pune



This email is governed by the Disclaimer Terms of SIU which may be




Jayak
Principal Incharge
St. Mira's College for Girls

3. Career Progression of Teaching & Non-teaching Staff

2017-18

1. Dr. Shalini Iyer- Promoted to Vice Principal

o/c



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[An Autonomous College Affiliated to the Savitribai Phule Pune University]
[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]
6, Koregaon Road, Pune - 411 001. [India]
Ph./Fax : 26124846 E-mail: mira_college@yahoo.co.in

PUPN/AC/015/(1962)
College Code No.: 013

Dr. G. H. GIDWANI
Principal


No:E-3(DD)2017-2018 31.3.2018

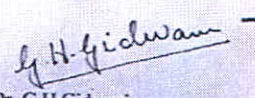
APPOINTMENT ORDER

To,
Mrs. Shalini Iyer,

The College Board is pleased to appoint you as Vice-Principal for Degree College w.e.f. 1.4.2018 for an initial period of one year. You will be required to take 12 lectures as against 18 to enable you to shoulder this additional responsibility.

We are confident this will be a mutually enriching experience.




Dr. G.H.Gidwani
Principal

*Recd. with thanks
Shalini Iyer
2/4/2018*

Please visit: www.dadavaswanibooks.org




Principal incharge
St. Mira's College for Girls, Pune.

2. Ms.Kajal Jaisinghani- Promoted from clerk to Asst. Professor

13/05/2022, 10:37 IMG_20220513_103430.jpg 2(1)

FORM FOR APPOINTMENT OF A ASSISTANT PROFESSOR

BBA (CA)/2017-18/2c 15/06/2017

Mrs. Kajal Jaisinghani
A-22, Popular Heights-1,
Koregoan Park,
Pune -411001.


Sub: Appointment to the post of **FULL TIME ASSISTANT PROFESSOR** in
Bachelor of Business Administration (Computer Applications) Degree Course

Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-I, on a consolidated salary of Rs.25,000/- (Rupees Twenty Five Thousand) per month with effect from 15th June 2017 till the end of academic year No other emoluments or conveyance allowance will be paid for this post.

Your appointment is subject to the following terms and conditions:-

- Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
- You are appointed as full-time Assistant Professor on probation for a period of two years from the date of joining.
 - Your appointment is purely temporary for a period from _____ to _____
 - Your appointment is in leave vacancy for the period from _____ to _____
 - The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
 - The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
 - This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for a period of _____
 - Your appointment is on part-time/clock-hour basis only.



Received Kajal
Received copy only
H
File Us
26/06/17



Jayak
Principal Incharge
St. Mira's College for Girls, Pune.

3. (a) You will be paid consolidated salary of Rs. ___/ per month.

You will also be entitled to dearness allowance, house rent allowance, and C.I.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(b) You will be paid remuneration at the rate of Rs. ___ per lecture/per hour.

(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/JGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification (M. Phil / Ph.D. / M.D. / M.S. / M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the ___ period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheets, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of:-

(a) Two passport size photographs.

(b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer

(c) Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.



Jayashree
Principal incharge
St. Mira's College for Girls, Pune.

- 11. You will not conduct or engage yourself in any private tuitions /coaching classes.
- 12. You will not engage yourself in any other job paid full-time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.
- 13. Your services are transferable to any other college/institution run by the Management.
- 14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
- 15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
- 16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
- 17. You are expressly required to organise and conduct seminars as also extra- curricular activities and help in administrative work.

G.H. Gidwani
 Dr. G.H. GIDWANI
 Principal


To:-
 1) Mrs. Kajal Jaisinghani
 2) Accounts Section.



Jayant
Principal Incharge
St. Mira's College for Girls, Pune.

2019-20

1. Office Staff promotion

**SADHU VASWANI MISSION'S**
ST. MIRA'S COLLEGE FOR GIRLS
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[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]
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Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. 013


No.G-41/2019-20/ 18 2019

Relevant portion of the Resolution passed by the St. Mira's College Board by Circular on 31.7.2019

RESOLUTIONS

- 1) "Resolved that Mrs. Vandana Kardile - Head Clerk be promoted to the post of Office Superintendent w.e.f. 1.8.2019"
- 2) "Resolved that Mrs. Gauri Ghumatkar - Senior Clerk be promoted to the post of Head Clerk w.e.f. 1.8.2019"
- 3) "Resolved that Mrs. Arati Kulkarni - Junior Clerk be promoted to the post of Senior Clerk w.e.f. 1.8.2019"

R. A. Vaswani
Mrs. R.A. Vaswani
Chairperson
Sadhu Vaswani Mission



G.H. Gidwani
Dr. G.H. Gidwani
Principal


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Jayant
Principal Incharge
St. Mira's College for Girls, Pune.

2020-21

I.Dr. Vaishali Diwakar - Promotion as Controller of Examinations (COE)

**SADHU VASWANI MISSION'S**
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6, Koregaon Road, Pune - 411001, [INDIA]
Ph. Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. Jaya Rajagopalan
Principal Incharge

PUPNAC/015/(196C)
College Code No. : 813

E-3/2021-22/152 15/2021

OFFICE ORDER




To,
Dr. Vaishali Diwakar

St. Mira's College for Girls, is pleased to appoint you as the Controller of Examination from 1st May 2021.

You shall be responsible for making all arrangements necessary for holding examinations and tests and declaration of results which are as follows:-

1. To prepare and announce in advance the calendar of examinations
2. To arrange for printing of question papers
3. To arrange to get performance of the candidates at the examinations properly assessed, and process the results
4. To arrange for the timely publication of results of examinations and other tests
5. To postpone or cancel examinations, in part or in whole, in the event of malpractices or if the circumstances so warrant, and take disciplinary action or initiate any civil or criminal proceedings against any person or a group of persons or a college or an institution alleged to have committed malpractices.
6. To take disciplinary action where necessary against the candidates, paper-setters, examiners, moderators, or any other persons connected with examinations and found guilty of malpractices in relation to the examinations
7. To review from time to time, the results of university examinations and forward reports thereon to the Academic Council.
8. The Controller shall exercise such other powers and perform such other duties as may be prescribed or assigned to her, from time to time, by the College Board.

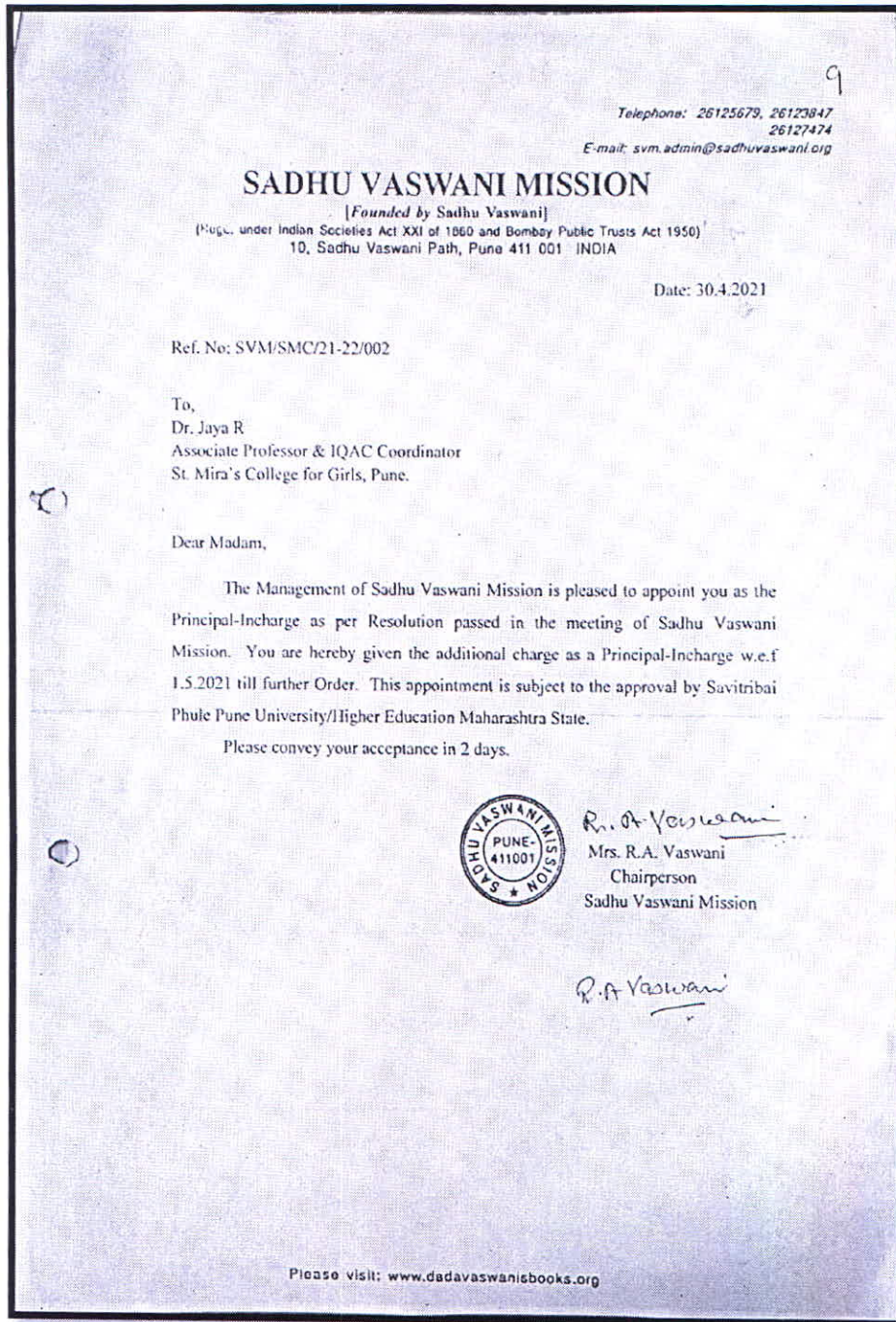
We wish you best for the same.


Dr. Jaya Rajagopalan
Principal Incharge




Principal Incharge
St. Mira's College for Girls, Pune.


2. Dr Jaya Rajagopalan -Promoted to Principal-in-Charge



Jaya R
Principal Incharge
St. Mira's College for Girls, Pune.

3. Ms.Rekha Kankhariya- Promoted to as overall coordinator for unaided section

25/02/2021 09:48 BMS_201205009_094427.jpg

**SADHU VASWANI MISSION'S**
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[ARTS, COMMERCE, SCIENCE, BBA, BCA]
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Ph. Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

BBA(A)/2020-21/01 Date : 30th April, 2021

OFFICE ORDER


Dear Mrs. Rekha Kankariya,

We are pleased to appoint you as Overall Coordinator for the Unaided Sections of the College w.e.f. 1st May 2021 on an honorarium of Rs. 5000/- per month in addition to your regular salary.

You are entitled for earned leave (one earned leave per three days of working during vacation periods) in an academic year.

You are requested to give a written acceptance.

We look forward to a synergistic association.



G.H. Gidwani
Dr G.H. Gidwani
Principal

To:

1. Mrs. Rekha Kankariya *RK*
2. Accounts Section


Please visit : www.dadavaswanibooks.org



Jayesh
Principal incharge
St. Mira's College for Girls, Pune.

4. Ms.Gitanjali Phadnis- Promoted as BSc/MSc Coordinator computer science

(247)


KINDLE THE LIGHT

SADHU VASWANI MISSION'S
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[ARTS, COMMERCE, SCIENCE, BBA, BCA]
6, Koregaon Road, Pune - 411001, [INDIA]
Ph/Fax : 26124846 E-mail : mira_college@yashoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

BBA(A)/2020-21/01a Date : 30th April, 2021

OFFICE ORDER


Dear Mrs. Gitanjali Phadnis,


We are pleased to appoint you as Coordinator for the Computer Science Sections (BSc and MSc) of the College w.e.f. 1st May 2021 on an honorarium of Rs. 3000/- per month in addition to your regular salary.

You are entitled for earned leave (one earned leave per three days of working during vacation periods) in an academic year.


You are requested to give a written acceptance.

We look forward to a synergistic association.




Dr G.H. Gilwani
Principal

To:

1. Mrs. Gitanjali Phadnis 
2. Accounts Section

Please visit: www.stmiracollege.edu.org




Principal in Charge
St. Mira's College for Girls, Pune.

2021-22

1. Dr. Snober Sataravala - Promoted to IQAC Co-ordinator



SADHU VASWANI MISSION'S
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Dr. Jaya Rajagopalan
Principal Incharge

PU/PN/AC/015/(1962)
College Code No. : 013

E-3/2021-22/71

19.2021

OFFICE ORDER

To,
Dr Snober Sataravala

St. Mira's College for Girls, is pleased to appoint you as the IQAC Coordinator from 1st September 2021.

Following are the roles and responsibilities to be carried by you.

1. To co-ordinate the dissemination of information on various quality parameters of higher education
2. To coordinate the documentation of the various programmes/activities leading to quality improvement
3. To coordinate the quality related activities of the institution
4. To coordinate in preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters
5. To Coordinate the timely and efficient execution of the decisions of IQAC Committee

We wish you best for the same.



Jaya
Dr Jaya Rajagopalan
Principal Incharge

received
S.T. Sataravala

Please visit: www.dadavaswanibooks.org



Jaya
Principal Incharge
St. Mira's College for Girls, Pune.