

### SADHU VASWANI MISSION'S

St. Mira's College For Girls, Pune
An Autonomous (Affiliated to Savitribai Phule Pune University)
Reaccredited by NAAC- A Grade, cycle 3
[ARTS, COMMERCE, SCIENCE, BSc (Computer Science),
BBA, BBA(CA)]

6, Koregaon Road, Pune-411001. [INDIA] Ph./Fax: 26124846; Email: mira\_college@yahoo.co.in

## SSR 2017-2022

6.5.2(2) –The institution reviews its teaching learning process, structure & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms –incremental improvements made for the preceding five years with regard to post accreditation quality initiatives The IQAC initiated the following Audits for review of its teaching, learning process.

- Peer Review Audit -2017-2018-.
- Academic & Administrative Audit (AAA)-2018-2019-7
- Autonomy Review Committee(ARC)2019-2020-
- Academic & Administrative Audit(AAA)-2021-2022-

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# St. Mira's Cellege For Girls Pune Autonomous Affiliated to Savitribai Phule Pune University

Review of syllabi of BA (Sociology) Name of the Reviewer: Dr. Chetana Desai Date: 5<sup>th</sup> February 2019

Ratings scale used:

4=Good, 3=As expected, 2=Minor revisions can improve it, 1=Major revision recommended.

Title of the paper	Competency	Relevance	Academic rigour	Developing sensibilities	Employability
Classical Sociological Tradition	4	3		4	2
Sociology of India	4	4	3	4	3
Introduction to gender studies		4	3	4	3
Sociology of Media	4	4	3	4	3
Social Movements	4	3	4	3	3
Contemporary Indian Society	4	4	4	4	3
Sociology of Globalization	4	4	3	3	3
Research Methodlogy	State of	4	4	4	3
Cinematic Sociology	4	4	4	3	2
Urban Sociology	3	4	4	4.5	3
Sociology of Information Society	4	4	3	4	

Or. Chetane Desai

## St. Mira's College For Girls Pune Autonomous Affiliated to Section al Phule Pune University

Review of syllabi of BA (Sociology)

Name of the Reviewer: Dr. Chetana Desai

Date: 5th February 2019

### Summary

Overall syllabus is up to the mark, relevant and competent.

#### FY

It is very remarkable that at FY level "inclusive legacies" of race and gender are added. Inclusion of new areas and fields makes it more relevant and gives practical insight in Sociology as profession.

#### SY

The theory papers at SY level though little vast are absolutely important for building sound foundation of the discipline. All the three papers at this level familiarize students with important areas such as Media, Social Movements and Gender. The focus on developing critical understanding of contemporary Indian society makes it update and relevant.

#### TY

The courses at TY level are designed in such a way that training in life skills as well as professional skills can be incorporated. Areas such as Urban Development, Information Society are not only contemporary but also important from job point of view. The course in Research Methodology keeps good scope for on field training. Cinematic Sociology is a very innovative course, both, in thematic and pedagogical sense.

Dr. Chetana Desai

### ST. MIRA'S COLLEGE FOR GIRLS, PUNE (Autonomous-Affiliated to Savitribai Phule Pune University)

## REVIEW OF SYLLABI - Course Bachelor of Business Administration & Class Third Year

Subject Code	Subject Title	Competency (In terms of Sound Theoretical Background & Course Objectives)	Relevance (Contemporary & Coverage of Current Issues/Topics)	Academic Rigour (In terms of Diversity of Teaching and Assessment)	Contemporary (In terms of Rationale or Employability)	Please give your Comments / Suggestions
BB51701	Supply Chain and Logistics Management	4	3	4	3	
		be include a v prospective of warehousing t pure play logis understand th company OR of relate the the Add cases stud companies, M	s of business value are play warehous isit to one of the en how some compathemselves OR if the stics / warehousing at logistics and sucan be a service be ory taught.  dies on "Logistics' fall management. que challenges and service or the stick of the s	se companies, ecommerce wa banies manage they outsource of companies. Topply chain can usiness in itself. In retail distrib Logistics in all t	e commerce aggree rehouse. Bring an their entire logisti some of the funct This will help stud be internal functi This will help stud oution, e commercibes and	gators. May industry ics and cions to other ents on of a dents co-
BB51702	Entrepreneurship Development	4	4	4	4	
		with. e.g. Shop	ection on how to p Act, Company fo difference betwe anies.	rmation certifi	cate, Current Acco	ount.
BB61704	Ecommerce	4	4	4	4	
		In Unit 1: 1 E,	also add section o	n market share	e and revenue of o	different

COLLEGE FOR GIRLS \*\*



		major e co	mmerce playe	rs in India under	different catego	ories of ecommerce			
		explained	in this section.	This will help stu	idents co-relate	the theory taught.			
BB51705B	Sales Management	4	4	4	4				
		"Unit 3: M	anaging the S	ales Force" can b	e avoided as it i	s focused more			
		towards Sales Unit head and manager of a sales team. Students will relate							
			them to be a sales person in an organization. Introducing them on how to be						
			a manager of sales team looks like second derivative and could be too much						
		to train on	in very first in	troduction to Sal	es The lacture l	ours can be			
		to train on in very first introduction to Sales. The I; cture hours can be distributed to Unit 2, 4 and 5.							
BB51706B	Retail	4	4	4	3				
	Management		2		3				
		Add a visit to any mall where Mall management can take them around							
		through back office and management restricted areas. Show them aspects o							
		security, material management, kitchen and back side of food court. Event							
		managements etc. In exchange you can offer students volunteer during any							
		of the Mall events. This will help students practically understand challenges							
		of mall management and retail management. You can do this Mall visit on							
		the start of the course. This will help set students interest in the subject							
		through the semester.							
BB51705C	Human Resource	4	4	4		T.V.			
	Management		7	4	4	Very good.			
	Practices								
BB51706C	Human Resource	4	4	4	4				
	Integration								
	Management								
		In Section	2 A-Job Chang	e – Transfer, Pror	motion and Sepa	aration, also add a			
		brief on "A	nnual Apprais	al Cycle" and hov	v it works to ma	nage promotions			
2001		and salary	hike.						
BB61705B	Advertising &	4	4	4	4				
	Sales Promotion	1.11.1.2.2							
		in Unit 5: I	nternet as an A	Advertising Media	um. If possible t	ry do a guest			
		In Unit 5: Internet as an Advertising Medium. If possible try do a guest lecture/interaction with any of Pune's famous Bloggers. Introduce to							
		lecture/int	eraction with	any of Pune's fan pt for a full time ¡	nous Bloggers. In	ntroduce to			



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				how they can mask as many que		t be an interactive
BB61706B	Project and Cases in Marketing	4	4			
		social me	dia platforms. S	tudents can pick	ntial Marketing" any celebrity. E.g tions through Ins	g. Virat Kohli does
BB61706C	Project and Cases in Human Resource Management	4 4 4				
				In case studies s dents can relate	ection, try do ver	y simple and

Ratings scale: 4= Very Good, 3=As expected, 2=Adequate /Minor revisions can help improve it, 1=Major revision recommended.

Name of Reviewer: Deepesh Sodhi Designation & Stamp of Institution: Co-Founder, Fluidonomics Solutions LLP

Contact Details:

Mobile No: +91 9881203818

E - mail ID: sodhi@fluidonomics.com

Deeperalel

Signature

Date: 27th Nov 2018

(Kindly fill in the Review Sheet and post / email a scanned copy of the same)









डॉ. देव स्वरुप पूर्व कुलपित, राजस्थान विश्वविद्यालय, जयपुर अपर सचिव

Dr. Dev Swarup
Former Vice-Chancellor, University of Rajasthan, Jaipur

Additional Secretary



## विश्वविद्यालय अनुदान आयोग University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार) (Ministry of Human Resource Development, Govt. of India)

बहादुर शाह जफ़र मार्ग, नई दिल्ली-110002 Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Phone : 011-23212027 E-mail : devswarupugc@gmail.com|dev.ugc@nic.in

### SPEED POST

#### No.F. 22-1/2017(AC)

The Registrar
Savitribai Phule Pune University
Ganeshkhind,
Pune-411 007

August, 2019

. 5 AUG 2019

Sub: - Extension of Autonomous Status to St. Mira's College for Girls, 6, Koregaon Road, Near Hotel Taj Blue, Diamond, Pune-400 001, Maharashtra, affiliated to Savitribai Phule Pune University, Pune

Sir/Madam,

This has reference to the proposal submitted by St. Mira's College for Girls, 6, Koregaon Road, Near Hotel Taj Blue, Diamond, Pune-400 001, Maharashtra, affiliated to Savitribai Phule Pune University, Pune for extension of autonomous status under the UGC Scheme for Autonomous Colleges.

The Standing Committee constituted by University Grants Commission in its meeting held on 31.07.2019 decided to extend the autonomous status to St. Mira's College for Girls, 6, Koregaon Road, Near Hotel Taj Blue, Diamond, Pune-400 001, Maharashtra, affiliated to Savitribai Phule Pune University, Pune for a period of five years w.e.f. 2019-2020 to 2023-2024

The University is requested to issue necessary notification/order regarding extension of autonomous status to the College as per the UGC (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2018 for Autonomous Colleges. The College, if eligible, shall apply for autonomy grant as per the norms laid down in the Regulations.

The Autonomous College is required to abide by all the provisions of the UGC Regulations for Autonomous Colleges. The Regulations are available on the UGC website, www.ugu.ac.in. Further, it may be noted that the above said college shall also apply in the prescribed format to University Grants Commission for extension of autonomous status six months prior to the expiry of the autonomous cycle.

Yours faithfully,

(Dev Swarup)

ST. MIRA'S COLLEGE FOR GIRLS
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Invaria No. 935
Onto. 1918
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#### Copy to:-

- The Principal Secretary,
  Tech. & Higher Education Deptt.
  Govt. of Maharashtra,
  Mantralaya Annexe Building,
  Mumbai-400 032
- The Joint Secretary,
  UGC, Western Regional Office,
  Ganeshkhind, Pune 411007
- The Principal,
  St. Mira's College for Girls,
  6, Koregaon Road, Near Hotel Taj Blue,
  Diamond, Pune-400 001, Maharashtra,

A copy of the UGC Expert Committee report is enclosed herewith for information and appropriate action by college.

- 4 Meeting Cell
- 5 Concerned file

6 Guard file

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(Dev Swarup)

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## ST. MIRA'S COLLEGE FOR GIRLS, PUNE (AUTONOMOUS - AFFILATED TO THE SAVITRIBAI PHULE PUNE UNIVERSITY)

Internal Quality Assurance Cell (IQAC)

#### REPORT OF THE EXTERNAL PEER TEAM FOR 2018-2019

EXTERNAL ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (ACADEMIC YEAR: 2018-19)

Date of Audit: Monday, 24.2.2020

Name and Designation of Audit Members(External Peer Team)-

1: Dr. Hrishikesh Soman, Principal, Symbiosis College of Arts and Commerce, Senapati Bapat Rd, Shivajinagar, Pune, Maharashtra 411004 (AUTONOMOUS)

2: Dr. Samir Terdalkar, IQAC Co-ordinator, Fergusson College, Fergusson College Rd, Shivajinagar, Pune, Maharashtra 411004 (AUTONO MOUS)

Details of Programmes in the college:

S.No.	Name of the Programme	Sanctioned Strength	Actual Strength
UG			
1	Bachelor of Commerce (3 years)	1080 (360 for each year)	794
2	Bachelor of Arts (3 years)	720 (240 for each year)	516
3.	Bachelor of Computer Science (3 years)	240(80 for each year)	174
4	Bachelor of Business Administration (3 years)	240(80 for each year)	217
5	Bachelor of Computer Application (3 years)	240(80 for each year)	196
	UG Total		1897
PG	у	1	1007
1	MA English (2 years)	80 for each year	39
2	MA Sociology (2 years)	80 for each year	22
3	MA Economics (2 years)	80 for each year	24
4	M COM (Business Administration)) (2 years)	80 for each year	56
5	MCOM (Advanced Accounting and Taxation)) (2 years)	80 for each year	48
6	MSC (Computer Science) (2 years)	25 for each year	25
	PG Total		214
	UG and PG Total		2111

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S.No.	Item	Details	Remarks
1.1	Curricula developed /adopted have relevance to the local/ national /regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all programs offered by the Institution	Under Autonomy, the basic thrust has been to shape and delive a curriculum that prepares students not only for the rigors of the intensely competitive employment market but also for facing up to social needs – be it within the family or the larger domain of social relationships and responsibilities as good citizens with ethics at the workplace.  The constant endeavour is to equip thestudents to contribute meaningfully to national and social development. To this end relevant components like human rights awareness, gendes sensitization, citizenship training, national and social integration, awell as global issues like environmental protection, feminist studies peace initiatives, business ethics, consumer protection and effective interpersonal communication are in built into thecurricula at allevels. Many of the programmes adopt an inter-disciplinary approach, which promotes emerging trends.  Further, by institutionalizing the Sanctuary as a compulsory credit based course with a well-defined curriculum has contributed in a big way to fulfilling one of the major aims of higher education.  The next curriculum change would specify the PO's, PSO's and CO's	
1.2	Number of new courses introduced in the current year	courses have been introduced. They are:              MSc Computer Science             MCOM in Advanced Accountancy & Taxation	Excellent
1.3	Percentage of programs in which Choice Based Credit System (CBCS) / Elective course system has been implemented	100%	Excellent
1.4	Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum	Yes, Across all curriculum	Excellent
1.5	Number of Value-added courses imparting transferable and life skills offered	1) Adventurous Sports 2) Disability Awareness 3) Advanced Image Management 4) Listening Skills 5) Spoken English 6) Spanish Basic 7) Early Childhood care in Education	Excellent
1.6	Feedback on curriculum and other aspects from stakeholders	A feedback on curriculum from all stakeholders of the Institution was designed and implemented during the year which revealed a high degree of satisfaction from majority of them.  Similarly, Course feedback is also taken by course coordinators on employability and potential for further continuation from the course candidates.	

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2.Teachi	ng-Learning and Evaluation		
S.No.	1tem	Details	
2.1	Demand Ratio (% of students admitted)	2209:2113	P
2.2	Number of full-time teachers	56	
2.3	Number of studentsenrolled	2111	
2.4	Student - Full time teacher ratio	2111:56	, H
2.5	No. of permanent faculty with Ph.D	14	111
2.6	Averageteaching experience of full time teachers inyears	15 years	
2.7	Total No. of teaching days	188	1. 1.
2.8	Preparation and adherence to Academic Calendar and Teaching plans	Yes, Uploaded on Institutional Website	Excellent
2.9	Innovative processes adopted in Teaching and Learning	The quality of teaching-learning has been further enhanced by use of ICT by faculty in most of the disciplines.  The Learning Management System(LMS)- Moodle installed to accentuate learning abilities.  Teaching faculty took initiatives to carefully plan sustainable course outcomes for enhancing employability of students.  Student mentoring was taken up as an important area of action to fulfill the objectives of emotional, academic and physical wellbeing of the students. Mentoring aimsathelping students into gaining successful careers. The plan of action for mentorship expects mentors to meet each mentee personally at least twice per semester and gradually scale it up to a hundred percent mentoring.  The quality of teaching was also positively influenced by motivating teachers to register for online courses offered on the SWAYAM and ARPIT platforms.  The installation of smart board has facilitated the faculty to make teaching more interesting and interactive.  Blended Learning: Moodle, LMSgave the students exposure todifferent learning environments and made learning- effective and efficient. Moodle facilitated in sharing study material, self assessments exercises for conceptual understanding and communicating flexitest results.	
2.10	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources, MOODLES etc.	10 Teachers are using ICT for effective teaching with Learning Management.  Teaching faculty's enhanced ICT use was demonstrated through development of E content on Moodle, Institutional (LMS).  Class rooms for undergraduate and post graduate courses were installed with smart boards.	Excellent

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		'Vriddhi' software installed in the administrative office streamlined the admissions of UG and PC courses and helped in generating attendance sheets. A Student Satisfaction Survey of the institution wa introduced for the PG students as well.	S
2.11	Remedial Classes for slow learners and backlog students	Interaction with parents at regular intervals especially for slow learners, students with poor attendance and students with special needs.	Average – can be dimproved
2.12	Mentoring System	Much of the academic year 2018-19 was invested in researching and putting into place carefully planned sustainable course outcomes which would guide all future activities. A questionnaire was designed to fulfill these objectives and guide the mentor of the students to ensure their emotional, academic, physical wellbeing. The aim is also to help channel student into successful careers.  The future action planned by the college is to put into place a hundred percent mentoring which will happen in phases beginning with the SYBA students guided by their respective subject special teachers. Detail questions like students' areas of interest and discomfort will be explored over the year.  The mentor will meet each mentee personally on a one to one basis at least twice per semester however it there is a need they will meet more often. The mento may even meet the mentees as a group. Their achievements be it academic progress, sports or extra curricular activities will be monitored to encourage and open up opportunities based on students' needs and a recognition of multiple intelligences.  Students will be encouraged to explore their strengths and weaknesses in order to improve the latter and capitalize on the former due to introspection and self recognition. Goal making, expectation from the institute and roles and responsibility of the students will be discussed and recorded by the mentor to ensure that the students mature into young, confident capable, responsible, empathetic citizens of this nation.	dcompleted limplemented from nexoyear e ll s o n d f r r - e s s
2.13	Adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	No. of classrooms:-24 No. of laboratories:-11 No. of computers:-246	Excellent
2.14	Teachers attending professional development programs	Seminars and workshops FDPs attended. No. of Teachers Attended Seminars/Workshops:10 No. of Teachers Presented Papers: 8 No. of Teachers attended as the Resource Persons: 12	Satisfactory
2.15	Organisation of Guest Lectures, Industrial Visits, Workshops, etc.,	Yes, 113, several guest lectures, visits and workshops are constanly organized across disciplines	Excellent
2.16	Student Professional Society Chapter and Association Activities	Alumni Association	Excellent
2.17	No. of Students undertaking field projects / internships	192	Satisfactory
2.18	Dissemination of PEOs, POs, PSOs, COs	Yes SCOLLEGE	In process

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2.19	Attainment of COs, POs, PSOs	In Process	In process
2.20	Online student satisfaction survey	Student Satisfaction Survey of Overall Institutional Performance Analysis of Online Feedback The feedback was divided into five primary sections Value Based Education, Library, Campus Life, Infrastructure and Overall Functioning of the College Given below is an analysis of the questions provided in each section.	



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S.No.	Item	HEIs i/p	
3.1	The institution has a well-defined policy for promotion of research	Yes, in process	In process
3.2	Teachers recognised as research guides	Yes, 4 teachers	Average – can be improved
3.3	Sponsored research Projects and consultancy	No	Needs improvemen
3.4	Workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices	No	Needs improvemen
3.5	Research Publications	20 Research Publications in the Journal notified on UGC website during the year.	Satisfactory
3.6	No. of Faculty participated in conferences and symposia	18	Excellent
3.7	Books and chapters in edited volumes / books published, and papers in national/international Conference-proceedings.	5	Needs improvemen
3.8	Revenue generated from Consultancy	14000	Needs improvemen
3.9	Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc.	Linkages with CMHS, Zensar Technologies, Ekansh Trust, Intelligence Plus, CYDA, Gold Ocean Capital Advisors, Pvt. Ltd., JiteshTelisara and Associates LLP MJT Co., Agrawal DhandMotwani Co., MKGN Associates, Hemant Shah Associates, LLP were implemented	Excellent
3.10	Functional MoUs		Excellent



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Principal Incharge St. Mira's College for Girls, Pune.

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S.No.	Item	HEIs i/p	
4.1	Library is automated using Integrated Library Management System (ILMS)	Yes, SLIM (ILMS) is used for Library Automation. Functions like Acquisition, Cataloguing, Circulation, Serials are automated with the provision of online catalogue	Excellent
4.2	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	Yes, 122 – Rare books, 13- Manuscripts, 47- Braille Books, 3305 – Back Volumes	Excellent
4.3	Does the institution have the following: e – journals, e-ShodhSindhu, Shodhganga membership, e-books, Databases	Yes	Excellent
4.4	Expenditure for purchase of books and journals	1754984.00	Excellent
4.5	Availability of digital library with a provision for remote access on intranet	E-resources under NLIST, Databases and Digital Library are available remotely and on intranet	Excellent
4.6	Per day usage of library by teachers and students	387	Satisfactory

S.No.	Item	HEIs i/p	Remarks
5.1	Number of days from the date of last semester-end/ year- end examination till the declaration of results	30 days	Excellent
5.2	Percentage of student complaints/grievances about evaluation against total number appeared in the examinations	Nil	Excellent
5.3	Percentage of applications for revaluation leading to change in marks	Revaluation – 1 Xerox copy for Verification - 5	Excellent
5.4	Status of automation of Examination division along with approved Examination Manual	Yes The Examination Cell has successfully used two indigenously devised softwares - the Question Paper Picker and the Examination Timetable Scheduler - during the conduct of the examinations. These softwares have facilitated the processes in the examination cell and increased the confidentiality of the examination process.  Use of The Flexi – Test generator and the advanced online exam software to convenience the Internal Testing System. Alternate day exams instead of extended study leave	Excellent
5.5	Pass percentage of outgoing students	mr. to 00.	Excellent

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No.	Ite m	HEIs i/p	Remarks
ı	The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.,) and	A Gymnasium with modern physical exercise and fitness equipment have been made available for Students and Staff	Excellent
	cultural activities	A spacious playground with all facilities and equipment for:	±
		<ul><li>Javelin</li><li>Handball</li><li>Discus</li></ul>	
		<ul><li>Table Tennis</li><li>Weight lifting</li></ul>	
		<ul><li>Jumping pit</li><li>Shot put</li></ul>	
		<ul><li>Hurdles</li><li>Tae-kwon-do</li></ul>	
		Kabbadi     Throwball     Valleyball	
		<ul><li>Volleyball</li><li>Basketball</li><li>Badminton</li></ul>	10 1 10 10 10 10 10 10 10 10 10 10 10 10
		Hammer Throw     Football	
		• Running	
		Special coaches to train students in their respective events have been appointed.  Scholarships, fee concessions, free medical check-up, free nutritious breakfast and vitamins, travelling and pocket allowance, T-shirts and track suits are provided to students participating in Inter college / University / State / National Level sports. Additional academic support, special concession in attendance, and flexibility in examination schedules is offered.	d d
		Scholarships, cash prizes and trophies are awarded to the best sports girls every year.	
		Booking of outside grounds for students to get special exposure and practice	
		Credit Course in Adventurous Sports has been introduced in this year	
		Participation of Students, Teaching and Non-Teaching Staff in Annual Sports Day.	
	Awards/medals for outstanding performance in sports, Yoga /cultural activities at national/international level	Gold- 12, Silver-19 and Bronze-29 Medals received for outstanding performance in sports Yoga/Cultural activities	Excellent
	Number of sports, Yoga and cultural activities / competitions organised at the institution level.	25 activities organized like Patriotic Singing Competition, Marathi Declamation, Marathi BhashaSanvardhan, Annual Sports Competition, Annual Social Gathering, Christmas Programme, JanmashtamiProgramme, Independence Day celebrations, Republic Day celebrations, Teacher's Day, Women's Day, Girl Child	Excellent

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Poem Poster Competition, Hindi Recitation	
Competition, Hindi Declamation Competition,	
Teklogica, Exodus, Kosu Fest, Inter-Collegiate Debate	
Competion, Mira Bazaar, Poetry Composition	
Competition, Ideation Competition, General	
Knowledge Test, Spoken Word Poetry	

S.No.	Item	HEIs i/p	
7.1	Institution frequently updates its IT facilities including Wi-Fi	Yes	Excellent
7.2	Available bandwidth of internet connection in the Institution	50 mbps bandwidth of internet connection available in the Institution	Excellent
7.3	Facilities for e-content development such as recording facility	Yes, the college has a recording facility, e-content lectures have been created in certain disciplines	Needs improvement



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8.Place	ements and Higher Education	•	
S.No.	Item	HEIs i/p	Remarks
8.1	Capability enhancement and development schemes	Various schemes for capability enhancement and development were implemented which is as follows:  Personal Counselling, Sr. M R Jayakar Employability Skills Programme (22 sessions, 16 speakers), Spoken English Credit Courses, Bridge Course, Language Lab, Soft skills and Personality Grooming by Mr. Dinar Patel, Managing Editor, The Times of India.	Satisfactory
8.2	No of students benefited by guidance for competitive examinations and career counselling offered by the institution	219	Satisfactory
8.3	Number of placements of outgoing students	21	Needs improvement

9.Alun	nni Engagement	-,	
S.No.	Item	HEIs i/p	Remarks
9.1		Yes St. Mira's College for Girls proudly declares its Alumni Association as a registered body. The Association sports novel objectives of interacting with the alumni on a regular basis to foster a feeling of sisterhood, spirit of loyalty, friendship, service and benevolence among the members. A few of the mos important objectives in the Charter includes financially assisting students through internships and placement, to induct alumni or Board of Studies, activities for college students to promote industry exposure and interface with students so it provides better value for education. The members met regularly to discuss and keep themselves abreast of the activities.	
9.2	Alumni contributions	46863	Satisfactory
.3	Alumni Association / Chapters meetings Conducted	8 meetings were conducted	Excellent

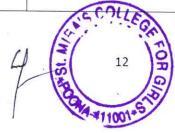


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S.No.	Item	HEIs i/p	Remarks
0.1	Initiatives taken to engage with and contribute to local	The initiatives taken were  1) Educational Coaching and	Excellent
	community	Awareness on Menstrual Hygiene	
		2)Fund Raising and	
		Awareness on Menstrual Hygiene	
		3)Awareness on clean rivers	
		and water bodies 4) Training in video making	
	** 4	and facilitation of classroom	
		learning through videos and digital resources	
		5) Junior Counselor	
	a n	6) Assistance in teaching and	
	-	training in art and craft	*
		<ol> <li>Project Pandita educational support and assistance in fund</li> </ol>	
		raising	
	2.4	8) Animal Rescue and	
		Support	
	No. of Activities conducted for	9) Mittike Rang	
10.2	promotion of universal values	The dailySanctuary period is devoted exclusively for	
	(Truth, Righteous conduct, Love,	developing ethics and life	
	Non-Violence and peace); national	coping skills. A special time	
	values, human values, national	slot is allotted in the college	
	social cohesion as well as for observance of fundamental duties	timetable for the conduct of this course. There is an	
	integration	examination at the end of the	
	and communal harmony	year which every student must	
	the state of the s	clear in order to graduate.	
		In addition Washelman T	
		In addition Workshops on Time Management, Stress	
		Management Yoga,	*
	2	Pranayama, Memory	
		Improvement, Fear Management, etc.	
	a	ivianagement, etc.	
10.3	Extension and outreach		Excellent
	programs conducted in collaboration Government	University of Pune, Swachha Bharat Internship	
	Organisations, Non-	Bharat Internship	
	Government Organisations		
0.4	Number of students	283	Satisfactory
10.4	participating in extension	over the SX	
	activities		
0.5	Village adaptation	Yes, The NSS department has	Excellent
	41100	adapted the Kondhavale	
	13 - COM	Village for its extension activities	
	(3)	detivities	
	SEST. MISS		
	1.201		<b>X</b>
	CAVA-411001*S		
	Com	11	
	Guy "		Principal Incharge
			St. Mira's College for Girls, Pune.

	11.Administrative Procedures		
S.No.	Item	HEIs Input	Remark
11.1	Budget allocation, excluding salary for infrastructure augmentation	Budget allocated for infrastructure augmentation: 2610000 Budget utilized for infrastructure development: 2607351	Excellent
11.2	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	Academic Support Facilities Budget allocated for Maintenance of Campus Intrastructure: 457000 Budget utilized for Maintenance of Campus Intrastructure: 453460 Physical Facilities Budget allocated: 310000 Budget utilized: 306090	Excellent
11.3	Established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	Yes. Annual Maintenance Contracts signed for maintaining facilities	Excellent
11.4	Students benefited by scholarships and freeships provided by the Government	187 students are benefitted by scholarships and freeships provided by the Government amounting to Rs. 456437	Excellent
11.5	Students benefited by scholarships, freeships, etc. provided by the institution besides government schemes	187 students are benefitted by scholarships, freeships provided by the Institution amounting to Rs. 781052	Excellent
11.6	Support to differently abled students	The College also aims at inclusivity by admitting students from diverse economic, social, cultural, regional and national background with a special sensitivity to the differently abled to its courses. Braille books available for visually impaired students. Recorded books and audio cassettes on various subjects are given Elevator and ramp facilities are provided for the diabled students  NVDA software is accessible for visually impaired students  For disabled students classes are conducted on ground floor  Writers are given to visually impaired students if required	Satisfactory
1.7	Transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases	Yes The College has a Grievance Redressal Cell and Anti Ragging Cell	Excellent

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11.8	Presence of an active Student	Yes	Excellent
1	Council & representation of students on academic & administrative	Representation of students on academic & administrative bodies/institutions-	
	bodies/committees	Student Council comprises of 15 members selected from Arts, Commerce, Science and Professional	
		Courses.	2
		Within the Student Development Cell, 23 students are involved in the 'Earn While Learn Scheme'. A	
		'VidyarthiVikasKaksh' of the students by the students has been set up upon prescription from the university.	
		The Department of English runs a student driven club called Lit Wits which organizes frequent events	
		related to art, music, theatre, cinema and poetry.  A group of English students are currently involved in the editing and designing of the college magazine.	
11.9	Professional development / administrative training programs organized by the Institution for teaching and		Satisfactory
	non-teaching staff	Cyber Security and Ethical Hacking (Microsoft)     Retail Analytics     Microsoft Office Excel	
		4) Digital Literacy for sevakas	







.No.	Item .	HEIs Input	Remark
200 15	Governance of the institution is	Vision Statement	Excellent s
2.1		To grow into a Centre of Excellence providing quality	
		education and empoweringwomen to take their place in	
		society.	
	theInstitution		
		Mission Statement:	
	15	To empower and equip women students through an	
		integrated education of the head,	
	22	Hand and heart, to successfully meet the challenges of	
		a competitive work life andinculcate in them the art of	
	¥	true living.	
		Governance is aligned to Vision and Mission Statement	
		Soverhance is unglied to vision and ivission statement	
2.2	Decentralization and	Decentarlisation demonstrated across various	Excellent
2.2	participativemanagement	committees and functions:	
		IQAC	
		The IQAC has been instrumental in promoting quality	
		in all aspects of the institution. The IQAC coordinator	
		updates the members on the various developments and	
		changes proposed by NAAC. The members of the	
	*	IQAC committee have been assigned to handle the	
		different criterions under the new format of AQAR.	
		Strengthening of each Criterion Administration through	
		the inclusion of sub- committee members for detailed	
		management of the different criterions.	
		Regular meetings of the IQAC committee and sub	
		committees are held to ensure all aspects of the	
		criterions are covered. Supporting documents and	
		annexure are maintained systematically by criterion	
		sub- committees. The IQAC ensures submission of	
		filled annual API forms of all the faculty members.	
	:*	The IQAC has also been instrumental in compiling data	
	_	for NIRF and RUSA.	50 100
		Examination Committee:	
		The Chief Controller of Examination( the Principal),	
		follows afairpolicy in delegating the various	
		responsibilities of the examination department to the	
		members of the examination committee.	
		Members of the Examination Committee meet	
	ā .	regularly to discuss the smooth and error free functioning of the examination department.	
		Decisions are taken after discussions on conduct of	
		online examination, paper setting, semester end	
		examination(backlog and regular), supervision turns,	
		paper assessment, moderation guidelines, marks	
		verification &finalization, declaration of results and	
	Soutega	result analysis.	
		Decisions on unfair practices are taken after consultation with the members of the examination	
	W OP	committee.	*.
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12.3 Perspective/Strategic plan and deploymentdocuments

Quality Improvement strategies adopted by the Institution are as follows:

Excellent

#### Curriculum Development

New programmes in Post Graduation in Advanced Accountancy and Computer Science were started in the academic year.

The institution aimed at increased employment and skill development of studentsthrough introduction of courses in preparing for Civil Services, content writing, script writing, Software Testing, Insurance Practices, Retail Analytics, Tally 9, Accounting for all. Further, Courses on 'Gandhi and Marxism' provided academic enrichment to the students.

A plethora of value added and life skills oriented Certificate and Diploma courses were initiated and successfully run to further make our students future ready.

Certificate course in Mindfulness Based Counseling: Listening with and embodied presence and Diploma in Dance Movement Therapy had curriculum designed and developed to help students

Certificate Program in Financial Markets-Sales & Operations was a skill-based CSR initiative by the BSE Institute Ltd. had a syllabi designed by Bombay stock exchange that exposed students to practical aspects of financial market

Post graduate Diploma in Clinical Music Therapy
The institution endeavored to enrich students through
introduction of Courses in Disability- Awareness and
Inclusion, Advanced image management, Listening
skills, Spanish language and Adventure sports.
A feedback on curriculum from all stakeholders of the
Institution was designed and implemented during the
year which revealed a high degree of satisfaction from
majority of them.

Similarly, Course feedback is also taken by course coordinators on employability and potential for further continuation from the course candidates.

#### Teaching and Learning

The quality of teaching-learning has been further enhanced by use of ICT by faculty in most of the disciplines.

The Learning Management System(LMS)- Moodle was installed to accentuate learning abilities.

Teaching faculty took initiatives to carefully plan sustainable course outcomes for enhancing employability of students.

Student mentoring was taken up as an important area of action to fulfill the objectives of emotional, academic and physical wellbeing of the students. Mentoring aimsathelping students into gaining successful careers. The plan of action for mentorship expects mentors to meet each mentee personally at least twice per semester and gradually scale it up to a hundred percent mentoring.

The quality of teaching was also positively influenced by motivating teachers to register for online courses offered on the SWAYAM and ARPIT platforms. The installation of smart board has facilitated the faculty to make teaching more interesting and interactive.

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Blended Learning: Moodle, LMSgave the students exposure todifferent learning environments and made learning- effective and efficient. Moodle facilitated in sharing study material, self assessments exercises for conceptual understanding and communicating flexi test results.

Independent Learning: Lecture capturing method has been initiated for the benefit of the students

#### Research and Development

#### Research-

One research scholar of a recognized guide from Department of Economics was awarded PhD. One of our senior faculty was awarded PhD in Economics

A book was published by a faculty from the department of Sociology

Two chapters in a book were authored by faculty from department of Marathi.

Three of our faculty presented papers at International level conferences.

#### Consultancy-

The faculties of Commerce and Arts have actively extended their expertise in various fields like being a facilitator, chairing sessions, resource persons, panelists, editing expert and visiting faculty. Faculties of several disciplines are on the Board of Studies and Academic Council of other prestigious institutes of the city.

#### Extension-

The extension activities were initiated at department level during the current year.

The departments signed Memorandum of Understanding(MOU) with NGO's and social organizations.

The students volunteered in various facets of social activities like:

Educational Coaching

Documentation

Awareness on menstrual hygiene in municipal schools Training in video making and facilitation of classroom learning through videos and digital resources Counseling as Junior Counselor

Assistance in teaching and training in art and craft Fund raising

Animal Rescue and support

#### Library, ICT and physical infrastructure / instrumentation

Teaching faculty's enhanced ICT use was demonstrated through development of E content on Moodle, Institutional (LMS).

Class rooms for undergraduate and post graduate courses were installed with smart boards.

Vriddhi' software installed in the administrative office streamlined the admissions of UG and PG courses and helped in generating attendance sheets.

A Student Satisfaction Survey of the institution was introduced for the PG students as well.

Human Resource Management

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pplementation of e- overnance in areas of peration	Planning and Development The feedback mechanism provides vital inputs for our planning and development. The College has developed An Automated Feedback Mechanism for both academic and administrative matters. Course-specific /staff specific/ infrastructure specific/ amenities specific responses are solicited and analysed by the Principal. The results of the analyses are discussed with the Departmental Heads as well as with individual staff members for performance appraisal andimprovement. For enhancing administrative efficiency the College has: Web – based college administration system – especially admissions Computerisation of all documentation and routine iobs Online Classroom Mapping to enable the teacher to loginand check approved/confirm edstatus for Auditorium and A. Vrooms. Automated Feedback Mechanism	Excellent
pplementation of e- overnance in areas of peration	The feedback mechanism provides vital inputs for our planning and development. The College has developed An Automated Feedback Mechanism for both academic and administrative matters.  Course-specific /staff specific/ infrastructure specific/ amenities specific responses are solicited and analysed by the Principal. The results of the analyses are discussed with the Departmental Heads as well as with individual staff members for performance appraisal andimprovement.  For enhancing administrative efficiency the College has:  Web – based college administration system – especially admissions  Computerisation of all documentation and routine tobs	Excellent
nplementation of e- overnance in areas of peration	The feedback mechanism provides vital inputs for our planning and development. The College has developed An Automated Feedback Mechanism for both academic and administrative matters. Course-specific /staff specific/ infrastructure specific/ amenities specific responses are solicited and analysed by the Principal. The results of the analyses are discussed with the Departmental Heads as well as with individual staff members for performance appraisal and improvement.  For enhancing administrative efficiency the College has:	Excellent
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nplementation of e- overnance in areas of peration	The feedback mechanism provides vital inputs for our planning and development. The College has developed An Automated Feedback Mechanism for both academic and administrative matters.  Course-specific /staff specific/ infrastructure specific/ amenities specific responses are solicited and analysed by the Principal. The results of the	Excellent
pplementation of e- overnance in areas of peration	The feedback mechanism provides vital inputs for our planning and development. The College has developedAn Automated Feedback Mechanism for both academic and administrative matters.	Excellent
pplementation of e- overnance in areas of	The feedback mechanism provides vital inputs for	Excellent
1	4	120
omotional policies as well as ievance redressalmechanism		
etup, and functions of various odies, service rules,		
stitution including	Yes ,Constituted according to the Government norms and UGC Regulations	Excellent
	Management Quota Seats) are ever taken for admissions.	
	Guidelines for General and Reserved categories.	*
R	Remaining seats are filled in accordance	
	students from diverse economic, social, cultural, regional and national background with a special	
	(Sindhi) College, 50% seats are reserved for Sindhis.	*
	published in the Annual prospectus and the College website.	
	streamlined, transparent computersied and strictly based on merit.	
	Industry Interaction / Collaboration Admission of Students	
	programs.  Regular mentoring exercises are done by senior faculty and staff members for junior faculty and staff members.	
	The principal encourages and motivates faculty to organize and attend professional development	
e a	evaluation and assessments.  The principal and the faculty jointly plan and initiate	
)	verningbody, administrative tup, and functions of various dies, service rules, occdures, recruitment, pomotional policies as well as	The principal and the faculty jointly plan and initiate activities that are student centric and future oriented. The principal encourages and motivates faculty to organize and attend professional development programs.  Regular mentoring exercises are done by senior faculty and staff members for junior faculty and staff member.  Industry Interaction / Collaboration  Admission of Students  The Admission process is systematic, streamlined, transparent computersied and strictly based on merit.  Information regarding the admission process is published in the Annual prospectus and the College website.  As the College is a Linguistic Minority (Sindhi) College, 50% seats are reserved for Sindhis.  The College also aims at inclusivity by admitting students from diverse economic, social, cultural, regional and national background with a special sensitivity to the differently abled to its courses. Remaining seats are filled in accordance with Government and University of Pune Guidelines for General and Reserved categories.  No Capitation fees (not even for Management Quota Seats) are ever taken for admissions.  Yes, Constituted according to the Government norms and UGC Regulations  Yes, Constituted according to the Government norms and UGC Regulations  recruitment,

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Totrackeveryminutedetailregardingtheacademica ndtheadministrativesystems employed by the institution and use these for necessary correctivemeasures.

#### CCTV surveillance for security.

A well-stated policy on I.T and usage of electronic devices in the college campus, applicable to all employees,

#### Finance and Accounts

Our Accounts are computerized and the College follows the Tally 9 package and make use of Internet Banking.

#### Student Administration & Support

The College has Web based admissions, online filling of admission forms, Examination forms, Digitalised Library, Smart classrooms, a dedicated wi-fi silent zone, and IT labs, SLIM Software, INFLIBNET, EBSCO, reprographic facilities, including audio-visual aids and facilities for the visually impaired. The College has an audio library and specially designed Learning and Testing modules in audio format forvisually-impaired students.

## For Teaching, Learning and Evaluation, The College has:

Online Study Material Repository of study material such as power points, diagrams, charts, etc. prepared by teachers for independent use by students.

Online Interactive Workbook especially suitable for subjects in which answers are in sequential order (for e.g Mathematics, Accounts, Grammar). The student is able to monitor her own performance, detect her weak areas and can access her scores immediately. The software is so customized that it provides clues and aids for solving the problems before giving the solutions.

'Result Progress Software'that makes it possible to study the incremental academic growth of different categories of students. The graph generated by the software clearly indicates the learning curve of the student over a period of time. Such monitoring of the student's progress ensures timely rectification of learning / teaching / evaluation methods. Teachers have used this information to gauge the strengths and weaknesses of the incumbents, paying special attention to their weak areas and encouraging their strengths.

#### Examinations

To enhance the confidentiality, security and transparency of our evaluation system the following measures have been adopted:

An Automated Examination Timetable Scheduler to generate the examination timetable for every class and every examination.

Question Paper Picker to eliminate every possible chance of question paperleakage

The question paper picker is linked to the exam timetable scheduler.

An Advanced Online Examination Modulethat

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		goes beyond theoretical knowledge evaluation techniques by including the interpretation of Pictures, Videos, Graphs, Mathematical symbols, audio clips, news downloaded with the help of the TV tuner card, etc. This hashelped eliminate malpractices during examinations by administering multiple sets of question papers to a singleclass, store a large number of and a variety ofquestions, and provides immediate performance scores tostudents.	
12.6	cells/ committees is evident through minutes of meetingsandimplementation of their resolutions	Yes, well maintained minutes of Meeting	Excellent
12.7	Welfare measures for teaching and non-teaching staff	No. of welfare schemes were implemented: Teaching: 03 Non Teaching:02 Students:13	Excellent
12.8	Performance Appraisal System for teaching and non- teachingstaff	Yes, Every year Self Appraisal forms are filled by the teaching and nonteaching staff	Satisfactory
12.9	mobilisation of funds and the optimal utilisationof	Periodic internal and external financial audits by domain experts are conducted to check accuracy in maintenance of accounts, identify any errors or omissions, verify adherence to various regulations	Excellent
12.10	Teachers provided with financial support to attend conferences / workshops and towards membership fee of professionalbodies	Yes	Satisfactory

S.No.	Item	HEIs Input	Remarks
13.1	Number of gender equity promotion programs organized by	The College has organized 6 programs, they are as follows:	Excellent
	the institution	1)Understanding Patriarchy by Dr. SnehaGole, WSC, SPPU	
		<ol> <li>State Level Seminar on Reconstructing Perceptions of Womanhood: Myth, Body and Taboo organized by the English Department</li> </ol>	
	SCOLLEGE	3) Ivan John "Sex hierarchy in India Society"	-
	FOR	4) "Gender and Culture" Certificate Course conducted in Orientation Course	L a
	SA SEL	5) Gender Equality, Consent, Sexuality and Diversity  — Tathapi Trust and the Story Tellers Group  6) NirbhayKanyaAbhyan	



13.2	Power requirement of the Institution met by the renewable energy sources	73 % Reliance on renewable energy source (solar energy with the help of Solar Panels installed on College	Excellent )
		Building roof top.	
13.3	Waste Management steps	The College Garden Waste Management Project yielded about 800 kgs of manure. Starting at 12 noor on Tuesday, 14 <sup>th</sup> August, 2018, Green Guardians undertook the task of spreading the large and fertile manure yield across the flowerbeds in the college garden. A group of 20 Green Guardians participated in the activity, sorting out litter and helping our	
		college sevaks in the process. The students learnt the value of teamwork. They understood the importance of using organic fertilizers which are locally produced, inexpensive, non-polluting and effective.	
13.4	Rain water harvesting structures and utilization in the campus	The College has adopted the rain water harvesting unit and adopting the drip water irrigation method for watering plants.	Satisfactory
13.5	Green Practices	A Green Audit of the campus was carried out; other green initiatives taken include Eco-friendly Ganpati Idol-making Activity, In-house Workshop on Newspaper Bag-making, Greeting Card-Making and Candle-making, Garden Waste Management, Green Club Sale, Sanitary Napkin Donation Campaign-	Excellent
		'Kaho Na Pad Hai', vermi-composting, disposal of e- waste and plastic, installation of solar panels and rain water harvesting unit and adopting the drip water irrigation method for watering plants.	
13.6	Initiatives to address locational advantages and disadvantages	Advocacy for clean rivers in Pune, Transformational Programme like community mobilization and development, working for Advocacy and empowering the lives of widows and their children world wide, The SAARTHI group train the students in video making and editing.	Satisfactory
13.7	Display of core values in the institution and on its website	Yes	Excellent
13.8	Activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens obligations other constitutional obligations	Yes through daily sanctuary and other activities organized in the context	Excellent
13.9	Functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions.	Yes	Excellent
13.10	Organizes national festivals and birth / death anniversaries of the great Indian personalities.	Yes	Excellent
13.11	Transparency in its financial, academic, administrative and auxiliary functions	Yes	Excellent

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Institutions Best Practices Best practice 1: 13.12 Title: Institutionalizing promotion of universal values and ethics The College does not compromise on the excellence in academics and extracurricular activities, the College USP continues to be the promotion of ideals and values. For nearly fifty years, our Sanctuary Period has been our pride. Under Autonomy it has now been institutionalized as our credit based course on promotion of universal values and ethics Objectives: i) To emphasise on character building education in the midst of all our academic pursuits ii) To foster the ideals of simplicity, service and prayer which remain at the root of all our developmental activities. iii) To train the students not only to sharpen their intellect, but also sensitize their hearts through social and community service iv) To help fructify our character building endeavoursThe College has institutionalized a well structured Value Education course which is compulsory for all our students. Best Practice 2: Title: Innovative Curriculum Design with a focus on employability and vocational competence. Additional Credit Courses St. Miras has launched some Additional Credit Courses for its undergraduate students, with an aim to add value to the degrees conferred on them and better equip them for a competitive world. The following courses were introduced during this academic year: Testing, Salsa Styling Credit Course, Advanced Image Management Credit Course, Tally 9, Accounting for All, Spanish Levell, Spoken English, Scriptwriting, Content Writing, Editing. This led to the establishment of the Editing Cell. Embroidery, Research Methodology, Travel and Tourism, ECCE (Early Childhood Care and Education), Insurance Practices, Listening Skills, Understanding Marxism, Kathak credit course. Certificate Program in Financial Markets Sales Operations The program me was offered under a skill based CSR initiative by the BSE Institute Ltd. Diploma Course in Dance Movement Therapy -The Department of Psychology in collaboration with Art Sphere and CMTAI (Creative Movement Therapy Association of India) has introduced a diploma course in Dance Movement Therapy. Certificate course in Disabilities: Awareness and Inclusion Ekansh Trust in collaboration with St. Miras College for Girls introduced a six weeks certificate course in "Disabilities: Awareness and Inclusion" from 19thJuly 2018. Certificate Course in Mindfulness Based Counseling St. Miras College in collaboration with Just Being Centre introduced a nine months course for both

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Principal Incharge St. Mira's College for Girls, Pune.

Excellent

Embodied Presence".

students specializing in Psychology or otherwise, on "Mindfulness Based Counseling– Listening with

14. 1QA	С		9
S.No.	Item	HEIs Input	Remarks
14.1	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance	Introduction of new Additional Credit Courses Ensuringthe qualityoftheadministrative unitsoftheCollege	Excellent
	strategies and processes	Initiating ICT innovations and increasing the activities of the Green Club	
		Revisitingthemarkingschemedecideduponforself- appraisal(API)andpromotion through CareerAdvancementSchemesofUGC;Guidingteach ersforthesame	
5		Encouraging research among teachers and students Encouraging various departments to conduct Seminars, Conferences and Workshops	
		Adopting Quality Enhancement Strategies for increasing Institutional Social Responsibility	
		Conductingskilldevelopmentactivitiesforstudents – Diploma add Voc skill dev act Implementingsome importantExamination Reforms	
14.2	The institution reviews its teaching learning process,	The IQAC of the college is the central body within the college that continuously reviews the teaching	Excellent
	structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms	-learning process. It meets regularly to review and take decisions on academic policy. It facilitates the creation of a learner-centric environment by optimising and integrating modern methods of	
	set up as per norms	teaching and learning. It also helps in motivating the faculty to adopt the required knowledge and technology for participatory teaching and learning processes. It also decides on incentives and faculty development programmes to promote a climate of	
		research in the college. Thus it is responsible in creating a climate within the institution that is conducive to quality education.  The IQAC reviews the teaching-learning process Directly through:	
	<i>P</i>	Preparation of the Academic Calendar Preparation of Faculty Time-tables Deciding upon the institutional parameters for devising a marking scheme for self appraisal Scrutiny and assignment of Performance Appraisal Scores of teachers through their Annual	
	a .	Performance Indicators.  Analysing the performance results of students, subject wise to assess the performance of students as also that of teacher. The reasons for large number of backlogs, if any, are investigated.  Indirectly through the H.O.D.s of every	
34	COLLEGE FOR G	1. The H.O.D.s monitor adherence to the syllabus – every member of the department submits unitised work plans which are monitored by the respective H.O.D.s.	
	150	2. Interface between departmental members and H.O.D.s is regular and frequent to discuss pedagogical practices and content clarifications.  3. These are further monitored through the regular	

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		and periodic internal tests. The H.O.Ds also ensure that the requisite weightage is given to each prescribed unit of the syllabus in the exam papers.  4. The H.O.D.s also co-ordinate various year long social outreach programmes initiated by the IQAC.  5. In addition the staff is updated about various research projects and funding agencies, the proposals are then peer reviewed by members of the IQAC.  6. The H.O.D.s often counsel parents and students help is attesting statements of purpose and recommendations letters and handle various student problems both personal and academic.	
14.3	Quality initiatives by IQAC for promoting quality culture	The following Quality Initiatives were taken for promoting Quality Culture:  1) Dr. M.R. Jayakar Employability Skills Programme  2) National Seminar on Karl Marx and Mahatma Gandhi: Revisiting Ideas and Thoughts in the Contemporary World  3) State Level Seminar on Reconstructing Perceptions of Womanhood: Myth, Body and Taboo	Satisfactory- suggestions given for improvement

#### Observations of the Committee

- A linguistic minority institution for girls founded by a visionary philosopher with focus on values.
- Very supportive management, dedicated staff and vibrant students.
- Congenial academic atmosphere with good inter-personal relations amongst staff and students.
- College with potential for excellence with an interdisciplinary approach offering a variety of elective options.
- Two courses- Msc (Computer Science) and M.Com(Advanced Accounting and Taxation) introduced.
- 59 credit based certificate/diploma courses offered, some very innovative like Mental Health Programme,
   Clinical Music Therapy and Commando Training in self defence mode.
- Effective in-house software developed by the Computer Science Department.
- Transparency in conducting examinations and evaluation, with a good deal of automation and time bound result declaration observed.
- Impressive achievements in sports and National and International level.
- A variety of extension activities undertakan by departments and also through NSS.
- Partially automated library with special facilities for visually impaired students.
- Digitization of office records under process.
- Solar panels installed enabling saving of Rs.4.6 lakhs per annum and green audit conducted.

#### Suggestions of the Committee

- New programmes/courses in Basic Sciences, Education, Performing Arts, Home Science and Liberal Arts may be introduced.
- The curriculum needs to be revised more frequently.
- More specialization options in PG and at UG level may be offered.

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- Faculty be encouraged to do Ph.D.
- Research culture may be strengthened by getting more research projects from funding agencies, organizing more seminars and quality research publications.
- Formal Consultancy policy be formulated and implemented.
- Disabled friendly facilities may be enhanced.
- More sanitary vending facilities and incinerators in girls' common rooms may be provided.

#### Recommendations of the Committee

The motto of the College is to provide value based education, reverence for all religions and enhancing life skills.
 This has been achieved, to a large extent, as is obvious from the academic and other activities undertaken by the college in the past five years.

Signature

Name: Dr. Hrishikesh Soman
Designation: Principal, Symbiosis College of Arts & Commerce
Address: Senapati Bapat Road, ShivajiNagar,

Pune-411004

Mobile No.:9371019988

Signature

Name: Dr. Samir Terdalkar

Designation: IQAC Co-ordinator, Fergusson College

Address: Fergusson College Rd, Shivajinagar,

Pune, Maharashtra 411004 Mobile No.9767944174

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Principal Incharge St. Mira's College for Girls, Pune.

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## REPORT OF THE UGC AUTONOMOUS REVIEW COMMITTEE

# TO EVALUATE THE PERFORMANCE AND ACADEMIC ATTAINMENTS FOR

**EXTENSION OF AUTONOMOUS STATUS TO** 

ST. MIRA'S COLLEGE FOR GIRLS, PUNE

AFFILIATED TO SAVITRIBAI PHULE PUNE UNIVERSITY

DATES OF VISIT 22<sup>nd</sup>to23<sup>rd</sup> JULY 2019

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Principal Incharge
St. Mira's College for Girls Pune

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## UNIVERSITY GRANTSCOMMISSION

## BAHADURSHAH ZAFAR MARG

#### NEW DELHI-110002.

## REPORT OF THE UGC PEER TEAM FOR EXTENSION OF AUTONOMOUS

STATUS TO ST. MIRA'S COLLEGE FOR GIRLS, PUNE

DATE OF VISIT TO THE COLLEGE: 22.7.2019 & 23.7.2019

Name and Address	Date of the Visit	Venue	Purpose of the visit
of the College with		,	
pin code, phone no.,	-		
fax, e-mail			
St. Mira's College	22 <sup>nd</sup> and 23 <sup>rd</sup> July	St. Mira's College	Extension of
for Girls	2019		Autonomous Status
6, Koregaon Road,			
Near Hotel Taj Blue	* "		
Diamond, Pune-1			e e
Name of the affiliating University to which the College concerned is Affiliated to		Savitribai Phule Pune University	

DA\*St. MIRA

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Principal Incharge
St. Mira's College for Girls, Pune.

I. Name of the Visiting Committee Members and UGC Officer(s) Present:

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S.	Name and address	Designation	Phone/e-mail
No.	5		
1	Dr. Meena R. Chandawarkar	Chairperson	09845002733
	(Former VC, Karnataka State	ú	meena r c@yahoo.com
	Women's University)		
2	Prof. Shanthy Sundaram	Member	09956359786
	British Council and		shanthy s@rediffmail.com
	Commonwealth Fellow (UK)		shanthy.cbt@gmail.com
	Professor and Head Centre of		
	Biotechnology, University of	4	
	Allahabad		12
3	Dr. Ms. Nirmala	Member	0422-4295959
	Principal, PSGR Krishnammal		09789680808
	College for Women		principal@psgrkew.ac.in
4	Dr. Sanjay Chakane	University	9890171857
	Principal Indapur Taluka	Nominee	schakane@gmail.com
	Shikshan Prasarak Mandal's		
	Arts Science and Commerce		
	College, Indapur		
5		State Government	
		Nominee	4
6	Ms. Beena Menon	UGC	9910299407 and
	Section Officer,	Co-ordinating	8700470533
	University Grants Commission,	officer	
	New Delhi.		

## II: BACKGROUND OF THE COLLEGE WITH VISION, MISSION AND OBJECTIVES

St. Mira's College, an integral part of Sadhu Vaswani Mission – a charitable organization, which was started in 1962 by the Philosopher –Saint Sadhu T.L. Vaswani as the first College set up exclusively for women in Pune.

Founded by a visionary who believed in the potential of women to reform society and guided by a supportive management that is beaded by Dada J.P. Vaswani, a world renowned spiritual

Principal Incharge

St. Mira's College for Girls, Pune

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leader, the college continues to flourish even while other similar endeavors in Pune have chosen to go co-ed.

St. Mira's distinguishes itself as an educational institution that builds competence by default and character by design. It has, in its 55 years of academic service, developed the necessary constructs for imparting a value-based education, which gives it an exclusive identity.

- The First College to voluntarily undergo NAAC accreditation in Pune, in 2002, in a selfmotivated attempt to enhance quality
- Chosen by the State Governor's special panel as one of the 12 colleges in Maharashtra
  to be put on the Fast Track to Autonomy in 2005. It is the first Arts, Commerce College
  in the state to go in for academic autonomy in 2007
- Best College Award conferred by Pune University 2004
- The Vidya Ratna Award instituted by the International Institute of Management 2005
- First among 18 colleges in India to be awarded the Status of College with Potential for Excellence (CPE) by UGC in 2005
- Awarded an "A" Grade in the NAAC Reaccreditation process in 2012
- The UGC Committee and the Savitribai Phule Pune University Committee to review its Academic Autonomy granted the College an extension of the Autonomous Status till June 2019
- College with Potential for Excellence Status awarded for the 2<sup>nd</sup> time in April 2014
- Principal, Dr. G.H. Gidwani has been honoured with the following awards for her contribution to education:
  - i) 'The Jewel of India' award by the International Institute of Business and Management, New Delhi.
  - ii) The 'International Women Achiever's Award' for the year 2012, by the Human Achiever's Foundation for Leadership in Education.
  - iii) The 'International Kukkiwon Award' for 2016, in appreciation of an in recognition prescribing 'Self –Defence' as a subject for girls for last 15 years and for promoting inter-cultural harmony. {Kukkiwon is the world Taekwondo headquarters in Korea)
  - iv) Recipient of 'Pune Shikshan GauravPuruskar' for Award For Excellence in Education by the MCE Society in 23.1.2019

v) Recipient of 'Punyadham Award' 2017 in recognition of her 'virtuous contribution to the city of Pune' on 8<sup>th</sup> March 2017.

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#### VISION STATEMENT:

To grow into a Centre of Excellence providing quality education and empowering women to take their place in society.

#### **MISSION STATEMENT:**

To empower and equip women students through an integrated education of the Head, Hand and Heart, to successfully meet the challenges of a competitive work life and inculcate in them the art of true living.

#### **OBJECTIVES:**

- i) To emphasise on character building education in the midst of all our academic pursuits
- ii) To foster the ideals of simplicity, service and prayer which remain at the root of all our developmental activities
- iii) To train the students not only to sharpen their intellect, but also sensitize their hearts through social and community service
- iv) To help fructify our character building endeavors we have institutionalised a well-structured Value Education course which is compulsory for all our students.
- v) To offer value additions to the students in terms of content, methods and materials.
- vi) To devise a syllabus which is academically and intellectually stimulating
- vii) To include such components in the syllabus that is geared to generate employment.

#### Part - III PROFILE OF THE COLLEGE

1.	Nai	me of the Principal (phone, fax, e-mail)	Dr. G.H. Gidwani
			Phone: 020 26124846 020 26133016
			Mobile:9049003758
			gulshanhgidwani@gmail.com
2.	a.	Year in which the College was started	1962
		(supporting documents to be place as Annexure)	Document attached (Annexure I)
	b.	Date when the College was declared fit under	1967-1968(Annexure II)
		section 2(f) and 12 (B) of UGC Act 1956(copy	WOOd*St. M.
		of UGC Letter to be placed as Annexure)	100

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Principal Incharge

St. Mira's College for Girls, Pune

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3.	Aut	tonomous Status details	Autonomous (Annayuwa III)		
		by of UGC letter to be placed as Annexure)	Autonomous (Annexure III)		
	a.	Period of Autonomous status	2007 2000 + 2012 2012		
		and the state of t	• 2007-2008 to 2012-2013		
	b.	Extension of outer and the state of the stat	• 2013-2014 to 2018-2019		
		Extension of autonomy granted for the period	2013-2014 to 2018-2019		
	c.	Extension of autonomy now required for the	2019-2020 to 2024-2025		
4.	Ctat	period	ard -		
4.		tus of Accreditation (supporting documents to	3 <sup>rd</sup> Cycle Accredited		
	be I	placed as Annexure)	A Grade CGP 3.41		
	12		(Annexure IV)		
	a.	Whether accredited by NAAC? If yes the	Yes,		
		period of accreditation and grade awarded	1 <sup>st</sup> Cycle: 1.10.2002 B++		
			2 <sup>nd</sup> Cycle: 21.4.2012 A 3.03		
			3 <sup>rd</sup> Cycle: 21.3.2017 A 3.41		
		2			
	b.	Whether the courses are accredited by NBA?	Not Applicable		
		If yes, give details			
		S. No.   Course   Period of			
		Accreditation			
5.	Cat	egory under which the College falls as per UGC	\$		
		lelines			
	a.	Men	-		
	b.	Women	Women ✓		
1	c.	Co-Education	-		
	d.	UG/PG/Both/	UG & PG		
	e.	Single Faculty/Multi Faculty	Multi Faculty		
	125	,			
	f.	Whether Government/Self financing/Aided/	Aided – BA/BCOM		
	**	Partially Aided	X+St. M/R		
1		TRUE LOPS	300		

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Principal Incharge
St. Mira's Cynage to: Jins, Pune.

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			Self Financing - BBA, BCA, BCS,
		In case of Aided/partially aided, purpose and	MA, MCOM, MSC Computer
		% of grants received from the Government	Science.
6.	Typ	pe of College	
		Auto/Science /Comme	A /0 /0
	a.	Arts/Science /Commerce	Arts/Science/Commerce
	b.	Engineering	-
	c.	Education	-
	d.	Others (Law, Physical Education etc.)	-
	e.	Multi – faculty (give details)	BA- UG & PG, BCOM – UG & PG
			BBA – UG, BCA – UG, BSC
		*	Computer Science – UG & PG

# IV. Infrastructure facilities

1.	Total land available (in acres)	3 acres
	(copy of land documents to be placed as	(Annexure V)
	annexure)	
2.	Whether land is registered in the name	It is Registered in the name of Sadhu
	of the College?	Vaswani Mission, Pune
3.	Class Rooms (No. of class rooms and	24 classrooms
	covered area in sq. ft.)	26,439 sq. ft.
4		
4.	Laboratories (No. of labs rooms and	11
	covered area in Sq. Ft.)	6,331 sq. ft.
	(list of labs along with equipments to be	(Annexure VI)

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Principal Incharge St. Mira's College for Girls, Pune.

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	placed a	s annexure)	. 7
5.	Central	Library	"
	(i)	Total Area	10,499 sq. ft.
	(ii)	Whether reading room	Yes
	24	available?	
	(iii)	Details about:	
		a) Books	63,603
		b) Titles	50,250
	_	c) Journals	44
		d) National	38
		e) International	6
	-	f) CDs& DVDs,	2,958
		g) e-resources,	Databases-5,
	-	h) e-journals,	8, 830 (EBSCO & Nlist e journals)
		i) Theses, etc)	79

#### 6. Whether Departmental Libraries available? If yes, please give details.

Yes, there are departmental libraries which supplement the stock from the central library and maintain the project reports of students.

Students and teachers have round-the-clock access to all the resources available in the central as well as departmental libraries. Students make use of these resources for their assignments and reference work for project, while teachers use them for preparing a sound curriculum, for strengthening their knowledge base and for enhancing their teaching-learning process.

## 7. Hostels (No. of rooms with students accommodated)

(i) Men

(ii) Women ✓18 rooms

Hostel at Sadhu Vaswani Mission Campus

8. Information about:

Principal Incharge A. St. Mira's College for Girls, Pune.

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(i) Administrative Block 7564 sq. ft.

(ii) Principal Office 5423 sq. ft.

(iii) Staff Room 711 sq. ft.

(iv) Common Room 1970 sq. ft.

(v) Canteen 1970 sq. ft.

(vi) Auditorium 8578 sq. ft.

#### (vii) Internet facilities:

The college has 246 computers with internet facilities distributed over computer laboratories, library, examination cell, office and departmental cubicles.

#### (viii) Medical Facilities

- 1) Free Eye Check up for all students and staff
- 2) Ambulance and Medical Service from Inlaks hospital in case of sudden emergency
- 3) A compulsory medical check-up programme for F.Y.B.A. / F.Y.B.COM and M.A/M.Com and M Sc (CS) as well as hostel students is organised by the college every year. All the students admitted in the F.Y.B.A./ B.COM, and B.B.A. /B.C.A. /B.Sc., M.A./M.COM are covered under the Medical check-up programme and compulsory Medical Insurance Scheme with the University of Pune.
- 4) The college also has a free in-house Homeopathic dispensary. Over 700 students benefit from it.
- (ix) Transport facilities: -
- (x) Other:- -

9. Sports Facilities (indoor/outdoor), Play grounds, Fitness equipment, sports coaches etc.

i) A Gymnasium with modern physical exercise and fitness equipment have been made available for Students and Staff 7 ROE LOPS

Principal Incharge
St. Mira's College for Girls, Pune

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- ii) A spacious playground with all facilities and equipment for:
- Javelin
- Handball
- Discus
- Table Tennis
- Weight lifting
- Jumping pit
- Shot put
- Hurdles
- Tae-kwon-do
- Kabbadi
- Throwball
- Volleyball
- Basketball
- Badminton
- Hammer Throw
- Football
- Running
- iii) Special coaches to train students in their respective events have been appointed.
- (iv) Scholarships, fee concessions, free medical check-up, free nutritious breakfast and vitamins, travelling and pocket allowance, T-shirts and track suits are provided to students participating inInter college / University / State / National Level sports. Additional academic support, special concession in attendance, and flexibility in examination schedules is offered.
- (v) Scholarships, cash prizes and trophies are awarded to the best sports girls every year.
- (vi) Booking of outside grounds for students to get special exposure and practice
- (vii) Credit Course in Adventurous Sports has been introduced in this year
- (viii) Participation of Students, Teaching and Non-Teaching Staff in Annual Sports Day.
- 10) Total Buildings (covered area in sq. ft.) -76695 Sq. ft.
- 11) Whether College website is available and updated regularly?

Yes, the College website is available and is updated regularly.

#### INFRASTRUCTURE ENHANCEMENT DURING LAST 5 YEARS

1. The college has installed 9 additional projectors, one screen 5

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2. CCTVs -128

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- 3. Computers 18
- 4. Smart Boards in 4 classrooms
- 5. Library scanner RFID Sensor 1
- 6. Started an Incubation Centre under CWE
- 7. Installed Rain water Harvesting
- 8. Solar Panels
- 9. Evaporative Cooling System in Examination Cell, AV Room and IT Lab- 11
- 10. Additional Photocopying machine
- 11. Printers 10
- 12. Chairs-36
- 13. Tables 10
- 14. Store racks
- 15. Fire Extinguishers- 30
- 16. Speakers- 3
- 17. Blue Tooth Speakers 2
- 18. Computer Tables 5
- 19. Executive Chair and Table 1
- 20. Sanitary Vending Machine 1
- 21. Lamination Machine 1
- 22. Paper shredder 1
- 23. Note Counting Machine -1

#### V. Courses

1. Courses offered (including diploma/certificate)

S.No.	Course	Intake	Actual enrolment at present (2018- 2019)
1	BCOM (3 years)	120 each	794
2	BA (3 years)	120 each	516
3	BCS (3 years)	80 each	174
4	BBA (3 years)	80 each	217
5	BCA (3 years)	80 each	196
6	MA English (2 years)	60 each	39
7	MA Sociology (2 years)	60 each	22
8	MA Economics (2 years)	60 each	24 St. M/RA

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Principal Incharge St. Mira's College for Girls, Buna.

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9	M COM (Bus. Administration) (2 years)	60 each	56
10	M COM (Accountancy)(2 years)	60 each	48
11	MSc (Computer Science) (2 years)	60 each	25
12	Certificate Course in Mindfulness Based Counselling: Listening with an Embodied Presence	25	25
13	Diploma in Dance Movement Therapy	20	20
14	Post graduate Diploma in Clinical Music Therapy	06	06
15	Certificate Program in Financial Markets-Sales & Operations	45	45

2. Courses started after grant of autonomy (including diploma/certificate)

- a) MSc Computer Science
- b) MCOM (Advanced Accounting and Taxation)
- c) Certificate and Diploma Courses conducted in 2018-19
  - Certificate Course in Mindfulness Based Counselling: Listening with an Embodied Presence
  - 2. Diploma in Dance Movement Therapy
  - 3. Post graduate Diploma in Clinical Music Therapy
  - 4. Certificate Program in Financial Markets-Sales & Operations. A skill-based CSR initiative by the BSE Institute Ltd., a wholly owned subsidiary of the Bombay Stock Exchange Ltd [syllabi and faculty of BSE Institute Ltd].

#### d) List of Credit Courses From 2015-16 to 2018-19

- 1. Film Making & Editing
- 2. Personality Development
- 3. Tally 9
- 4. Spanish Basic
- 5. French

6. Bharatnatyam

7. Spoken English

8. Cartooning

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Principal Incharge
St. Mira's College for Girls, Pune.

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- 9. Tourism Management
- 10. Bollywood Divas
- 11. Global Business Services [A/c & Finance]
- 12. Digital Marketing
- 13. Style Intensive (Dance-Bollywood, Crump, Contemporary)
- 14. Python Programming
- 15. Quantitative Techniques
- 16. Painting
- 17. Early Childhood Care in Education(ECCE)
- 18. Physical Fitness
- 19. Image Consultancy & Management
- 20. Romeo & Juliet (Dance)
- 21. Spanish Advanced (Level II)
- 22. Listening Skills
- 23. Software Testing
- 24. Research Methodology
- 25. Disability-Awareness & Inclusion
- 26. Salsa Styling
- 27. Kathak Dance
- 28. Script Writing
- 29. Content Writing
- 30. Insurance Practices
- 31. Accounting for All
- 32. Adventurous Sports
- 33. Retail Analytics (in collaboration with TCS)
- 34. Editing
- 35. Dance
- 36. Introductory Course for Civil Services Exam
- 37. Embroidery
- 38. Image Consultancy & Management (Advanced)

39. Let us learn Gandhi

40. Understanding Marxis

41. Yoga (Compulsory for \$\frac{1}{2}\$G students)

Principal Incharge

42. Cyber Security (Compulsory for PG Students) St. Mira's College for Girls, Pune.

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43. Human Rights (Compulsory for PG Students)

#### From 2019-20 new additions:

- 44. Android Programming
- 45. Corporate Training
- 46. German (Basic)
- 47. School Counseling
- 48. Reiki
- 49. Japanese
- 50. Foundation of Social Well Being
- 51. Embroidery (Master at Threads)
- 52. LaguardiaMiras Coil (in collaboration with University of New York, University of Lahore)
- 53. Civil Commando Training in collaboration with Indian Military Training Centre, Pune (IMTC).
- 54. Best-out-of-waste Teaching Aids
- 55. Mathematics & Statistics for Economic Analysis

#### CURRICULUM ENHANCEMENT

- The curriculum has been revamped to maintain contemporariness, innovativeness, relevance, academic rigour and employability, in the year 2015-16 for the First year Degree programmes; in the year 2016-17 for the second year; in 2017-18 for third year; in 2018-19 for First year PG programmes and in 2019-20 for the second year PG Programmes.
- Inclusion of Societal issues like Gender Sensitivity, Human Rights, and Dualistic Societies, Environment, Health, Safety and Conservation/Preservation/Welfare in Curriculum.
- Curriculum Approach: Practical Application and Research Orientation
- Enhancing Employability: Internships have been made a part of certain curricula like Accountancy..
- Increased number of credit courses to enhance skill based component in the curriculum

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3. Whether approval of the University and concerned Statutory Council(s) obtained for starting new courses? If yes, please provide approval letter.

Informed Savitribai Phule University, approval not mandatory as per Statutes of

Autonomy for Colleges. (Letters attached Annexure VI A)

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Principal Incharge St. Mira's College for Girls, Pune.

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# 4. Whether self-financing courses started by the College? If yes, list of the courses Yes

- 1. Bachelor of Computer Science
- 2. Bachelor of Business Administration
- 3. Bachelor of Computer Application
- 4. MA English
- 5. MA Sociology
- 6. MA Economics
- 7. M COM (Bus. Administration)
- 8. M COM (Advanced Accountancy and Taxation)
- 9. MSc (Computer Science)

# List of Credit Courses from 2015-16 to 2018-19

- 1. Film Making & Editing
- 2. Personality Development
- 3. Tally 9
- 4. Spanish Basic
- 5. French
- 6. Bharatnatyam
- 7. Spoken English
- 8. Cartooning
- 9. Tourism Management
- 10. Bollywood Diwas
- 11. Global Business Services[A/c & Finance]
- 12. Digital Marketing
- 13. Style Intensive (Dance-Bollywood, Crump, Contemporary)
- 14. Python Programming
- 15. Quantitative Techniques
- 16. Painting
- 17. Early Childhood Care in Education(ECCE)
- 18. Physical Fitness

19. Image Consultancy & Managementing

20. Romeo & Juliet (Dance)

21. Spanish Advanced (Level

22. Listening Skills

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Principal Incharge

St. Mira's College for Girls, Pune.

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- 23. Software Testing
- 24. Research Methodology
- 25. Disability-Awareness & Inclusion
- 26. Salsa Styling
- 27. Kathak Dance
- 28. Script Writing
- 29. Content Writing
- 30. Insurance Practices
- 31. Accounting for All
- 32. Adventurous Sports
- 33. Retail Analytics (in collaboration with TCS)
- 34. Editing
- 35. Dance
- 36. Introductory Course for Civil Services Exam
- 37. Embroidery
- 38. Image Consultancy & Management (Advanced)
- 39. Let us learn Gandhi
- 40. Understanding Marxism
- 41. Yoga (Compulsory for PG students)
- 42. Cyber Security (Compulsory for PG Students)
- 43. Human Rights (Compulsory for PG Students)

Number of Students who took advantage of these courses in the last 5 years: 2400

# From 2019-20 new additions to Skill based Credit Courses Approved by the Academic Council:

- 44. Android Programming
- 45. Corporate Training
- 46. German (Basic)
- 47. School Counseling
- 48. Reiki
- 49. Japanese
- 50. Foundation of Social Well Being
- 51. Embroidery (Master at Threads)

Principal Incharge St. Mira's College for Birls, P

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- 52. Laguardia Miras Coil (in collaboration with University of New York, University of Lahore)
- 53. Civil Commando Training in collaboration with Indian Military Training Centre, Pune (IMTC).
- 54. Best-out-of-waste Teaching Aids
- 55. Mathematics & Statistics for Economic Analysis
- 5. Whether the Committee is satisfied about the courses offered by the College, especially self-financing courses.

Yes. Some of the courses offered are innovative in nature and are in demand in the student community.

#### VI Faculty Strength

1.	No. of te	achers available (Professor, Associate	-
	Professor	r, Assistant Professor, others)	
	(i)	Regular	36
	(ii)	Ad-hoc	12
	(iii)	Contractual	-
	(iv)	Guest faculty	-
	(v)	Visiting faculty	09
	Separate	department -wise list of the faculty	(AnnexureVIIAttached)
		above categories to be provided with	( America)
		esignation, qualification, pay, total	
		ce, no. of years in the College, no. of	
		publication to be provided as	
	Annexur		
			_
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2.	Sanatia.	1	
4.	Sanction	ed, working strength and vacant positio	n (faculty)
	Category	Sanctioned Total Working	
		Sanctioned Total Working  TRUE CORT	Total Grand Total Total Total
	4		E CO
ر ر	2	Principal Incharge	The Charles of the Control of the Co
	1	St. Mira's College for Girls, Pune.	AL PROPERTY

·	Prin cipal /Pro f.	Asso.	Asstt. Prof.		Pri nci pal/ Pro f.	Asso. Prof.	Asstt. Prof.		Prin cipa l/Pr of.	Asso Prof.	Asstt Prof.		
Aided	1	8	22	31	1	8	18	27	0	0	4	4	31
Non- Aided	-	•	21	21	0	0	21	21	0	0	0	0	21
Others	-	-	04	04	-	-	04	04	-	-	-	-	04
Total	1	08	47	56	1	8	43	52	0	0	4	4	56

			7.725 7.05	
Category	No. of Ph.D.	No. of M. Phil	Other	Total
Aided	14	7	6	27
Non-Aided	-	2	19	21
Other	•	-	4	4
Total	14	9	29	52

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4.	Non-teaching Staff:

Sanctioned: Aided (i)

Working: Aided 30 (ii)

02 Vacant (iii)

Working: Unaided (iv)

(Details of Non-Teaching Information

List of the non-teaching staff to be provided as annexure indicating name,

	designation, qualification, pay	Annexure -VIII
	a so-gamen, quantitation, pay	Annexure - viii
		٠
VI	I. Research Profile	,
1.	No. of Research Publications	
1.	during the last five years.	110
	during the last five years.	118
	(Department - wise list to be	
	placed as Annexure)	Annexure - IX
2.	Research Projects undertaken	Timexare = 17x
	during the last five years	03
	(Department-wise list to be	
	placed as Annexure including	
	name of the teacher, title of the	Annexure - X
	project, funding agency etc.)	
3.	Seminars/Conferences/Worksh	
	op/Symposia organized during	13
	the last five years	
	(Department-wise list to be	Annexure - XI
	placed as Annexure- separate	
4.	for National/International)	
4.	Seminars/Conferences/Worksh	
	op/symposia attended during the last five years	192
	the last live years	A
	(Department-wise list to be	Annexure - XII
	placed as Annexure- separate	TRUE COPT
	for National/International	TRUE COPY
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#### 1. Other research and consultancy related activities

Formal consultancy services not visible

#### VII Admission Policy and Process

Online Admissions are merit based. Details regarding the admission process such as dates of commencement for online registration, dates of announcement of merit list, fee structure for various courses, documents required to be submitted during admission, subject options available for every course, etc. are put up on the college website at least seven days prior to the commencement of the online form filling process.

For all courses merit lists are displayed for general, minority and reserved category students. St.Mira's is an aided institution with linguistic minority status. As such,50% of the seats are reserved for Sindhis (Minority). The remaining seats for F.Y. classes are filled in accordance with Government and SPPU norms for general and reserved categories. Notices cautioning students and parents against touts and notices declaring that no capitation fees are taken for admissions are displayed.

All admissions are done as per government norms through an online system for all classes. The online admission software is customised and has created a sound database of all students. It generates student profiles of various types for analysis and is useful in executing important functions such as generation of roll numbers, G.R. number, and assists in procuring information for student scholarships, records for examination cell, attendance records, printing of I cards etc. Moreover, it helps to generate merit lists during admission which are displayed on the college website. During admissions help desks are set up; guidance and counseling is provided to students by the faculty regarding choice of streams and optional subjects.

#### For UG:

First year: Students passing from their schools from class XII are given preference; the remaining seats are allotted as per ment and according to Government rules /quota system so as to ensure social justice.

Students from outside the state are admitted with due clearance from the University. The first /second merit lists are prepared on the basis of the computerized rank list.

Second Year: Admission to special subjects/options at S.Y.level is finalized on the basis of marks obtained in the subject at the first year level and counseling sessions with

HODs.

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Principal III.

#### For Outsiders:

Same as for the F.Y. Courses.

All Second Year students are promoted to the Third Year provided they do not have any First Year backlog.

No new student is admitted to the T.Y. Class.

#### PG Admissions:

Students who have Graduation degrees from SPPU are admitted directly for the PG courses. For students from other universities, students are admitted after interview with HODs and after fulfillment of SPPU eligibility conditions.

The college has an admission committee to monitor the admission process and student profiles annually. Pre - admission meetings are held and admission procedures to be followed are discussed.

The committee assesses whether all admissions have been effected according to the norms decided upon.

Scholarships are given on the following criteria:-

- i) The economic status.
- ii) Previous performance.
- iii) Hobbies and talents.

There is a provision for reservation of seats for the disadvantaged community, for the differently-abled, for the economically weaker sections of society, children of military personnel, as well as sports students. They are admitted under the categories reserved for their benefit - if necessary with a reduction in cut-off percentage. The reservation is in accordance with the admission policy of the Government. The Management too takes special care to facilitate admission of students who are first generation learners and those coming from single parent homes.

Special scholarships, freeships and fee concessions are made available to needy and deserving students. An ongoing programme for English remedial teaching, spoken English and soft skills development in addition to regular counselling to ensure equity for such students is offered.

Angexure to be placed)

VIII Course-wise Fee Structure and its basis:

The fee structure followed is as laid down by the affiliating Vinversity (Annexure)

# Comments of the Committee on the fee structure

The fees charged are on par with the Government/ SPPU regulations.

IX Teaching Learning Methods adopted by the College. Whether the Committee is satisfied with the present methods? Whether CBCS adopted?

The quality of teaching-learning has been enhanced by an eclectic mix of strong theory building along with hands-on experience in the field. In most of the disciplines, training workshops, guest lectures, group discussions, role plays, quizzes, business plans and industry visits are used to facilitate the much needed link between industry and academia. Gap in the knowledge base of students is bridged by special, free coaching after class hours by the subject teachers; 'The Buddy System' by advanced learners is encouraged. Heterogeneous learning abilities of students is catered to; 'Advanced learners' are assigned additional learner-oriented, skill-building assignments and book bank facility. Though the lecture method remains the main vehicle of transacting the curriculum, a spate of alternative teaching methods to make learning effective and interesting have been adopted. Viz. Blended Learning, Interactive Learning, Collaborative Learning, Independent Learning, Creative Learning.

The focus has been the continuous improvement of the quality of teaching-learning processes by enhanced learning infrastructure like ICT enabled teaching, internet facility for staff and students, exposure of students to short term projects, continuous assessment, multiple opportunities to improve their grades, creative assignments, skill enhancement of the students, guest lecturers / seminars/ workshops for staff and students, integration of field/ industrial with academics, faculty development through training at Centers of Higher Learning and Excellence, facilities like INFLIBNET for teachers.

CBCS has been adopted.

1. Introduction of Choice Based Credit System with Grading: The Choice Based Credit System (CBCS) has been introduced in order to provide a learner centric contextual curriculum. A modular pattern based on modules called "credits" is adopted, wherein 'credit' defines the quantum of content / syllabus prescribed for a course / paper and determines the minimum number of teaching-learning hours required. One credit

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Principal Incharge
St. Mira's College for Girls, Pune.

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denotes 15 hours of instruction per semester. The result sheet indicates the Grades, Grade Point Average, SGPA and CGPA.

- 2. The minimum number of credits required to acquire a degree is as follows: B.Com -158 Credits; B.A -150 Credits; B.Sc. Computer Science - 206 Credits; BB.A. -148 Credits and BB.A. (Computer Application) -148 Credits.
- 3. Additional Credit Courses: Their system permits the students to offer additional/value added courses and acquire more than the required number of credits, depending upon the learner's aptitude. The grades of these are reflected in the final year result sheet.
- 4. Some ICT enabled innovations to facilitate the processes in the examination cell like the Question Paper Picker, Examination timetable scheduler, Flexi test paper generator, and Advanced online exam software have been incorporated -
- X Examination and Evaluation.

Examination reforms by the College.

Innovative measures and reforms include the following:-

- Implementation of Choice Based Credit System with Grading- They have 1. introduced the Choice Based Credit System (CBCS) in the year 2016-17 in order to provide a learner centric contextual curriculum. They are operating on a modular pattern based on module/units called "credits" wherein 'credit' defines the quantum of content / syllabus prescribed for a course / paper and determines the minimum number of teaching-learning hours required. One credit denotes 15 hours of instruction per semester. The result sheet indicates the Grades, Grade Point Average, SGPA and CGPA.
- 2. Their system permits the students to offer additional/skill based credit courses and acquire more than the required number of credits, depending upon the learner's aptitude. The grades of these are reflected in the final year result sheet.
- Some ICT enabled innovations to facilitate the processes in the examination 3. cell like the Question Paper Picker, Examination timetable scheduler, Flexi test paper generator, and Advanced online exam software have been incorporated

St. Mira's College for Girls, Pune.

- 4. Increased security -The mark sheet (since June 2012) carries a hologram as a security feature. It has 10 features, including micro and laser readable features.
- 5. Xerox copy of Answer-sheet - A photo copy of the answer sheet is provided on receiving an application from the candidate for verification or revaluation.
- Redesign of Answer sheet Answer sheets have been redesigned to ensure 6. accuracy when assessment is carried out by examiners as well as moderators.
- 7. Continuous Internal Assessment through online testing and flexi -tests
- 8. Adherence to declared examination schedules with respect to online form filling, conduct of examinations and declaration of results. Results are declared within 30 days of the last paper of the course.

Whether the Committee is satisfied with the present mode of examination and evaluation?

Yes. The transparency with which the examinations are conducted and evaluation done is impressive.

XI Achievements of Students in examinations and other activities(please provide details separately for examinations, co-curricular, extracurricular activities) (Annexure Attached XIV)

St. Mira's College for Girls, Pune Sports Department

Star Performers of last Five Years - Gold Medalist and National & International players

#### 2014-15

Sr. No.	Name of the Participant	Name of the Game
1	Yamini Meherally	Table Tennis
2	Jueely Badhe	Athletics - High Jump
3	Geeta Shinde	Athletics- Javelin Throw
4	Vandana Wankhede	Handball

#### 2015-16

Sr. No.	Name of the Participant	Name of the Game
1	SuhasiniPamu	Table Tennis
2	MamtaChourasia	Athletics, Heptathlon
3	AditiShukla	Rifle Shooting
4	MrinalThapliyal	Handball
5	KhushnazJogi	Athletics- Hammer Throw

St. Mira's College for Girts, Pune.

#### 2016-17

Sr. No.	Name of the Participant	Name of the Game
1	Yamini Singh	Rowing
2	Maya Khadka	Taekwondo
3	AditiShukla	Rifle Shooting
4	JueelyBadhe	Athletics- High Jump
5	SuyoshaShetty	Basket ball
6	KhushnazJogi	All India University Handball

#### 2017-18

Sr. No.	Name of the Participant	Name of the Game
1	Yamini Singh	Asian Rowing Championship Medalist
2	SampadaBuchade	Athletics , Cross Country and 21 KM Marathon
3	MuskanBishnoi	All India University - Archery
4	JueelyBadhe	Athletics- High Jump
5	SuyoshaShetty	Basket ball
6	MamtaChourasia	West Zone Athletics- Hammer Throw
7	SnehanjaliYadav	Judo

#### 2018-19

Sr. No.	Name of the Participant	Name of the Game
1	Yamini Singh	International Rowing Games
2	MuskanBishnoi	All India Inter-University Medalist - Archery
3	SampadaBuchade	Athletics ,Cross Country and 21 KM Marathon
4	SuyoshaShetty	All India Inter-University - Basket ball
5	Nikita Punekar	National Shooting Champion
6	JueelyBadhe	Athletics- High Jump
7	Tanaya Joshi	Athletics- Javelin Throw
8	MamtaChourasia	Hammer Throw
9	SanjanaGaikwad	Football
10	VaishnaviChhatiyar	Athletics- 5 km Walk
11	SnehanjaliYadav	Athletics and Cross Country

# XII Achievements of Teachers

The testimony to the capability of the teachers lies in the abundant awards they receive for their outstanding teaching abilities and significant contributions to the field of research.

S.No.	Name of the Award	Name of the faculty member	Year
1	International Women's Achievers Award, 2012	Dr. Gulshan Gidwani, Principal	2012-2013
2	Agro Tourism at the IEDA Conference at	Dr. Mrs Deepika	2012-2013

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	Hongkong won her the Best Paper Award	Chadda	
3	Won best paper award "Students	Ms.Rajni Singh	2012-2013
	Perception about Importance and		
	Relevance of Values in Today's Life and		
	the Role of Teachers in Value Education		
4	The Best Paper Award for her paper on	Ms. AparnaKulkarni	2012-2013
	"Joseph Stiglitz's contribution		
	Economics'		1.00
5	Best research paper at the IEDRC	Dr. ArwahMadan	2013-2014
	Conference at Singapore	*	
6	BhaiNevarekar Award for excellent	Dr. Manju A. Jugadar	2014-2015
	achievement in sports		
7	National Mahila Rattan Gold Medal	Dr. Manju A. Jugadar	2014-2015
	Award (National Award)		
8	Indira Gandhi Gold Star Award (National	Dr. Manju A. Jugadar	2014-2015
	Award)		
9	Ideal Teacher Award	Mrs. Madhuchhanda	2014-2015
	9	Banerjee	
10	International Award -Kukkiwon Award	Dr. G.H. Gidwani,	2016-2017
	as an appreciation and in recognition of	Principal	
	teaching self defence as a subject for Girls	e aî	
	since the last 15 years and for promoting		
	inter cultural harmony! Kukkiwon is the	ä	
	world Taekwondo headquarters in Korea.		
11	Dr. SarvapalliRadhkrishnan Award for	Dr. Jaya Rajgopalan	2016-2017
	Best Teacher	Ž.	
12	Nation Builders Award 2017 by the Uttara	Mrs. Shalini Iyer	2017-2018
	Bharat Sangh, Pune and Rotary Club of		
	Pune Riverside		
13	Award from Indian Institute of Hotel	Ms. Elizabeth Kanade	2017-2018
	Management for "Excellence in Teaching"		
14	Punyadham Award 2017' in recognition of	Principal, Dr. G.H.	2017-2018
	her 'virtuous contribution to the city of	Gidwani	
	Pune'.		
15	'Nation Builders Award 2017' by the	Mrs. ShaliniIyer	2017-2018
	Uttara Bharat Sangh, Pune and Rotary		

	Club of Pune Riverside.		
16	'Nation Builders Award 2017' by the	Dr. Rama	2017-2018
	Uttara Bharat Sangh, Pune and Rotary	Venkatachalam	
	Club of Pune Riverside.		
17	Awarded a short Research Fellowship at	Dr. Rama	2017-2018
	the Entrepreneurship Development	Venkatachalam	
	Institute of India (EDII), Ahmedabad		
18	Award from Indian Institute of Hotel	Ms. Elizabeth Kanade	2017-2018
	Management for 'Excellence in Teaching'.		
19	Award from Krips Foundation for	Dr. G.H. Gidwani	2017-2018
	contribution to the field of Education		
20	Featured in Corporate Citizen Magazine	Dr. G.H. Gidwani	2017-2018
21	Shivchatrapati 'Jijamata' Award from the	Dr. Gurbans Kaur	2017-2018
	State of Maharashtra which is the highest		
	award in Sports		
22	Awarded a fellowship for a minor research	Dr. Snober Sataravala	2017-2018
	project by ICSSR		
		2) =	
23	First Prize for paper presentation at a	Dr. Sangeeta Deshmukh	2017-2018
	National Conference		
24	Smt. Pratibha Singh, Rajasthan, Memorial	Mrs. Sharmine Palsetia	2018-2019
	"Best Paper Award' at the 1st Annual		
	Congress of the Society of Industrial and		
	Organizational Psychology.		
25	Awarded the Dr. SarvapalliRadhakrishna-	Mrs. Suvarna	2018-2019
	Best Teacher Award- 2018; the Best	Deolankar	
	Sports Teacher Award, and the		
	KUKKIWON Award.		
26	The Life Time Achievement Award from	Ms. GurbansKaur	2018-2019
	the Sports India Company; an award for		
	achieving excellence in Sports and	42	
	Enhancing Pune's name and pride by the		
	Rotary Club of Pune.		
27	The INDIRA RATNA AWARD 2018	Ms. GurbansKaur	2018-2019
	from Maharashtra Pradesh Congress Committee, the JijamataPuraskar	~ * =	
	conferred on her by Respected *St. M.	TRUE	(DPY

	ShriPhadnavis C M of Maharashtra at the CM CHASHAK Opening Ceremony program.		
28	Was honoured by the World Taekwondo Association, Korea. For successfully completing the KUKKIWON's 7 <sup>th</sup> Dan Taekwondo Promotion Test	Shri Balkrishana Bhandari	2018-2019
29	Shivchatrapati Award from the State of Maharashtra for best Coach	Shri Balkrishana Bhandari	2018-2019
30	Was conferred the Best Teacher Award by IIHM.	Dr.Snober Sataravala	2018-2019
31	Successfully completed and submitted her ICSSR Research Project. Her paper on "Frankenstein" was published by the International Journal of Gender studies, Sage Publications which has an impact factor of 0.366.	Dr. Snober Sataravala	2018-2019
32	Won the Best Paper award for her paper published in the international UGC approved and refereed journal "Literary Insight". She also received a grant of Rs 58,000 from SPPU for her paper presentation in Spain.	Ms. Komal Tujare	2018-2019

# XIII. Administrative Activities

1.	Whether the Governing Body,	Yes, Annexure Attached XV
	Academic Council, Finance	
	Committee and Board of Studies are	
	constituted? If yes, give constitution	
	of these bodies.	
2.	Whether meetings of these bodies	Yes,
	are conducted as per UGC	Governing Body Meeting:
	guidelines for Autonomous	16.8.2014, 11.7.2015, 21.3.2016,
	Colleges? If yes, give dates of the	3.12.2016, 8.7.2017, 14.3.2018,
	meetings held during the last five	21.8.2018, 30.1.2019, 9.7.2019
	years.	Academic Council Meeting:

	resolutions passed by the above bodies in recent times	norms and relevant resolutions are in place.
3.	Comments of the Committee on the	Meetings are conducted as per the standard
		19.6.2017,18.6.2018, 5.7.2019
		27.6.2014, 17.6.2015, 20.6.2016,
		Finance committee Meetings:
		Attached XVI
		Board of Studies Meeting:Annexure
		25.6.2019
		21.6.2018, 12.9.2018, 15.1.2019,
		14.7.2017, 18.4.2018, 19.6.2018,
		16.6.2017, 19.6.2017, 10.7.2017,
		24.6.2016, 13.6.2017, 15.6.2017,
		19.4.2016, 22.4.2016, 23.6.2016,
		7.4.2016, 16.4.2016, 18.4.2016,
		15.7.2015, 9.9.2015, 12.9.2015,
		29.4.2015, 29.5.2015, 14.7.2015,
		24.4.2015, 27.4.2015, 28.4.2015,

# XIV Mandatory Disclosure

1.	Whether	College website is available	Yes
	and upda	ated regularly?	
2.	Whether	the information is available	Yes, where applicable.
	on the C	ollege website:-	••
	(i)	Courses offered	
	(ii)	Fee structure	
	(iii)	Faculty details such as	,
		qualification, unique ID	
	(iv)	Admission procedure	
	(v)	Infrastructure available	
	(vi)	Research activities	TRUE LOPS
	(vii)	Details of Ph.D. students	14
		enrolled with enrolment	Principal Incharge

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St. Mira's College for Girls, Pune.

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	no., date of enrolment, topic, name of supervisor, likely date of completion, etc.	
	Whether undertaking from the	
3.	College is available on its website to	* J*
	the effect that the College will abide	Yes
	by all the Regulations of UGC notified	
	from time to time?	

#### Interaction with Stakeholders XV.

Interaction with faculty	Held
8	
Whether all the teachers are in favour of extension	Yes
of Autonomy to the College?	
Interaction with Students	Held
Interaction with Non-teaching Staff	Held
	*
	Whether all the teachers are in favour of extension of Autonomy to the College?  Interaction with Students

## XVI. Utilisation of UGC funds

Specific comments be given (Give details of Autonomy Grant/ General (i) Development grant, if any received by the College for the last five years separately)

S.No.	Name of the Scheme	Grant Allocated	Grant Released /Received	Grant Utilised/ Amount Spent	Remarks/Amount Credited back to UGC
A)	X Plan	804576	767334	770620	-
	(i) UG Development Assistance	-	-	-	-
	(ii)PG Development Assistance	•	-	-	-
	(iii)Womens Hostel	-	and the same of th	TRUE	-

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Mira's College for Girls, Pune.

	Total	804576	767334	770620	-
B)	XI Plan				
	Development				
	Assistance			,	
	(i) UG Development	1200000	1000000	1099174	Rs.99174/- from
	Assistance				college Fund - Clearance Letter dt.30.1.2015
	(ii)PG Development	-		-	-
	Assistance				
	(iii) Merged Scheme	3860000	2089000	2097100	Rs.8100/- from College Fund - Clearance Letter dt.21.2.2015
	(iv)Additional	2500000	2250000	2141466	Rs.108534
	Assistance				Credited to UGC clearance Letter Dt13.12.2016
	Total	756000	5339000	5337740	
C)	Grant Received during XII Plan				1tm
	IQAC 2012-2017	300000	300000	318456	58692 (returned to UGC)
	Merged Scheme	555000	555000	554420	580 unspent
	2013-2017				balance
	Graduate	2740600	480000	1652315	1172315 (yet to be
	Development				received)
	Assistance (2014- 2017)				
	CPE Phase-1 (2004-2009)	6000000	6000000	5715804	284196
	CPE Phase -2 (2010	7500000	7500000	7500536	_
	-2015)				500
	CPE Phase-3 (2014-	10000000	7600000	10270399	Amt. Receivable
	2019)				24,00,000
D)	Autonomous Grant				, ,,,,,,,
	2007-08	1500000	1280530	1280530	
	2008-09		903077	903077	



2009-10	1500000	1500000
2010-11	1276118	1276118
2011-12	1496702	1496702
2012-13	1313297	1313297
2013-14	1500000	1694699
2014-15	1500000	1499899
2015-16	1500000	1502591
2016-17	Not received	1500150
2017-18	Not received	1499937
2018-19	Not received	1502727

- (ii) Whether X and XI Plan Accounts of the College have already been settled.

  Copies of the UGC letters may be enclosed as Annexure. (Annexure XVII)
- (iii) Income expenditure statement during the last five years. Copy of the Audited Statement of Expenditure of the College during the last five years to be placed as Annexure. (Annexure XVIII)

#### XVII. Achievements of the College after UGC autonomy

S.   Items   Status before   Autonomy   present (18-   No.   (12-13)   19)			Trastructure, go	vernance, etc,	
No.       Autonomy (12-13)       present (18-19)         1.       UG intake       1530       1897         2.       PG intake       149       214 + 96 (Diploma and Cert. Prog)         3.       UG Programmes       05       05         4.       PG Programmes       04       06         5.       M.Phil/Ph.D.       -         6.       Research Centres       -	Achie	evements		a a	
(12-13)       19)         1. UG intake       1530       1897         2. PG intake       149       214 + 96 (Diploma and Cert. Prog)         3. UG Programmes       05       05         4. PG Programmes       04       06         5. M.Phil/Ph.D.       -       -         6. Research Centres       -       -	S.	Items	Status before		
2.       PG intake       149       214 + 96 (Diploma and Cert. Prog)         3.       UG Programmes       05       05         4.       PG Programmes       04       06         5.       M.Phil/Ph.D.       -       -         6.       Research Centres       -       -	No.				
Complement   Cert. Prog	1.	UG intake	1530	1897	
Cert. Prog)	2.	PG intake	149	214 + 96	
3.         UG Programmes         05         05           4.         PG Programmes         04         06           5.         M.Phil/Ph.D.         -         -           6.         Research Centres         -         -				(Diploma and	
4. PG Programmes 04 06  5. M.Phil/Ph.D		,		Cert. Prog)	
5. M.Phil/Ph.D	3.	UG Programmes	05	05	1 e
6. Research Centres	4.	PG Programmes	04	06	25
70 110	5.	M.Phil/Ph.D.	-	-	,
7. Research 78 118	6.	Research Centres	-	-	
1. 1.0	7.	Research	78 N 1'S	118	

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8. Research Projects	01	03
9. Organising	11	13
Seminar,		
Conference etc.		
10. Attending	96	192
Seminar,		
conference		
11. Extension	Annexure	
activities	XIX	
	attached	
12. Consultancy	Annexure-	
	XXAttached	,
13. Faculty	Teaching – 52	Teaching – 52
	Non -	Non -
	Teaching -32	Teaching -32
14. Faculty with Ph.D	. 08	14
15. Infrastructure	Annexure	
	XXI	
	Attached	
16. Library	Books:56390	Books:
	Journals:54	63,603
	International	Journals:44
	Journals:6	International
	E-Journals:	Journals:6
	6687	E-Journals:
		8830 and
		Independent
		E-Journals:
17 D		03
17. Result Analysis	Annexure	
	Attached	
19 Diagram	XXII	
18. Placement	10/20	55/65
19. Any other		

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Name and address of the college	Status	Year of Estb.	Nature of Affiliation	Teaching Upto	Govt or Non Govt	Aided or Unaided	5.
St. Mira's College of Girls Pune Dist. Pune - 411 001 Maharashtra	2(f) and 12(B)	1962	Permanent	Bachelor's	Government		•
St. Vencent College of Commerce Pune Dist. Pune - 411 001 Maharashtra	2(f) and 12(B)	1983	Permanent	Bachelor's	Non Government		
Suryadatta Education Foundation's Suryadatta College of Hospitality, Management & Travel Tourism (SCHMTT) Sr. No. 342 Patil Nagar Near DSK Ranwara Society Bavdhan (Bk) Pune – 411 021 Maharashtra	2(f)	2004	Temporary	Bachelor's	Non Governmen	Unaided	
Suryadatta Education Foundation's Suryadatta College of Management Information Research & Technology (SCMIRT), 'Gayatri' Sr. No. 342 Chandini Chowk – Pashan Road Beside DSK Ranwara Bavdhan (Bk) Pune – 411 021 Maharashtra	2(f)	2005	Temporary	Master's	Non Governmen	nt Unaide	÷d
Swami Muktanand College of Science Yeola – 423 401, Dist. Nasik Maharashtra	2(f) and 12(B)	) 1990	Permanent	Bachelor's	Non Governme	ent Aided	l ,
Symbiosis College of Arts and Commerce Senapati Bapat Road Pune - 4 Dist .Pune Maharashtra	2(f) and 12(B	) 1983	Permanent	Master's	Non Governm	ent	NA STATE OF THE ST
Symbiosis Society's Law College Poona Dist, Pune - 411 004	2(f)	1977	Temporary	Bachelor'	s Non Governm	ient	

As on 30.04.2018



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Page 714 of 1431

#### XVII. Observations of the Committee

- A linguistic minority institution for girls founded by a visionary philosopher with focus on values.
- Very supportive management, dedicated staff and vibrant students.
- Congenial academic atmosphere with good inter-personal relations amongst staff and students.
- College with potential for excellence with an interdisciplinary approach offering a variety of elective options.
- Two courses-MSc (Computer Science) and M.Com(Advanced Accounting and Taxation) introduced.
- 59 credit based certificate/ diploma courses offered, some very innovative like Mental Health Programme, Clinical Music Therapy and Commando Training in self defence mode.
- Effective in-house software developed by the Computer Science department.
- Transparency in conducting examinations and evaluation, with a good deal of automation and time bound result declaration observed.
- Impressive achievements in sports and National and International level.
- A variety of extension activities undertaken by departments and also through NSS.
- Partially automated library with special facilities for visually impaired students.
- Digitization of office records under process.
- Solar panels installed enabling savings of Rs.4.6 lakhs per annum and green audit conducted.

#### XVIII. Suggestions of the Committee

- New programmes/ courses in Basic Sciences, Education, Performing Arts, Home Science and Liberal Arts may be introduced.
- The curriculum needs to be revised more frequently.
- More specialization options in PG and at UG level may be offered.
- Faculty be encouraged to do Ph.D.
- Research culture may be strengthened by getting more research projects from funding agencies, organizing more seminars and quality research publications.

Formal Consultancy policy be formal and an

Disabled friendly facilities may beenhanced.

More sanitary vending facilities and incinerators in girls' common rooms may be provided.

#### XIX. Recommendations of the Committee

The motto of the College is to provide value based education, reverence for all religions and enhancing life skills. This has been achieved, to a large extent, as is obvious from the academic and other activities undertaken by the college in the past five years.

In view of the above, the Committee strongly recommends the continuation of the autonomous status to St. Mira's College for girls, Pune.

Place : Pune

Date:23.7.2019

# Name & Signature of Expert Visiting Committee Members

Name of the Expert	Signature
Dr. Meena R. Chandawarkar (Former VC, Karnataka State Women's University)	madale   1/19
Prof. Shanthy Sundaram  British Council and Commonwealth  Fellow (UK) Professor and Head Centre of Biotechnology, University of Allahabad	S.Sha-l' 23/7/19
Dr. Ms. Nirmala Principal, PSGR Krishnammal College for Women	Luimala 23/7/19
Dr. Sanjay Chakane Principal Indapur Taluka Shikshan Prasarak Mandal's Arts Science and Commerce College Indapur, Pune	23.7.19
Ms. Beena Menon Section Officer, UGC, New Melhi	Beinartenon, 25/07/19 TRUE CODY

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Principal Incharge
St. Mira's College for Girls, Pune.

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# Academic and Administrative Audit Report conducted at

# St Mira's College for Girls, Pune

By IQAC CLUSTER INDIA

The Academic& Administrative Audit committee visited St. Miras College, Pune

Day: Thursday & Friday	Date:9 <sup>th</sup> & 10 <sup>th</sup> June 2022	Time: 8.30 a.m. to 4.00 p.m.
	zater) to 10 June 2022	1 me. 8.30 a.m. to 4.00 p.m.

The External Peer Committee members for Academic and Administrative Audit appointed by IQAC Cluster are:

No	Name	Designation	Address	Signature
1.	Prin. (Dr) Dr. Anil Adsule	Principal	St. Vincent's College, Pune.	ABAdsule.
2.	Mr. Peeyush Pahade,.	Associate Professor	H. V. Desai College, Pune	Charage.

Authorities of the organization who interacted with the Audit committee

No	Name	Designation	Signature
1.	Dr. Jaya Rajagopalan,	I/C Principal, St. Mira's College for Girls,, Pune	Principal Incharge
2.	Dr. Snober Sataravala	IQAC Coordinator & Head, Department of English	St. Mira's College for Girls, P.1  S. Josanowaker  1000 Co-Ordinator



## Section I: Basic Details of the Organization:

	Name of the Trust/ Society	Sadhu Vaswani Mission
	Address	10, Sadhu Vaswani Path
I	Phone no:	020 26125679
	E-mail	pro@sadhuvaswani.org
	Year of Establishment:	1962
	Name of the College/ Institute:	St. Mira's College for Girls, Pune
	Address:	6 Koregaon Road
	Year of Establishment	1962
	Authority Name& phone No.:	Dr Jaya Rajagopalan Mobile No.: 9049003771
	Coordinators name & Phone no	Dr Snober Sataravala Mobile No.:9823350426
	Contact Details:	
	1. Telephone no with STD code	020 26124846
	2. Fax no:	020 26124846
II	3. Mobile no of the organization	-
	4. Organizational email:	info@stmirascollege.edu.in
193	5. Website address:	www.stmirascollegepune.edu.in
	Institutional Status	
	1. Affiliating University:	Savitribai Phule Pune University
	2. Affiliation Status:	Permanent
III	3. UGC Approval	
	4. Financial Status:	2f & 12B Date : 11 <sup>th</sup> August 2010
	19.	Aided :Grant in Aid + self-financing





IV.	Type of College:	<ul><li>a) Autonomous, Affiliated to Savitribai</li><li>Phule Pune University</li><li>b) Women's College</li></ul>
	-	c) Urban
V.	Type of Faculty/Programme	Multi Faculty - UG & PG
VI.	Special status conferred	a) Best College Award conferred by Pune University, 2004
	UGC-Special Assistance	b) First among 18 colleges in India to be awarded the status of College
	Programme	with Potential for Excellence (CPE) by UGC in 2005. We were awarded the CPE status for the second cycle in 2014.

#### About St. Mira's College for Girls:

The inception of St Mira's college for Girls lies in Mira movement in education. It is a women's college and a Sindhi minority institution and is located in the heart of city on Koregaon road near the hotel Blue Diamond.

It was founded in 1962 by the visionary philosopher-saint Sadhu T.L.Vaswani as the first college set up exclusively for women in Pune It is an autonomous college affiliated to Savitribai Phule Pune University.. It provides a number of value-added courses with skill-based courses.

St. Mira's college distinguishes itself as a unique and proactive temple of learning. The college has anidentity in the inclusive education offered to all kinds of women students – those with special needs, the differently abled, first-generation learners as well as students coming to us from different parts of the country and abroad. It is honoured with CPE twice and has a five-star rating.

Principal Incharge
St. Mira's College for Girls, Pune.

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#### Academic Audit conducting Institution:

IQAC Cluster is a registered trust under Maharashtra Trust Act (MAH/236/2021Pune dt5/2/2021). It is a teacher's movement to promote quality in Higher education to individuals and institutions through training, interaction and continuous support.

IQAC Cluster has dedicated teachers from various states of India to support the cause. Our Policy is "Not Competition but Cooperation". We have worked with UGC, RUSA and HRDC, and several universities in India. IQAC Cluster currently is associated with more than 2000 colleges pan India and works for more than 40000 teachers.

Date of Conduct of the Audit: 9th & 10th June 2022

#### Objectives of Academic and Administrative Audit

- 1. Quality enhancement status
- 2. The sevencriteria
- 3. Checking DVV for NAAC

#### Period of Audit

2019-2020 to 2021-2022

#### Auditors Views after auditing:

- 1 <u>Institutional Mission, Aims and Objectives</u>
  - Institution's mission is explicit. It is understood and owned by its staff
  - Aims and objectives are in keeping with the mission. They are realistic and achievable.
- 2 Institutional Approach to Quality Assurance
  - The institution has adopted a working definition of quality assurance which is compatible with its mission.
  - A systematic and comprehensive approach to quality assurance affecting all the essential services of the institution is being implemented.
  - Various policies are in place and are functional.
  - IQAC is dynamic, functional and active in effective documentation taking and promoting new initiatives.

# 3 Administrative and Management Issues

#### Governance

Principles of good governance are evident and they are translated into:

- working in an open manner so as to facilitate access to its policies and decisions by

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- encouraging institution-wide participation in the formulation of policies
- ensuring that specific responsibilities are clear and are assumed appropriately by members according to their hierarchy
- timely implementation of policies and monitoring thereof
- Governing body being cohesive in its approach
- Top management Leadership is demonstrable through:
  - developing and communicating the institution's strategic plan with identifiable short term and long-term goals and objectives
  - developing and communicating the institution's mission and plan
  - establishing effective links with external stakeholders
  - developing an organisational structure which reduces bureaucracy and improves communication, efficiency and effectiveness
- Management of funds through:
  - transparency and accountability
  - proper budgeting and rationalisation of funds with justification, taking into account short term and long-term goals
  - ensuring cost effectiveness of programmes
  - effective internal auditing
- Management of academic activities through:
  - ensuring that programmes are relevant
  - ensuring that academic standards are continuously monitored and improved
  - ensuring that the institution's awards are recognised nationally, regionally and internationally

#### Admissions

- Policies regarding admissions are clear, transparent and accessible by the public
- Policy on equal opportunities is implemented
- Consideration is given to physically disabled and mature students



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#### Students Council

- A body such as a Students Council is operational to represent students in various committees, clubs such as theatre, debating, cultural activities, etc.
- The Student Council's voice is headed by Principal and management and appropriate action is taken

#### Students Welfare

- · Students' welfare is operational and it is actively supported by management
- There is evidence that students are encouraged to use the services provided.
   Institution provides concession in fees, fees in instalments, fellowships and freeships.
   The institution has a separate account for the same, Student Aid Fund.
- Mental Wellbeing programme: the college has one fulltime counseller and two consultants on campus.

#### CDC.

- CDC is formed as per the Maharashtra Universities act. It is functional and meetings take place regularly. The minutes of meeting, action taken report are maintained.
- It positively contributes to the effective management of the institution.

#### Staff Welfare

- Provision is made to have an office or an association to provide support to staff
- It takes an active role in ensuring that staff are listened to and their needs are acted upon in the most appropriate manner.
- A good number of staff welfare measures exists from fee concession to wards to dress and other materials.

# Staff Appointments, Appraisal and Promotion

- The institution has well established policies for appointment, appraisal and promotion
  of staff and these policies are effectively implemented
- These policies are reviewed to reflect changing circumstances.
- A well-defined appraisal system exists and is stringently implemented.



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#### Staff Development

- Performance appraisal is undertaken periodically in a transparent manner with the employment of clearly developed policies.
- Staff are informed of management's recorded perception of their strengths and weaknesses
- Appropriate support and training is given to staff concerned to enable them to
  overcome weaknesses so as to perform more effectively. Opportunities are given to
  deserving members to further their career.
- Continuing professional development is actively promoted

#### Curricula and Programmes

- Curricula aims and objectives are explicit and known to staff and students.
- Specialist aims and objectives are consistent with institutional mission and aims.
- Aims and objectives correspond to the needs of students, society and the economy, as revealed by systematic investigation.
- Curricula accurately reflect declared aims and objectives and the needs identified.
- Curricula provide an appropriate balance of specialist content, general conceptual skills, personal and transferable skills.
- Curricula are up-to-date in terms of specialist developments and current thinking on curriculum development and delivery.
- Curricula are designed with the need of the national market.
- Teachers actively participate in designing of the curriculum, its updating and implementation.
- Short term courses are taught after college hours.

# Programme Design, Validation, Approval and Review

- Programmes are designed to meet the needs of students, taking into account programme length/duration, modes of attendance, location, structure and sequence, optional elements etc.
- Programmes go through a validation process and are subsequently approved by the Board of Studies and Academic Council/senate prior to their offer
- The validation process is an established procedure which is thorough, consistent, reliable and is in conformity with international norms

Programmes are periodical reviewed to assess their suitability

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• There is an established system of regular liaison between the institution and industry, public agencies, professional bodies and other potential end-users.

#### The Teaching and Learning Environment

- The academic environment, physical and social, is generally conducive to learning, and the level of research and other scholarly activities is appropriate to the level of teaching.
- Teaching accommodation is sufficient in quantity and is appropriate for the curricula on offer and for the full range of students.
- There are adequate specialist facilities including practical and experimental learning facilities for the curricula on offer.
- Ancillary facilities storage space, preparation rooms, amenity accommodation etc. are adequate.
- The physical environment is adequately maintained in terms of safety, cleanliness, repairs and decor.
- Timetables are student friendly keeping in mind the convenience to reach their homes in time.

#### Staff Resources Ancillary

- The teaching staff establishment is sufficient to deliver the curricula.
- The teaching staff complement is suitable for the curricula, in terms of the mix of qualifications and skills, experience, aptitudes, age, status etc.
- There is adequate support in terms of library, technician, administrative, student services, staffing, etc.
- Staff resources are effectively deployed: roles and relationships are well defined and understood; duties allocated are appropriate to qualifications, experience and aptitude; there is provision for review, consultation and redeployment.
- Staff development needs are systematically identified, in relation to individual aspirations, the curricula and institutional requirements.
- All staff, academic and non-academic, are given the opportunity with necessary support to undertake appropriate staff development related to identified needs: induction, in-service training, secondments, consultancy, research and other scholarly activities.

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Principal Incharge St. Mira's Collège for Girls, Pune.

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#### Learning Resources

- There are sufficient physical resources to deliver the curricula, including equipment, materials and Information and Communications Technology.
- Equipment is up-to-date, readily available and effectively deployed.
- Library, audio-visual, internet access, appropriate software and hardware and other academic services are adequate for the curricula.

#### Programme Organisation and Delivery

- Learning programmes are effectively organised and managed.
- Teaching programmes are clearly articulated, made known to students and regularly monitored.
- Coursework and assessment are systematically scheduled.
- Feedback is regularly obtained from all stake holders, analysed and acted upon as appropriate.

#### Teaching and Learning

- Teaching and learning are based on explicit learning outcomes which are consistent with programme/course aims.
- Teaching methods are innovative, varied, and appropriate to the stated learning outcomes and make effective use of available facilities, equipment, materials and aids.
- Teaching is well planned and prepared and effectively performed, taking account of the needs of all categories of students.
- A very large number of classrooms are supported with projectors, smart boards, internet and necessary technology.
- The style and pace of teaching and learning takes due account of the nature of the curricula, students' varied abilities and prior learning, and the specific needs of the very able or weak students equally.
- Teaching approaches encourage independent learning with critical thinking and students take responsibility for their own learning.
- Learning is enriched by appropriate reference to cross-curricular links, current research, industrial applications and development of generic skills such as communication and teamwork.

Library as a Learning resource:



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St. Mira's College for Girls, Pune.

• Library is well equipped and is working under an efficient librarian. The library is equipped technologically and with sufficient number of books. Footfalls are counted regularly. N-list and some other data bases are present. A separate reading and reference sections exist. The ratio of books to students is excellent. Library has the necessary facilities.

#### Student Support

- Students' needs for guidance and support are recognised and provision made for advice and assistance in the curricular, vocational and personal domains.
- Responsibility for particular aspects of student support is clearly located and effective liaison maintained between arrangements at all levels.
- Adequate provision is made for information and advice to potential students during the application and enrolment phases.
- Dedicated counsellors are available on the camppus for the students.
- Students are effectively supported during their studies by systems of induction, proper teaching and learning methodologies, and assistance by the method of Peer Learning.
- A good mentoring mechanism exists to support learning.
- Students are adequately prepared for the next stage of study or employment by appropriate contacts, information, advice and training.

# Monitoring and Assessment

- A range of assessment methods including coursework, projects, research and examinations etc is used in a planned manner to serve diagnostic, formative and summative purposes.
- Assessment schemes are compatible with the aims and aspects of the curricula as taught.
- The examination department is dynamic and well prepared for a variety of examinations. It is supported with state-of-the-art equipment needed to conduct the examinations.
- The scope and weighting of assessment schemes are clear and known to all concerned and the standards applied are explicit and consistent across the curricula.
- Procedures are regularly applied to ensure that, as far as possible, assessment schemes are valid, reliable and fairly administered.

• Coursework is regularly set and assessed and is at the appropriate level of attainment.

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- Coursework faithfully reflects the full range of curricular aims, including the development of generic skills.
- Student achievement, as represented by their coursework, is comparable with that of students on similar courses elsewhere.
- Students' performance and attitudes indicate a positive and successful learning experience.
- A systematic procedure for keeping record of student progress, for providing feedback to students and taking corrective action where necessary is effectively employed.
- Students have ready access to reasonable appeal procedures.

#### Output, Outcomes and Quality Control

- Performance indicators are regularly used to inform institutional assessment of achievement in relation to educational aims and learning outcomes.
- Results are monitored and analysed and appropriate action taken.
- Results against these or other appropriate indicators compare favourably with institutional or national norms.
- Quality Control arrangements at institutional, department, subject and/or course level are consistent and coherent.
- Quality standards, policies and strategies, are consistently applied and periodically reviewed within the cognate area.
- There is a general commitment to excellence in teaching and learning, apparent in staff and student attitudes in all aspects of provision.
- •. Ethical practice is given due importance.

#### Collaborative Provisions

- The collaboration is legally binding through a memorandum of understanding.
- Collaborating institutions undertake the responsibility to ensure that programmes are
  of the required standard and are offered with the same rigour as those in the parent
  institution.
- Students benefit from the same standard of resources as the regular students of the awarding institution.
- The awarding institution undertakes the responsibility to assure the quality of the educational provision under the collaboration.

• The partner institution is subject to quality audit or quality assessment together with the parent institution.

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• Students are fully informed of the nature of the collaboration between the institutions concerned.

#### Work-based Experience/Internships

 Students are provided with internships in industries for the purposes of identifying programmes of study and suitable work experience compatible with the students' programme.

#### Community Service and Good Citizenship

- The institution plays an active role in inculcating the spirit of a healthy community and in providing its services and expertise to it to promote psycho-socio-economic integration and development.
- The institution has a strong connect with the society through a variety of programs.

#### Research:

Institution despite having a large number of masters program is not able to convert the
opportunity into research. The research culture needs to be developed for institutional
progress. The research output is very low and below standards

# Innovation and Entrepreneurial activities:

• college promotes young lady students with entrepreneurial and innovative activites where by training and support is provided. Activites like Mira bazar are conducted to promote young minds scaling of the activity will help the students more. Institution has an Institution's Innovation Council (IICs) which conducts an array of activities.

#### Sports and Fitness:

A small but a well-supported ground is present. The sports director is enthusiastic and
is supported by a senior appointed coach for specific sports. A gym with active use is
visible, it has all the basic gym equipment's, the students regularly participate in
sports activities.



#### Analysis of Objectives

Proposed objectives	Current status
1. Quality enhancement status	There is a distinct enhancement status in terms of increasing activities, diversity of activities, better governance and student centric approaches.
2. The seven criteria's	Research component of criterion III is the weakest. (B+) Criterion I, IV, VII are well placed (A+) Criterion II and V are at a borderline of very good (B++) Criterion VI needs more thought,proper logical presentation (it is at A/A+) but it needs to be made effective.
3. Checking DVV for NAAC	Institution has prepared the DVV with great effort, if suggested gaps can be filled, DVV will go well.

#### SWOC Analysis:

#### Strengths:

- Centrally placed, well established institution working for girl education.
- Autonomous with a dedication for excellent learning
- Well qualified and experienced staff.
- Safe learning haven for girl students.
- Excellent Examination section.

#### Weakness:

- Poor research by teachers, no research schemes, no research funding, minimal conference attending.
- Research compliant masters' programs.
- Prospectus needs to be made better.

#### Opportunities:

- Creation of new Programs and courses as per industry demand.
- Syllabi framing and implementation if coordinated between departments will foster learning better.

#### Threats:

- Low admission rate. At least 20% more admissions needed.
- Branding the institution needs to be a serious thought.



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The final report has been submitted to the Principal St. Miras college for Girls Pune on 13<sup>th</sup> June 2022.

The report has been accepted by the college committee.

J.J. Jakaravala

Dr Snober Sataravala,
IOAC Coordinator & Head,
IOAC Co-Ordinator
St. Miras CBN phaffenginhs, Pune

On orange

Mr. Peeyush Pahade (President IQAC Cluster, Head, Department of Zoology, H.V. Desai College, Pune.

Dr Jaya Rajagopalan, Principal Incharge,

St. Mira's College for Girls, Pune Principal Incharge

-St. Mira's College for Girls, Pune.

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Principal Dr. Anil Adsule Principal, St. Vincent's College, Pune

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