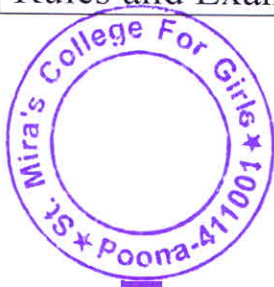




SADHU VASWANI MISSION'S
St. Mira's College For Girls, Pune
An Autonomous (Affiliated to Savitribai Phule Pune University)
Reaccredited by NAAC- A Grade, Cycle 3
ARTS, COMMERCE, SCIENCE, BSc Computer Science,
BBA and BBA(CA)]
6, Koregaon Road, Pune-411001. [INDIA]
Ph./Fax: 26124846; Email: mira_college@yahoo.co.in/

POLICY TITLE: Student Admission Policy for Degree College	
Policy Number:	1
Description of the Policy	This policy relates to grant of admissions to potential candidates who are our stakeholders as students. This document highlights the objectives and scope of the Admission Policy and lays down the standard admission processes adopted.
Drafting Authority	Admission Committee
Policy Application	The policy is applicable to students' of Degree (Undergraduate and Postgraduate) College.
Effective from:	2017-18
Revised on:	2020-21; 2021-22.
References for the Policy	St. Mira's College for Girls, Pune Prospectus, St. Mira's College for Girls, Pune Examination Rules relating to Backlog and Equivalence based on the affiliating Savitribai Phule Pune University Admission Rules and Examination Ordinances.



Jayab

Principal Incharge
St. Mira's College for Girls, Pune,



**ST. MIRA'S COLLEGE FOR GIRLS
PUNE
(AN AUTONOMOUS COLLEGE)**

AFFILIATED TO

SAVITRIBAI PHULE PUNE UNIVERSITY

RE-ACCREDITED WITH 'A' GRADE BY

NAAC

(3rd Cycle-2017)

Admissions Policy



St. Mira's College for Girls, Pune
[Autonomous-affiliated to Savitribai Phule Pune University]
Student Admission Policy
Annexure 2
2021-22

Applicability of SPPU's n + 2 Rule for Admissions

- With regard to admissions, SPPU's n + 2 rule is applicable. This means that for completion of a three year degree programme, the student is given an additional two years to complete the three year degree. **This rule may be relaxed at the discretion of the affiliating university only under special circumstances**, if permitted by the affiliating Savitribai Phule Pune University. In case the student fails to fulfil this requirement, then the candidate will have to re-register for the said programme.

Admission at SY level (for student from another college affiliated to SPPU)

- The Savitribai Phule Pune University, our affiliating University, permits a student to switch between two affiliated colleges at the second year level of the same programme. In such case, a student has to have successfully completed the first year from the other college (under the same affiliating university) and can seek entry into the second year of the same programme (at our college). This admission will be based on merit and on successful fulfilment of **equivalence criteria** of the College, as determined by the Examination Committee of our College. The student will have to obtain eligibility from the affiliating university.

Admission at SY level (for student from other College affiliated to other University, excluding SPPU)

- From the academic year, 2021-22, we are permitting students who have successfully completed their First Year of a said Under Graduate Programme to take admission in our College for the same Programme at the Second Year level provided they fulfil the eligibility criteria of our College as determined by the Examination Committee in its Equivalence Policy document. In such cases, the student will also have to obtain eligibility from the affiliating university [SPPU].
- A candidate having completed First Year from another University under one stream/specialisation cannot seek admission in Second Year in some other programme/specialisation. Such a candidate can be considered for admission to the First Year of a particular stream. In such cases, the admission criteria will then be based on merit as per Class XII result of the candidate.

Acceptance of Fees in instalments

- While the Programme-wise detailed fee structure is available in College Prospectus and on College Website. <https://www.stmiracollegepune.edu.in/>, under the COVID 19 situation, the College authorities have tried to reach out to students by offering a facility of fee payment in instalments, which is available on request and writing of an application addressed to Principal. After obtaining written approval from the competent authority, the said application has to be submitted to the College Office.
- Admission to any class/programme is considered FINAL ONLY AFTER submission of all required documents and payment of full fees i.e. all fee instalments.



Student Aid

- Under the COVID 19 situation, a Student Aid Program has been continued to facilitate student admission, in case student is unable to fully meet fee requirements. Students who are eligible for student aid can email the College authorities at: studentwelfare@stmirascollegepune.edu.in

Doctoral Research Centre -Women Studies

The College has been recognized as a Doctoral (PhD) Research Centre-Women Studies since 2021-22. [As per the Savitribai Phule Pune University PhD Research Centre -Women Studies Recognition Letter No: CA/CA/1024 dated 29-07-2021 attached]. The Research Centre has successfully commenced admissions for eligible candidates, screened through the PET examination in 2021-2022. All queries relating to the Research Centre are directed to and processed by The Head, Research Centre, Women Studies in conjunction with the administrative support staff. The email ID for all research centre admission queries is: centre.womenstudies@stmirascollegepune.edu.in

Revised Anti Ragging Procedure

As per the Judgement of the Honourable Supreme Court of India dated 08-05-2009, the UGC notified Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, and in compliance with the second amendment in UGC Regulations, it is compulsory for each student and their parent/guardian to submit an online undertaking, each academic year, at two designated websites, viz. www.antiragging.in and www.amanmovement.org. As per UGC Circular [D.O No. F 3-2/2021(ARC) dated October 27, 2021, the student shall follow the following procedure for submitting their anti-ragging undertaking. [Circular attached]:

Step 1 involves the same procedure regarding submitting their details to www.antiragging.in and www.amanmovement.org [Existing]

Step 2 The student shall receive an email with her registration number and a weblink. The student will forward the link to the E-mail of the Nodal Officer in her College. The student will not receive pdf affidavits and she is not required to print and sign it, henceforth. [New]

Step 3: The Nodal Officer of the College can click on the link of any forwarded e-mails that she will receive from any student of her College to get the list of students who have submitted Anti-Ragging Affidavits/Undertakings in her College. The list will be updated every 24 hours. Henceforth, the Admission Form of the College will have a separate column (prescribed format) bearing Anti-Ragging Undertaking Reference Number.[New]

To create awareness amongst students regarding revised procedure for students to file online Anti-Ragging Affidavit, the email address and contact number of the College Anti-Ragging Nodal Officer are mentioned on College Website, in College Prospectus (E-brochure) and in other prescribed Campus areas like Admission Centre (College Office), Departments, Library, Canteen, Hostel, Common facilities, etc.



Jaya
Dr. Jaya Rajagopalan
Principal In-charge

St. Mira's College for Girls, Pune

Encl:

SMC Res. Centre-Women Studies Recognition Letter CA/CA/1024 dtd 29-07-2021

UGC Circular No: D.O. F 3-2/2021 (ARC) on online filing of Anti-Ragging Affidavit dtd 27-10-2021.

दूरध्वनी क्रमांक :

०२०-२५६९१२३३
२५६०१२५७
२५६०१२५८
२५६०१२५९



21020028

सावित्रीबाई फुले पुणे विद्यापीठ
(पूर्वीचे पुणे विद्यापीठ)



शैक्षणिक विभाग
गणेशखिंड, पुणे-४११००७.

टेलिग्राफ : 'युनिपुणे'
फॅक्स : ०२०-२५६९१२३३
वेबसाइट : www.unipune.ac.in
ई-मेल : dyracademic@unipune.ac.in

संदर्भ क्र.:CA/CA/1024

दि.:29/07/2021

मा.प्राचार्य/संचालक,
साधु वासवाणी मिशन सेंट मिराज कॉलेज फॉर गर्ल्स पत्ता:
कोरेगाव रोड ता.: हवेली(महानगर पालिका हद्द बगळून) जि:
पुणे पिनकोड: 411001

विषय:- संशोधन केंद्राच्या नव्याने मान्यतेबाबत...

संदर्भ क्र :- १) भारतीय राजपत्र क्र.२७८ दि. ५ जुलै २०१६ च्या संशोधन केंद्रा संदर्भात निर्गमित केलेली नियमावली.

२) सीए/३०९३ परिपत्रक क्र.१२२/२०१६ दि. ०३.०८.२०१६

महोदय,

उपरोक्त विषय व संदर्भांकीत परिपत्रकातील नियमांच्या अधीन राहून विद्यापीठ अधिकार मंडळाने घेतलेल्या निर्णयानुसार आपणास कळविण्यात येते की, आपल्या महाविद्यालयात खालील रकान्यात नमूद केलेल्या विषयांच्या पीएच.डी. संशोधन केंद्राच्या/संस्थेच्या अभ्यासक्रमास नव्याने मान्यता देण्यात येत आहे.

तथापि, संशोधन केंद्राना खालील बाबींचे अनुपालन करणे आवश्यक आहे.

१) दर सहा महिन्यांचा पदव्युत्तर संशोधन केंद्राचा प्रगती अहवाल (Progress Report) शैक्षणिक विभागास सादर करणे आवश्यक आहे.

२) खालील नमूद कालावधीसाठी संशोधन केंद्रामध्ये रकान्यात नमूद केलेल्या विषयांचे पीएच.डी. संशोधन मार्गदर्शक असणे आवश्यक आहे.

अनु.क्र.	अभ्यासक्रमाचा तपशील	विद्याशाखा	शैक्षणिक वर्ष	संलग्नीकरणाचा प्रकार
1	मानवविज्ञान - पी. एच डी (विमेन स्टडीज)	कला	२०२१-२०२२,	नवीन अभ्यासक्रम

कळावे,

आपला,

उपकुलसचिव





प्रो. राजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph : 011-23236288/21239317

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

D. O. No. F. 3-2/2021 (ARC)

27 OCT 2021 October, 2021

SPEED POST

Subject: Revised procedure for students to file online Anti Ragging Affidavit.

Dear Madam/Sir,

As you are aware, in pursuance to the Judgment of the Hon'ble Supreme Court of India dated 8.5.2009 in Civil Appeal No. 887/2009, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" and in compliance of the 2nd Amendment in UGC Regulations, it is compulsory for each student and his/her parent/Guardian to submit an online undertaking each academic year at either of the two designated web sites, namely, www.antiragging.in and www.amanmovement.org.

As part of UGC's initiative towards reduction of compliance burden of its stakeholders, UGC has revised the procedure for students to file online Anti Ragging Affidavit.

The revised procedure is as follows:

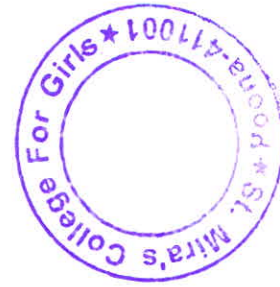
Step 1: A student will submit his/her details on the same web sites (www.antiragging.in and www.amanmovement.org) as before; read and confirm that he/she and his/her parents/Guardians have read and understood the regulations on curbing the menace of ragging. He/She will confirm & agree that he/she will not engage in ragging in any form. (Step 1 is the same like before).

Step 2: The student will receive an E MAIL with his/her registration number and a web link. The student will forward the link to the E mail of the Nodal officer in his/her university/college. **(Please note that the student will not receive pdf affidavits and he/she is not required to print & sign it as used to be the case earlier).**

Step 3: The Nodal Officer in the university/college can click on the link of any forwarded e mails that he/she will receive from any student of his/her college to get the list of those students who have submitted Anti Ragging Affidavits/Undertakings in his/her college. The list will be updated every 24 hours.

Contd...

Received
29.10.2021
US R O
US NR CB



Universities and Colleges are requested to insert a **mandatory column** in your university/colleges admission form as per the given format:

Anti Ragging Undertaking Reference no:	<input type="text"/>
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You are also requested to display the email address and contact number of the Nodal Officer of Anti Ragging of your university/college in your website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel, and Common facilities etc. to create awareness about the revised procedure for students to file online Anti Ragging Affidavit.

In addition to this, you are also requested to create E-admission booklet or brochure, E-leaflets giving details on guidance in case of ragging to admitted students instead of print/hard copy.

With kind regards,

Yours sincerely,

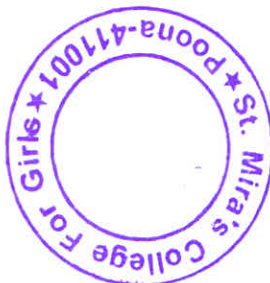
(Rajnish Jain)

The Vice-Chancellor of all Universities

The Principal of all Colleges

Copy to:

1. All Higher Education Regulatory Bodies (As per list attached).
2. UGC Regional Offices.
3. Ms. Jasleen Kaur, Under Secretary (HE), Department of Higher Education, Ministry of Education, Room No. 221, 'C' Wing, Shastri Bhawan, New Delhi-110 001
4. Dr. Diksha Rajput, Deputy Secretary, UGC, New Delhi (for uploading on UGC website).
5. Prof. Raj Kachroo, 689, Sector-23, Gurgaon, Haryana-122 017 (for uploading the same on both the website: (1) website: www.antiragging.in (2) www.amanmovement.org



(Dr. Archana Thakur)
Joint Secretary

St. Mira's College for Girls, Pune
[Autonomous-affiliated to Savitribai Phule Pune University]

Student Admission Policy for Degree College
2017-18

Introduction

St. Mira's College for Girls, Pune is a Sindhi linguistic Minority College, coming under the aegis of the Sadhu Vaswani Mission, Pune. The Founder of this College, Sadhu T. L. Vaswani, was an esteemed academician, former Principal of several renowned Colleges in India and philosopher saint of Modern India who had the vision to establish this institution as a centre for women empowerment.

St. Mira's College for Girls, Pune has a Junior College (XI-XII Arts, Commerce and Science) which is affiliated to the Maharashtra State Board of Secondary and Higher Secondary Education and a Degree College for undergraduate (B.A, B.Com, BBA, BBA(Computer Applications), B.Sc(Computer Science) and postgraduate (M.A with specialisations in Sociology, English and Economics, M.Com with specialisations in Business Administration, Advanced Accountancy, Auditing and Taxation), M.Sc (Computer Science) programmes.

The Degree College has adopted academic autonomy since 2007 and is affiliated to the Savitribai Phule Pune University. The College adheres to the Government of Maharashtra norms with regard to fulfilment of reservation quota seats, the directives of the affiliating Maharashtra State Board for Secondary and Higher Education (for Junior College) and the Savitribai Phule Pune University(for Degree College) with regard to Admissions and all other processes involved for our smooth and effective functioning. The institution strictly adheres to the Anti-Ragging norms laid down by the Government for Junior as well as Degree College.

St. Mira's College for Girls, uphold the tenets of Justice, Liberty, Equality, Fraternity, Secularism as given in the Preamble to the Constitution of India. The linguistic minority status conferred on the institution bestows certain rights and powers to admit Sindhi students on a priority basis. This in no way deprives other deserving, meritorious student candidates from other communities, especially socially marginalized, economically backward, differently abled and with special needs, other general communities, outstanding sportsgirls, without any discrimination or bias from securing admission to this institution; provided they fulfil the admission requirements laid down by the affiliating University.

Objectives of the Admission Policy

In keeping with the vision of our Founder, Sadhu T.L. Vaswani, it is our constant endeavour to:

- make the education of women, the focus of our attention;
- instil in the students, the importance of values, ethics, character building, reverence for all life and respect for the MIRA identity;
- equip the students with the triple training of the Head, the Hand, the Heart;
- facilitate the admission process for all meritorious and deserving students into programmes and courses with the end goal being- women empowerment;



About the Admission Policy

- This policy relates to the admission process for Degree College Programmes only. The admission details for Junior College are incorporated in the College Prospectus available on our College Website: <https://www.stmirascollegepune.edu.in>
- Admission process to the First Year of UG will start after the declaration of 12th Standard results of various boards like HSC/CBSE / ISCE etc. tentatively by June-July.
- Our online admission process is transparent and NO CAPITATION FEES are charged by our institution.
- Our admission process is SECULAR and aims at providing EQUAL OPPORTUNITIES to all students with no discrimination based on caste, creed, religion, race or ethnicity.
- However, since our institution comes under the category of a Sindhi linguistic minority, we give admission preference to Sindhi students. In case Sindhi women students do not apply for admission, then the minority quota seats are surrendered and converted to open category seats available on Merit.
- Preference for admission is given to our Junior College students who have successfully completed their Class XII from the St. Mira's Junior College, also on the same campus. But this preference is subject to completion of admission formalities (filling and timely submission of application form (in offline/online mode and timely payment of fees). The vacant seats are then opened to outside students based on merit.
- Our admission process adheres to the government prescribed norms of fulfilment of reservation quota with respect to admissions.
- We aim to fulfil the educational needs of all based on MERIT and including the NEEDS OF THE DIFFERENTLY ABLED.

Scope of the Admission Policy

- This document lays down the Student Admission Policy of St. Mira's College for Girls, Pune. The student admission policy of our college relates to admissions to lady/women students only of the Degree College for the undergraduate Programmes (B.A, B.Com, BBA, BBA(Computer Applications), B.Sc(Computer Science) as well as the Post graduate Programmes (M.A. with specialisations in Sociology, English, Economics), M.Com (with specialisations in Business Administration, Advanced Accountancy, Auditing and Taxation), M.Sc (Computer Science).
- This policy document should be read in conjunction with the College Prospectus, available on the College website: <https://www.stmirascollegepune.edu.in>
- Details of the Programmes/Courses offered, Qualifying Examinations for admission to the Degree College (Undergraduate and Post graduate) along with the eligibility criteria, admission procedure, flow chart for online filling of Vriddhi form, (in Marathi and in English), list of accompanying documents, fee structure and rules for cancellation of admission and refund of fees (as per the norms laid down by the affiliating University, viz. the Savitribai Phule Pune University), Programme wise Subject packages, list of add on credit courses (including MILE), compulsory credit courses (UG and PG), certificate courses, post graduate diploma courses on offer, are available in the College Prospectus (updated annually) and uploaded on the College Website: <https://www.stmirascollegepune.edu.in>



St. Mira's College for Girls

Intake Capacity & Eligibility Criteria for Admission to Degree College Programmes

S. No.	Programme	UG/ PG	Aided/ Self-financing	Intake Capacity	Eligibility Criteria (Previous qualifying examination)
1	B.A.	UG	Aided	240	10 + 2 examination from a recognized State Board
2	B.Com	UG	Aided	360	10 + 2 examination from a recognized State Board
3.	B.B.A.	UG	Self-financing	80	10 + 2 examination from a recognized State Board
4.	B.B.A.(CA)	UG	Self-financing	80	10 + 2 examination from a recognized State Board
5.	B.Sc(CS)	UG	Self-financing	80	10 + 2 examination in Science from a recognized State Board with a minimum of 50% as pass percentage and Mathematics as a subject at the 10+2 level OR a Three Year Diploma of the Board of Technical Education conducted by Government of Maharashtra or its equivalent after completion of the 10 th class (SSC or equivalent board examination).
6.	M.A. Sociology	PG	Self-financing	60	Graduate of any recognized University.
7.	M.A. English	PG	Self-financing	60	Graduate of any recognized University.
8.	M.A. Economics	PG	Self-financing	60	Graduates of any recognized University.
7.	M.Com	PG	Self-financing	60	Graduates of any recognized University.
8.	M.Sc (CS)	PG	Self-financing	30	B.Sc. (CS) degree of



g.H. g idurani

					any recognized University with a minimum of 50% pass percentage and Mathematics as a subject at the 10+2 level
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Note: For PG Programmes, the intake capacity mentioned is for each separate Part of the said Programme.

Time line of the Academic Year

- Our academic year commences from June 15 of one year and concludes on June 14 of the following year.

Online Admission Notice:

- Prior to commencement of the admission process for each academic year, commencing June 15, an Admission Notice is uploaded on our College Website as intimation of commencement of the admission process.

Admission Process Orientation and pre-admission Academic Counselling

- Students of Junior College are oriented prior to the commencement of the admission process for Degree College (either offline/online).
- Students can avail of unbiased pre-admission process guidance and advice with respect to their probable academic pursuits from the Vice Principal/s, concerned subject Heads of Department and subject faculty (Degree & Junior College) as the case may be.
- If a student does not meet eligibility criteria (cut-off) for a particular Programme specialisation/course, she is guided to choose another programme specialisation/course which is available.

Admissions Committee

- An Admission Committee monitors the student application and admission process. This Committee is chaired by the Principal, with the Vice Principal (Degree College), Coordinators of BBA-BBA(CA) and Computer Science Department [B.Sc.(CS) and M.Sc.(CS)] and the Office Registrar (Degree College) .

Responsibilities of the Admission Committee

- To prepare and upload the Admission Notice [for all streams] on College Website for benefit of student community.
- To process applications for admissions in accordance with the Students Admissions Policy and Procedures.
- To screen and verify applicant's previous academic qualifications, etc.
- The decision of the Admission Committee with regard to admissions is FINAL.

Admission Procedure

- The student seeking admission to any Programme of the College should visit the College Website <https://www.stmiracollegepune.edu.in>
- To detailed flow chart outlining the admission procedure is available in English and in Marathi in the College Prospectus. Further, to access the Vriddhi online Admission form, the student should click on the ADMISSIONS tab on the College Website or go to the hyperlink: <https://stmira.vriddhionline.com>



S. H. Sidwan

Submission of Documents

- The student has to submit all necessary documents like relevant Marksheet, Leaving/Transfer Certificate (Original) of previous institution (for First Year admissions), Transfer Certificate (Original) for Second Year and Post graduate admissions, original Migration Certificate (if student is from other board/university) at the time of taking admission, Aadhaar Card, etc. For the complete list of documents please refer to the College Prospectus available on <https://www.stmirascollegepune.edu.in>

Gap Certificate

- In case the candidate has a Gap Year between two levels of the same programme, a Gap Certificate from competent authority will have to be furnished along with application form for admission and other necessary documents.

Caste Certificate

- A student wishing to avail of fee concession under reserved category quota (SC,ST, OBC, NT, etc) can do so provided she can furnish a Caste Certificate issued in her name by the Government of Maharashtra.

Income Certificate

- A student wishing to avail of assistance under Economically Backward Category (EBC) needs to submit an Income Certificate in the name of her parent. Details of the same are mentioned in the College Prospectus.

Anti-Ragging Undertaking

- All students need to enter their details and conform to the Anti-ragging Undertaking requirements as mentioned on the link:
<https://amanmovement.org/registration/public/amanmovement/Affidavit.php#>
This Anti-Ragging Undertaking must accompany the admission form of the student at the time of taking admission.

Admissions to Government Personnel's Wards

- Applications received from wards of government personnel who are in a state of transfer are accommodated subject to fulfilment of the eligibility criteria for admissions.

International Students

- For students coming from abroad, their admission has to be routed through the International Students Cell of the affiliating university (SPPU). For such students who have sought admission, a copy of their pass-port is also to be submitted along with their admission form.

Admission to children of Alumni

- Admissions to the female/Girl children of alumni (ex-students) are considered based on merit considerations.



S. H. J. Idwarani

Programme Specialisations

- A student chooses their specialisation subjects (BA, BCom, BBA) in the Second Year. Details of the Programme Specialisations are available in the College Prospectus.
- The student continues with the specialisation opted for at the Second Year level (BA, B.Com, BBA) to the Third Year level.
- No change in specialisation is permitted at the Third Year level.
- If a student opts for a specialisation at the SYBA level, she must offer that paper at the General level at the First Year level.

Eligibility for choice of Stream

- It may be noted that a Class 12 Science student is eligible for admission to First Year of any stream; a Class 12 Commerce student is eligible for admission to First Year of all streams (except Science); a Class 12 Arts /Humanities student is eligible for admission to First Year of only Arts/Humanities.

Completion of Second Year and Third Year from the same affiliating University

- The student can exit after successful completion of the First Year of a said Programme from one College and seek admission for the same Programme at the Second Year level in another College, under the same affiliating University. However, the both the Second Year and Third Year of the same Programme need to be successfully completed from the same College of the affiliating University.

Admission to two Programmes of the same University

- A student must note that she CANNOT simultaneously take admission for two Degree programmes of the same affiliating university. However, a student can take admission for one degree programme and one diploma programme of the same affiliating university.

Admission with Carry Forward of Backlog

- In accordance with the guidelines issued by the parent university (SPPU), a student can progress from First Year to Second Year by carrying forward 50% backlog from First Year to Second Year. A student can carry forward 50% backlog from Second Year to Third Year level but she cannot carry forward any First Year backlog to the Third Year level.

Applicability of SPPU's n + 2 Rule for Admissions

- With regard to admissions, the n + 2 rule is applicable. This means that for completion of a three year degree programme, the student is given an additional two years to complete the three year degree. In case the student fails to fulfil this requirement, then the candidate will have to re-register for the said programme from the First Year level.

Admission at SY level (for student from another college affiliated to SPPU)

- The Savitribai Phule Pune University, our affiliating University, permits a student to switch between two affiliated colleges at the second year level of the same



S.H. Sidwani

programme. In such case, a student has to have successfully completed the first year from the other college (under the same affiliating university) and can seek entry into the second year of the same programme (at our college). This admission will be based on merit. The student will have to obtain eligibility from the affiliating university.

Admission at SY level (for student from other College affiliated to other University, excluding SPPU)

- Students who have successfully completed their First Year of a particular stream, from another university, cannot be given admission to the same Programme at the Second Year level at our College, since it is not permitted under the affiliating Savitribai Phule Pune University Rules. Such a candidate can be considered for admission to a Programme offered by us at the First Year level, based on their Class 12 examination result, as per the declared merit list.
- A candidate having completed First Year from another University under one stream/specialisation cannot seek admission in Second Year in some other programme/specialisation at our College, since it is not permitted under the affiliating Savitribai Phule Pune University Rules. Such a candidate can be considered for admission to a Programme offered by us at the First Year level, based on their Class 12 examination result, as per the declared merit list.

Fees

- The Programme-wise detailed fee structure is available in College Prospectus and on College Website. <https://www.stmirascollegepune.edu.in/>
- Under the COVID 19 situation, the College authorities have tried to reach out to students by offering a facility of fee payment in instalments, which is available on request and writing of an application addressed to Principal. After obtaining written approval from the competent authority, the said application has to be submitted to the College Office.
- Admission to any class/programme is considered FINAL ONLY AFTER submission of all required documents and payment of full fees.

Scholarships and Freeships

- The eligible students can avail of scholarships and free-ships as per the norms and procedures laid by Government of India and Government of Maharashtra.
- For Bharat Ratna Dr Ambedkar Swadhar Yojana (only for SC/Nav Buddha category), the relevant website is <https://sjsa.maharashtra.gov.in>
- For Central Sector Scholarship Concession and for Merit-cum-Means Concession, the relevant Website is <https://www.scholarship.gov.in>
- For SC/ST/VJNT/SBC/OBC categories, the relevant Website is <https://mahadbtmahait.gov.in>
- For details regarding Government free-ships and scholarships, kindly refer to College Prospectus on Website: <https://www.stmirascollegepune.edu.in/>

Cancellation of Admission

- In case of cancellation of admission by the student, the college adheres to the rules for cancellation of admission and refund of fees as laid down by the affiliating Savitribai



Handwritten signature in blue ink: G. H. Gidwani

Phule Pune University.[Kindly refer to the College Prospectus, available on College Website - <https://www.stmirascollegepune.edu.in/>]

- The College reserves the right to expel and cancel admission of any student found to be indisciplined, resorting to objectionable, inappropriate, unethical behaviour or unfair means in College as reported by a Screening Committee appointed for the purpose. In such cases, the fees paid by the student are non-refundable.

Cancellation of conduct of Programme

- The College has the right to cancel any programme into which students have been accepted, in accordance with the Rules and Regulations relating to cancellation of Programme leading to cancellation of admission as prescribed by the affiliating Board/University/Government authority.

Admission related Queries

- For admission related queries, students are requested to email the College authorities at info@stmirascollegepune.edu.in.
- For Frequently Asked Questions (FAQs) related to College admissions, kindly refer to the College Prospectus, available on the College Website: <https://www.stmirascollegepune.edu.in/>

Admissions related Grievance Redressal

- For grievances related to admission completion, kindly refer to the Grievance Redressal Policy available on the College Website : <https://www.stmirascollegepune.edu.in/>
- In case of any grievance, kindly send an email to us at: grievance@stmirascollegepune.edu.in



G.H. Gidwani

Dr. G.H. Gidwani
Principal,
St. Mira's College for Girls, Pune

St. Mira's College for Girls, Pune
[Autonomous-affiliated to Savitribai Phule Pune University]
Student Admission Policy
Annexure 1
2020-21

Rules regarding Admission with Carry Forward of Backlog

- In accordance with the guidelines issued by the parent university (SPPU), a student of all streams like B.A, B.Com, BBA, BBA(CA), M.A, M.Com, but excluding **B.Sc and M.Sc (Computer Science)**, can carry forward 50% backlog from First Year to Second Year and 50% backlog from Second Year to Third Year level. No student can carry forward any First Year backlog to the Third Year level (all streams included).
- In accordance with the parent university guidelines (SPPU), in case of B.Sc(CS), a student can now progress from First Year and seek admission in Second Year only if they successfully clear the First Year 100% or have cleared 70% of their FY courses. Carry forward of more than 30% backlog is NOT permitted at any level of the B.Sc (Computer Science) Programme. A student cannot be admitted to the Third Year level if any of the First Year subjects (including the add on courses) are not cleared.

Applicability of SPPU's n + 2 Rule for Admissions

- With regard to admissions, SPPU's n + 2 rule is applicable. This means that for completion of a three year degree programme, the student is given an additional two years to complete the three year degree. **This rule may be relaxed at the discretion of the affiliating university only under special circumstances**, if permitted by the affiliating Savitribai Phule Pune University. In case the student fails to fulfil this requirement, then the candidate will have to re-register for the said programme.

Admission at SY level (for student from another college affiliated to SPPU)

- The Savitribai Phule Pune University, our affiliating University, permits a student to switch between two affiliated colleges at the second year level of the same programme. In such case, a student has to have successfully completed the first year from the other college (under the same affiliating university) and can seek entry into the second year of the same programme (at our college). This admission will be based on merit and on successful fulfilment of **equivalence criteria** of the College, as determined by the Examination Committee of our College. The student will have to obtain eligibility from the affiliating university.

Admission at SY level (for student from other College affiliated to other University, excluding SPPU)

- From the academic year, 2021-22, we are permitting students who have successfully completed their First Year of a said Under Graduate Programme to take admission in our College for the same Programme at the Second Year level provided they fulfil the eligibility criteria of our College as determined by the Examination Committee in its Equivalence Policy document. In such cases, the student will also have to obtain eligibility from the affiliating university [SPPU].
- A candidate having completed First Year from another University under one stream/specialisation cannot seek admission in Second Year in some other programme/specialisation. Such a candidate can be considered for admission to the First Year of a particular stream. In such cases, the admission criteria will then be based on merit as per Class XII result of the candidate.



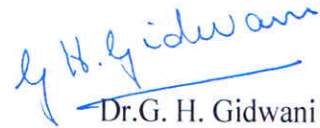
S. H. Sidwani

Acceptance of Fees in instalments

- While the Programme-wise detailed fee structure is available in College Prospectus and on College Website <https://www.stmiracollegepune.edu.in/>, under the COVID 19 situation, the College authorities have attempted to reach out to students by offering a facility of fee payment in instalments, which is available on request and writing of an application addressed to Principal. After obtaining written approval from the competent authority, the said application has to be submitted to the College Office.
- Admission to any class/programme is considered FINAL ONLY AFTER submission of all required documents and payment of full fees i.e. all fee instalments.

Student Aid

- Under the COVID 19 situation, a Student Aid Program has also been introduced to facilitate student admission, in case student is unable to fully meet fee requirements. Students who are eligible for student aid can email the College authorities at: studentwelfare@stmiracollegepune.edu.in



Dr.G. H. Gidwani
Principal
St. Mira's College for Girls, Pune

St. Mira's College for Girls, Pune
[Autonomous-affiliated to Savitribai Phule Pune University]
Student Admission Policy
Annexure 2
2021-22

Applicability of SPPU's n + 2 Rule for Admissions

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Revised Anti Ragging Procedure

As per the Judgement of the Honorable Supreme Court of India dated 08-05-2009, the UGC notified Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, and in compliance with the second amendment in UGC Regulations, it is compulsory for each student and their parent/guardian to submit an online undertaking, each academic year, at two designated websites, viz. www.antiragging.in and www.amanmovement.org

As per UGC Circular [D.O No. F 3-2/2021(ARC) dated October 27, 2021, the student shall follow the following procedure for submitting their anti-ragging undertaking. [Circular attached]


Step 1 involves the same procedure regarding submitting their details to www.antiragging.in and www.amanmovement.org [Existing]

Step 2 The student shall receive an email with her registration number and a weblink. The student will forward the link to the E-mail of the Nodal Officer in her College. The student will not receive pdf affidavits and she is not required to print and sign it, henceforth. [New]

Step 3: The Nodal Officer of the College can click on the link of any forwarded e-mails that she will receive from any student of her College to get the list of students who have submitted Anti-Ragging Affidavits/Undertakings in her College. The list will be updated every 24 hours. Henceforth, the Admission Form of the College will have a separate column (prescribed format) bearing Anti-Ragging Undertaking Reference Number.[New]

To create awareness amongst students regarding revised procedure for students to file online Anti-Ragging Affidavit, the email address and contact number of the College Anti-Ragging Nodal Officer are mentioned on College Website, in College Prospectus (E-brochure) and in other prescribed Campus areas like Admission Centre (College Office), Departments, Library, Canteen, Hostel, Common facilities, etc.




Dr. Jaya Rajagopalan
Principal In charge
St. Mira's College for Girls, Pune



सत्यमेव जयते

प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

Fax: 011-2323 8858

E-mail: secy.ugc@nic.in

D. O. No. F. 3-2/2021 (ARC)

27 OCT 2021 October, 2021

SPEED POST

Subject: Revised procedure for students to file online Anti Ragging Affidavit.

Dear Madam/Sir,

As you are aware, in pursuance to the Judgment of the Hon'ble Supreme Court of India dated 8.5.2009 in Civil Appeal No. 887/2009, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" and in compliance of the 2nd Amendment in UGC Regulations, it is compulsory for each student and his/her parent/Guardian to submit an online undertaking each academic year at either of the two designated web sites, namely, www.antiragging.in and www.amanmovement.org.

As part of UGC's initiative towards reduction of compliance burden of its stakeholders, UGC has revised the procedure for students to file online Anti Ragging Affidavit.

The revised procedure is as follows:

Step 1: A student will submit his/her details on the same web sites (www.antiragging.in and www.amanmovement.org) as before; read and confirm that he/she and his/her parents/Guardians have read and understood the regulations on curbing the menace of ragging. He/She will confirm & agree that he/she will not engage in ragging in any form. (Step 1 is the same like before).

Step 2: The student will receive an E MAIL with his/her registration number and a web link. The student will forward the link to the E mail of the Nodal officer in his/her university/college. **(Please note that the student will not receive pdf affidavits and he/she is not required to print & sign it as used to be the case earlier).**

Step 3: The Nodal Officer in the university/college can click on the link of any forwarded e mails that he/she will receive from any student of his/her college to get the list of those students who have submitted Anti Ragging Affidavits/Undertakings in his/her college. The list will be updated every 24 hours.

Recd on
29.10.2021
US RD
US NR CB



Contd.../-

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Universities and Colleges are requested to insert a **mandatory column** in your university/colleges admission form as per the given format:

Anti Ragging Undertaking Reference no:	<input type="text"/>
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You are also requested to display the email address and contact number of the Nodal Officer of Anti Ragging of your university/college in your website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel, and Common facilities etc. to create awareness about the revised procedure for students to file online Anti Ragging Affidavit.

In addition to this, you are also requested to create E-admission booklet or brochure, E-leaflets giving details on guidance in case of ragging to admitted students instead of print/hard copy.

With kind regards,

Yours sincerely,

(Rajnish Jain)

The Vice-Chancellor of all Universities

The Principal of all Colleges

Copy to:

1. All Higher Education Regulatory Bodies (As per list attached).
2. UGC Regional Offices.
3. Ms. Jasleen Kaur, Under Secretary (HE), Department of Higher Education, Ministry of Education, Room No. 221, 'C' Wing, Shastri Bhawan, New Delhi-110 001
4. Dr. Diksha Rajput, Deputy Secretary, UGC, New Delhi (for uploading on UGC website).
5. Prof. Raj Kachroo, 689, Sector-23, Gurgaon, Haryana-122 017 (for uploading the same on both the website: (1) website: www.antiragging.in (2) www.amanmovement.org)

(Dr. Archana Thakur)
Joint Secretary

